
***KA-171 PROJECT ERASMUS+ STUDY MOBILITY
APPLICATION GUIDE***

ISTANBUL GELISIM UNIVERSITY

**2022-1-TR01-KA171-HED-000080145 ERASMUS+ KA-171 PROJECT STUDY
MOBILITY APPLICATIONS**

APPLICATION DATES

“2022-1-TR01-KA171-HED-000080145” KA-171 Project Erasmus+ Study Mobility applications for students who wish to benefit from Erasmus+ Study Mobility will be accepted from **May 2 to May 22, 2024**, through the e-Government Turna Portal system (<https://turnaportal.ua.gov.tr/>).

FOREIGN LANGUAGE CERTIFICATE

Erasmus+ Foreign Language Exam will be held between **29-31 May 2024** by Istanbul Gelisim University Foreign Languages School. The written part of the exam will be held on **29 May 2024**. The speaking part of the exam will be held on **31 May 2024**. Exam times will be announced on the IGU School of Foreign Languages website.. Students who score 19 points or less on the written exam will not be assigned for speaking exam. Do not forget to take your student cards with you when you take the exam.

The exam consists of 2 parts: The test and speaking. The test section contains multiple-choice questions in 3 parts: grammar, vocabulary, and reading. Students are required to take the speaking test after the Test section. If both parts (test and speaking) are not completed, your exam will be invalid.

You can access sample exam questions from the link <https://ydyo.gelisim.edu.tr/tr/akademik-icerik-ornek-sinavlar>. In order to be successful in the Erasmus+ Foreign Language exam, you must have at least 60 points from the relevant exam. Students who declare that they will take the Foreign Language Exam but do not take it will be deducted -5 points in their next application.

NOTE: YDS, YÖKDİL, and international exams accepted as equivalent by ÖSYM are also accepted. During the application, you will need to upload documents proving that you have obtained at least 60 out of 100 from the relevant exams. Students who upload the relevant document will be exempt from the Erasmus+ Foreign Language Exam.

For details about the exam, you should follow the IGU Foreign Languages Web Page (<https://ydyo.gelisim.edu.tr/tr/akademik-anapage>).

To be eligible for Erasmus Education mobility, a minimum score of 60 points in the Erasmus+ Foreign Language Exam is required for the application.

Important Points:

*Students from the departments specified in the table below are eligible to apply for KA-171 Erasmus+ Study Mobility.

Country	University	Department	Cycle	Quota
Azerbaijan	Azerbaijan State Economic University	Economics and Finance	Doctorate	1
America	Wayne State University	Political Science and International Relations, Political Science and Public Administration	Bachelor, Master, Doctorate	1
Ukraine	Poltava University of Economics and Trade	Tourism Guidance, Economics and Finance	Doctorate	1
Jordan	University of Jordan	School of Physical Education and Sports, Political Science and International Relations, Political Science and Public Administration	Doctorate	1
Indonesia	University of Telkom, Halu Oleo University, Universitas Muhammadiyah Malang	Economics and Finance, Civil Engineering	Doctorate	1

* Within the framework of the **KA-171 Project Erasmus+ Study Mobility**, students who have been awarded grants are eligible to receive funding for a maximum of one academic term.

***KA-171 Project Erasmus+ Study Mobility** can be held up to a total of 12 months at each level of education (first degree: associate degree, bachelor degree; second degree: Master's degree; third degree: doctorate, specialization in medicine). The total mobility period (study + internship) at each level **cannot exceed 12 months**.

Who Can't Apply?

Students enrolled in programs other than **Economics and Finance (English-Turkish), Political Science and International Relations (English-Turkish), Political Science and Public Administration, Economics and Finance (English-Turkish), Tourism Guidance, and School of Physical Education and Sports** are not eligible to apply for KA-171 Project Erasmus+ Study Mobility. English Preparatory, Scientific Preparation, and Distance learning students can not apply. Students currently enrolled in our university through any exchange program are ineligible to apply

KA-171 Project Erasmus+ Study Mobility Application Requirements

- 1- Within the scope of the higher education institution, the student; must be an active student enrolled in the above-mentioned departments
- 2-To have an academic grade point average (2.20/4.00)
- 3- To have a sufficient number of¹ ECTS credits for study mobility,
- 4- The total duration of mobility that will benefit from the higher education mobility activities during the Erasmus+ and Lifelong Learning (LLP) period within the current education level cannot exceed 12 months.

Students who haven't met these criteria cannot apply. It doesn't prevent them from taking part in KA-171 Project Study Mobility if the students have failed courses.

