



REPUBLIC OF TURKEY
ISTANBUL GELISIM UNIVERSITY RECTORATE
Sustainable Procurement and Supplier Policy

In the procurement of all goods and services which are required by Istanbul Gelisim University in order to continue its educational and scientific research activities, it takes priority on social, economic and environmental issues that implement sustainable procurement principles based on high ethical standards, in line with its professional and qualified procurement policy.

Purchasing policy is an integral part of the overall financial policy of the University. In line with this, it develops, promotes and implements appropriate procurement strategies and procedures. It incorporates relevant and proportionate sustainability requirements in the development of procurement specifications and contracts. It encourages the participation of suppliers in line with the University's policy principles with a participatory understanding and a common denominator approach to the core values that require development and support. It audits them with relevant standards by providing systematic documentation of these activities. To reduce procurement and logistics costs, it encourages the implementation of related technology solutions, including e-procurement. It creates optimum procurement strategies in consultation with stakeholders and ensures the continuity of corrective and preventive actions within the strategic plan.

By providing a central point of communication for university staff and external suppliers, it creates an efficient information sharing and interaction environment between stakeholders. It encourages suppliers to have relevant Occupational Health and Safety standards in their internal service processes. It collaborates with high-performance suppliers in the private and public sectors to become an innovative, progressive exchange tool and to maximize academic achievement and ensure effective transformation. Adopting these basic principles, the University aims to maintain its Sustainable Procurement and Supplier Policy in this context.

Basic Values

The basic values on which the University's Sustainable Procurement and Supplier Policy are based are:

- 1. Provision of environmentally friendly goods and services:** Protecting non-renewable energy, water and other endangered or non-renewable resources.
- 2. Multi-faceted, effective and sustainable supplier collaboration:** To make stakeholders environmentally, socially, ethically and economically responsible.
- 3. Continuous improvement:** To carry out regulatory and preventive activities to improve

the quality standards of suppliers and to provide documentation with monitoring instructions.

4. **Constructive stakeholder:** To establish strong supplier relationships and to activate the learning process through mutual information sharing in order to provide common targets and continuous sustainability improvements.

5. **Sustainability:** To fulfill the requirements of goods and services with minimum negative impacts on the environment and society.

6. **Transparency:** To implement clear, fair, transparent procedures and instructions.

7. **Equality and Diversity:** To provide an environment where suppliers are evaluated under equal conditions. To create diversity by continually providing the participation of new suppliers in the supplier chain organization chart.

8. **Protection of University Assets:** To ensure the protection of information including proprietary information, patents, copyrights, intellectual property rights, business plans, databases, employment information, unpublished financial and reports.

Strategy of Sustainable Procurement and Supplier Policy:

The cornerstones of the Sustainable Procurement and Supplier Policy strategy, which are shaped around these values are as follows:

While it is maintaining the waste strategy that is being implemented in all university sites within the Eco-campus Policy and Campus Waste Management Plan, the waste hierarchy is implemented to minimize, reuse and recycle the generated waste.

Increasing the number of international suppliers and local suppliers and updating the policy in order that the innovative approaches observed on an international scale are supported and developed by the real suppliers are determined with the participation of all units within the system.

The opinions and suggestions of the stakeholders in the supply chain regarding the process are taken at regular intervals and arranged and used as input in the strategy development processes. The cooperations developed with all suppliers is established on the basis of preserving and developing the settled brand value and corporate identity search of the University.

In order to that the existing know-how in the connections established with the foreign suppliers in the international scales provides contribution to the development processes of domestic suppliers, a continuous monitoring strategy is followed with a critical eye and information transfer is provided to domestic suppliers.

The ethical values owned by the university within the framework of its educational activities are applied without compromise in the organization and execution of supplier policies.

Strategic supplier partnerships are determined by considering the objectives of generating value for the procurement of consumables and service purchases from ethical and sustainable resources.

Strategy Objectives of Sustainable Procurement and Supplier Policy:

1. Ensure that there is a sustainable supply of consumables, equipment, systems and services in each of the activities within the supply chain.
2. To establish a holistic and central understanding with suppliers.
3. To apply processes on the basis of continuous improvement.
4. To acquire universal and current values in all culture of goods and services

Indicators are created to monitor the degree of realization of these objectives. Realization percentages are determined and corrective and remedial measures are taken.

Approval of the Rectorate