



REPUBLIC OF TURKEY
ISTANBUL GELISIM UNIVERSITY RECTORATE
Senate Principles of Open Access Policy

Established in 2011 to provide education, research, production, publication and consultancy, IGU has adopted the principle of providing education, conducting research and presenting the research results to the widest possible circles in a way that will serve the interests and development of the Republic of Türkiye and meet the needs of the industry and society.

As a foundation university, IGU aims to contribute to our country through raising individuals that are researchers, creative and entrepreneurial, prone to critical thinking and free in decision-making, successful in teamwork, will contribute to the production of our own technology, can evaluate our raw material resources, will lead high value-added production, will create their own business environment, and know their responsibilities in this context.

The future of Türkiye's industry and economy will depend on its use of new technologies and its active role in developing them. Therefore, it is among the primary duties of universities to conduct high-level education and research in advanced countries, especially in the technological field.

Sharing IGU's academic studies as open access will make it possible to increase the visibility and recognition of these studies, allowing more project support from the public and private industries in new researches.

For this reason, IGU has decided to establish an open access mechanism and an open access archive that will serve in this context.

IGU Library will play a strategic role in compiling the studies of university researchers in appropriate formats, long-term preservation and making them accessible in the widest possible way.

Policy Objectives:

1. Long-term compilation and protection of academic studies produced within IGU.
2. Making academic studies produced within IGU available to the widest possible circles.

Policy Scope:

According to the first article of the policy objectives; this policy covers all academic studies directly or indirectly supported by IGU and executed by IGU Members. The work executed by IGU members outside IGU can be stored in this archive upon request.

In line with the second article of the policy objectives; It includes the development of an open access platform and the inclusion of publications such as scientific articles, papers, project reports, course materials and theses of IGU Members in the IGU Open Archive and the presentation of these resources to all stakeholders in a way that pays attention to their copyrights.

If an IGU Member's academic work has previously been stored in a different open access archive, it does not need to be stored again in the IGU Open Access Archive. However, if the researcher prefers, the work in question can be stored in the IGU Open Access Archive as well.

Definitions:

IGU Member: In this text, IGU Academics, Staff and Students are referred to as "IGU Members".

Open Access: It refers to being able to access the academic work executed by an IGU Member digitally without paying a fee and being blocked. These studies include articles, theses, abstract texts, outputs of projects and open course materials that have been awarded the right to be published in an academic journal after referee evaluation.

Academic Studies: It refers to the researches of IGU members, the funds they receive and the creative works that arise as a result of the activities in question.

Urgent Storage: It refers to the activity of depositing a copy of each academic work in the IGU Open Archive no later than its publication date.

Personal Archiving: It refers to the process of storing the work that an IGU Member makes an intellectual contribution in the IGU Open Archive.

Principles:

IGU members agree to the following conditions regarding the long-term collection and preservation of their academic works:

- The latest versions of all academic studies that each IGU Member makes an intellectual contribution are stored in the IGU Open Access Archive. Some individual studies that have been restricted or completely blocked due to conditions such as embargo etc. are excluded from this principle.
- The IGU Library collaborates with IGU members who deposit their academic works in the IGU Open Archive to ensure their appropriate publication as open access.
- IGU Library coordinates the compilation and long-term preservation of all academic studies in the IGU Open Archive with secure storage.

Along with the conditions listed above, IGU Members agree to follow the following processes in order to support the highest level of access to academic studies approved for publication in an academic journal:

Storage: Each IGU Member stores a digital copy of their article, which has been approved for publication in an academic journal, in the IGU Open Access Archive by passing the referee evaluations, provided that it is not later than the publication date.

Open Access / Optional Delayed Open Access: Authors are encouraged to select the "Immediate Open Access" option in the open access software used during the deposit process, in order to make their works publicly available without delay. Given the author's agreements with publishers and personal archiving options, access to the works will be implemented under two headings:

- ✓ Public Access
- ✓ Open Access at the End of the Embargo Period (The embargo period shall not exceed 6 (six) months.) Licensing: Each IGU Member accepts that their work, which they make an intellectual contribution, will be stored in the IGU Open Archive to be operated by the IGU Library in accordance with the principles of public distribution and protection. Within the framework of the legal conditions, each IGU Member approves the storage of their works in the IGU Open Archive with a non-monopoly, irrevocable and worldwide valid license agreement in a way that does not violate the terms of the agreements they have made with the publishers. The approval of this policy is followed by the Rector or a responsible person appointed by them.

Storage Responsibility in Multi-Author Studies: IGU members can store the works prepared in cooperation with more than one author from more than one institution in the IGU Open Archive. In multi-authored works conducted by more than one IGU member, the source shall be deposited by the corresponding (lead) author.

In order for this policy to be implemented effectively, the following conditions must be observed:

- The Rectorate of IGU will be responsible for the implementation of this policy and will assume the executive role in the resolution of disputes that may arise when necessary and in the changes that can be made in the policy.
- The IGU Rectorate shall take the lead in establishing an Open Access Advisory Board and assume responsibility for its coordination.

IGU Open Access Advisory Board should include:

- Rector or Vice-Chancellor to be appointed
- Senate Representative (1)
- Representative of the Faculty of Economics, Administrative and Social Sciences (1)
- Representative of the Faculty of Engineering and Architecture (1)
- Representative of the Faculty of Fine Arts (1)
- Representative of the School of Applied Sciences (1)
- Representative of the School of Health Sciences (1)
- Institutes Representative (2)
- Vocational School Representative (1)
- IGU Head of Library and Documentation Department.

The Open Access Advisory Board shall be obliged to execute an evaluation of this policy every year within the first three years following the entry into force of this policy and every three years thereafter at the end of these three years. The Board will be responsible for revising or amending the policy when it deems necessary. Suggestions and opinions will be submitted to the IGU Rectorate.

Enforcement:

These principles were adopted in accordance with Decision No. 09 taken at the Session No. 2014/05 of the Istanbul Gelisim University Senate, dated 09.04.2014.

Execution:

These principles are executed by the Rector of Istanbul Gelisim University.

Rectorate Approval