¹According to the ECTS Guide of the European Commission, the sufficient number of credits is 60 ECTS credits for one academic year. If the completion of 30 ECTS credits for one semester is not fulfilled by the partner institution, even if you have gained eligibility, you cannot participate in the mobility.

²Participation in similar programs under Mevlana, TÜBİTAK, and the Presidency for Turks Abroad and Related Communities is not included.

KA-171 Project Erasmus+ Study Mobility Application Particular Points

The application period for the KA-171 Project Erasmus+ Learning Mobility will be open from May 2nd to May 22nd, 2024.

Even if eligibility is achieved, mobility cannot be utilized if 30 ECTS credits cannot be matched with courses at the partner institution. There should be a sufficient number of ECTS credits for study mobility, and for graduate and doctoral students who are in a thesis period without a course load, such as transitioning to the thesis phase, a learning agreement can be arranged based on a workload that does not necessarily consist of 30 ECTS credits in an academic semester.

IMPORTANT NOTE:

ATTENTION!

If you qualify for mobility within the scope of the KA-171 Project Study Mobility Applications, you will be able to carry out your mobility during the 2024/2025 Academic Year in either the Fall or Spring semesters.

Evaluation Criteria

It will be taken into consideration 50% of the English Language Score and 50% of the General Weighted Grade Point Average (GPA). The sum of these points constitutes the final score (Erasmus+ Score).

According to the evaluation criteria specified below, for a student to be considered successful in the KA-171 Project Erasmus+ Learning Mobility, the final score (Erasmus+ Score) must be a minimum of 60 points. *The selection criteria and weighted scores to be used in the evaluation of applications are as follows:*

Standard	Weighted Score
<i>Academic achievements level (GPA)</i>	<i>%50 (over 100 hundred scores)</i>
<i>Language Level</i>	<i>%50 (Over 100 hundred scores)</i>
<i>Martyr and Veteran Children</i>	<i>+15 score*</i>
<i>Disabled students (provided that the disability is documented)</i>	<i>+10 score</i>
<i>The students who have decided to protect, care or shelter under the Social Services Law No. 2828</i>	<i>+10 score**</i>
<i>They or their first-degree relatives who receive disaster assistance from AFAD</i>	<i>+10 score</i>
<i>Benefit before (with or without grant)</i>	<i>-10 score</i>
<i>Participating in mobility in the country of citizenship</i>	<i>-10 score</i>
<i>The student who has given up to participate in Erasmus Mobility the previous year without a valid reason although s/he was qualified.</i>	<i>-10 puan</i>
<i>Apply to both mobility programs at the same time (a reduction is applied to the student's preferred mobility)</i>	<i>-10 puan</i>
<i>For students selected for mobility: to attend meetings/training related to mobility organized by the higher education institution without excuse (applied if the student reapplies to Erasmus)</i>	<i>-5 puan</i>
<i>Declaring that he will take the language exam without an excuse (if the student reapplies to Erasmus)</i>	<i>-5 puan</i>

*According to Article 21 of the Anti-Terrorism Law dated 12/4/1991 and numbered 3713, as well as the combat veterans and their spouses and children, as the wives and children of the war martyrs, were obliged to perform these duties even if they were performing their duties at home and abroad. The coup attempt and terrorist action carried out on 15 July 2016 and the continuation of this action by Article 7 of the Decree-Law No. 667 of 23 July 2016 and the spouse and children of those who were injured, became disabled, died, or killed in connection with terrorist acts due to terrorist acts. spouses and children of disabled persons or civilians with disabilities due to actions and their spouses and children are prioritized if they apply for Erasmus + student mobility.

** To prioritize, the student must submit a letter from the Ministry of Family and Social Policies regarding the protection, care or shelter by Law No. 2828 during the application period.

Quotas

Country	University	Department	Cycle	Quota
Azerbaijan	Azerbaijan State Economic University	Economics and Finance	Doctorate	1
America	Wayne State University	Political Science and International Relations, Political Science and Public Administration	Bachelor, Master, Doctorate	1
Ukraine	Poltava University of Economics and Trade	Tourism Guidance, Economics and Finance	Doctorate	1
Jordan	University of Jordan	School of Physical Education and Sports, Political Science and International Relations, Political Science and Public Administration	Doctorate	1
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Monthly Grant Amount and Travel Grant

Grants are provided to assist students with additional expenses incurred during their activities abroad. It's important to note that the grants are not intended to cover all expenses related to the activity but rather serve as a contribution. In addition to the grant amounts, a travel grant calculated on a per-kilometer basis will be provided to students within the scope of the KA-171 Project Erasmus Learning Mobility. Students have the option to waive financial support if they choose to do so

Sending Institution/Country	Receiving Institution/ Country	Monthly Grant Amount (Euro)	Travel Support Total Grant Amount (Euro)
Istanbul Gelisim University/ Türkiye	ADA University/ Azerbaijan	700	275
	Wayne State University/ America	700	1500
	Poltava University of Economics and Trade/ Ukraine	700	275
	University of Jordan/ Jordan	700	275
	University Telkom, Halu Oleo University/ Universitas Muhammadiyah Malang, Indonesia	700	1500

Additional Grant Support for Student/New Graduate Mobility

Additional Grant Support may be provided to participants with limited opportunities, in addition to the grant they deserve. Participants with limited opportunities are defined as individuals falling into the following subcategories:

- 1) Those subject to Law No. 2828 (Individuals with protection, care, or accommodation decisions under Law No. 2828 by the Ministry of Family and Social Services)
- 2) Students with protection, care, and accommodation decisions under the Child Protection Law No. 5395
- 3) Individuals who do not have other parental income but receive an orphan's allowance
- 4) Children of martyrs/veterans
- 5) Individuals or their families receiving financial aid from municipalities, public institutions, and organizations (Ministries, Social Solidarity, and Assistance Foundations, General Directorate of Foundations, Red Crescent, AFAD, etc., during the Erasmus application, proving that they received financial support at the time of the application is sufficient.)
- 6) Disabled individuals (Individuals documented with a disability health board report indicating a minimum of 50% disability rate, as per the "Regulation on Disability Assessment for Adults" published in the Official Gazette on February 20, 2019)
- 7) Students receiving a monthly allowance under Law No. 2022, dated July 1, 1976, which covers disabled or needy students under the age of 65, and needy, weak, and orphaned Turkish citizens over the age of 65 (<https://www.mevzuat.gov.tr/MevzuatMetin/1.5.2022.pdf>)

Qualified students falling into the above categories, upon request and documentation of their situations, may be eligible for Additional Grant Support in the following amounts based on the type of mobility:

Type of Mobility	Additional Grant Support Amount
Student Mobility between 2-12 months	€250 per month
Short-Term Student Mobility between 5-14 days	Additional €100 on top of the daily allowance
Short-Term Student Mobility between 15-30 days	Additional €150 on top of the daily allowance

Green Travel Support for Students/New Graduates

For students/new graduates who opt for green travel, in addition to the green travel support amount, individual support grants of up to 4 days may be provided.

Erasmus+ Program Inclusion Support

The Erasmus+ Program encourages the participation of individuals with special needs. A person with special needs is a potential participant whose personal physical, mental, or health condition, in the absence of additional financial support, would hinder their participation in the project/mobility activity. Additional grants may be provided within the Erasmus+ project to support the effective involvement of disabled students in educational fields. For detailed information, please contact the International Exchange and Cooperation Office.

Considerations in the Application Process for KA-171 Project Erasmus+ Learning Mobility

KA-171 Project Erasmus+ Study Mobility applications will be accepted between May 2nd to May 22nd, 2024. Applications will not be considered after the specified dates.

In academic matters, students should contact Erasmus Department Coordinators for all questions related to the Erasmus program.

For technical issues related to applications, you can send an email to erasmus@gelisim.edu.tr. Students who submit incorrect or incomplete applications do not have the right to modify their applications. Therefore, it is important to be careful when applying.

** For students who are selected but decide not to participate in Erasmus mobility, a waiver notification period will be provided. If no waiver notification is made within this period, a deduction of -10 points will be applied to the student's subsequent Erasmus mobility applications.**

Erasmus+ Department Coordinators List

Faculty of Economics and Administrative Sciences Erasmus Coordinator	Assist. Prof. Şükran Kahveci	skkahveci@gelisim.edu.tr
Economics and Finance (Turkish, English)	Res. Asst. Tayyibe Karagöz	tkaragoz@gelisim.edu.tr
Political Science and International Relations (Turkish, English)	Res. Asst. Güçlü KÖSE	gkose@gelisim.edu.tr
Political Science and Public Administration	Res. Asst. Bahri Mert DEMİR	bmdemir@gelisim.edu.tr
Tourism Guidance	Res. Asst. Kartal Doğukan ÇIKI	kdciki@gelisim.edu.tr
Civil Engineering	Assoc. Prof. Anıl NİŞ	anis@gelisim.edu.tr
Faculty of Sport Sciences Erasmus Coordinator	Lecturer Özgür DOĞAN	ozgdogan@gelisim.edu.tr