



Vocational School of Health Services



STUDENT HANDBOOK

CONTACT





Vocational
School of
Health Services



100

TÜRKİYE CUMHURİYETİ'NİN YÜZÜNCÜ YILI



WELCOME TO

ISTANBUL GELISIM UNIVERSITY

VOCATIONAL SCHOOL OF HEALTH

SERVICES FAMILY



Vocational
School of
Health Services



ABOUT VSHS

Vision

Our vision is to become an educational establishment that serves in the health field, is equipped to work in medicine, is compatible with the rapidly evolving scientific community, and is open to growth and development.

Mission

Our purpose is to become experienced and productive in the health sector while staying committed to ethical and moral values and being able to produce science-based knowledge by serving the welfare of society. Our mission is to make efforts that add value to our homeland by researching, questioning, and working for the development of science and by educating self-confident individuals who will bring pride to our homeland.

History

Istanbul Gelisim University's Vocational School of Health Sciences was proposed at the General Assembly of Higher Education on September 12th, 2013. Ever since then, VSHS has been providing education and training services for 40 programs (24 regular education, 16 secondary education) with 24 classrooms, 19 laboratory workshops, and 134 academic staff, per subparagraph (d) of paragraph 2 of Article 7 of Law No. 2547, as amended by Law No. 2880.

Core Values

- Continuous improvement
- Innovation and entrepreneurship
- Academic merit
- Commitment to ethical values
- Sustainability approach
- Social and environmental sensitivity
- Globalization
- Stakeholder orientation and participation
- Openness and transparency

CONTACT



@igushmyo



shmyo@gelisim.edu.tr



Vocational
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KURUMSAL
YIL

DIRECTORSHIP



VSHS Director
Prof. Mustafa NIZAMLIOĞLU



VSHS Assistant Director
Asst. Prof. Nurcihan TAN ERKOÇ



VSHS Assistant Director
Lecturer Ali KARAAĞAÇ

CONTACT





Vocational
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GELISIM

ADMINISTRATIVE STAFF

VSHS Secretary

Duygu BAL

Students' Affair (shmyo@gelisim.edu.tr)

Furkan GÜNEŞ
Güner DAL
Meryem Canan ÇELİK
Erkan GÜLER
Sümeyye YILPAZE

Which matters can be submitted to the VSHS Secretariat?

Transcript Request
Student Certificate Request
Foreign Equivalency Certificate Request
Single Course Exam Application
Grade Promotion Exam Application
Make-up Exam Application

CONTACT

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shmyo@gelisim.edu.tr



**Vocational
School of
Health Services**



Director's Message



Istanbul Gelisim University strives to encourage its students to learn by integrating ideas, scientific information, creative understanding, and professional practices accomplished on a global level. In this regard, our programs train students in various areas of health care and provide them with a well-rounded career. Our programs consist of theoretical and practical courses that are designed with consideration of national and global demands.

The Vocational School of Health Services offers two-year associate degree programs that prepare students for the future in a modern and pleasant setting in Gelişim. These programs include social activities, seminars, conferences, and advanced technology-equipped laboratories for applied courses. We train graduates who believe in universal values, respect individual differences, defend freedom of opinion and expression and scientific freedom, adopt the principle of living together harmoniously, and respect the right to life of all living things. Our vocational school follows scientific and technological developments in the field of health and takes into account the most recent educational practices.

The success of our graduates in their professional endeavors attests to the brilliance of the Vocational School of Health Services courses. It gives us great joy to raise prosperous and contented youth in the community.

Director of Vocational School of Health Services

Prof. Mustafa NİZAMLIOĞLU

CONTACT





**Vocational
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Being a Student in Istanbul

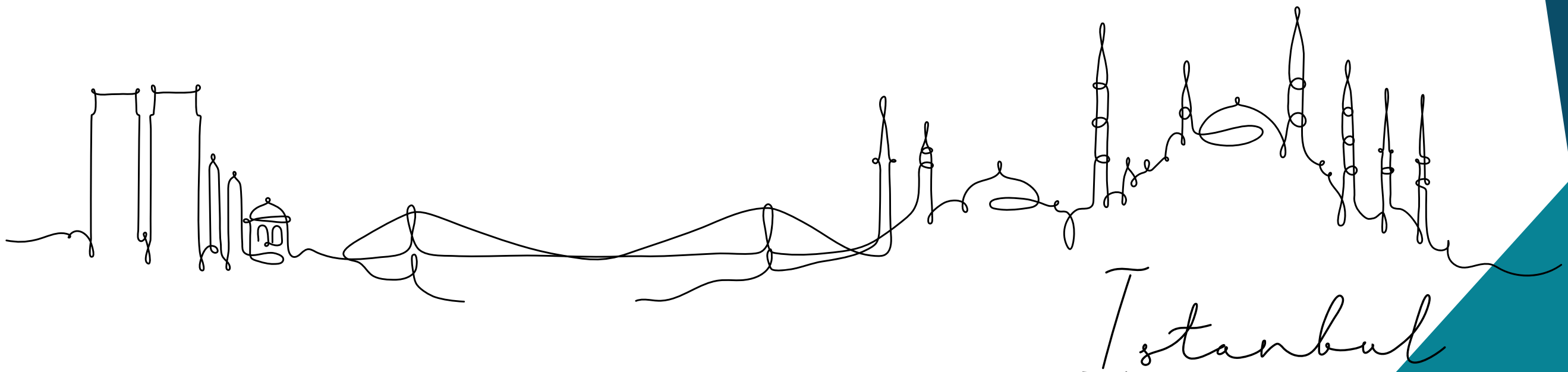
Our nation's capital, Istanbul, is a vast city with a unique outlook, a sense of history with every stride, and a diverse population representing every race, religion, and language. You cannot get enough of exploring the historical treasures and museums in this city, which has been home to countless civilizations, cultures, and traditions.

Students should initially be mindful of the commotion and noise in this metropolis, as it brings liveliness to this city. It will be beneficial for prospective students to familiarize themselves with the public transportation routes, as they will be essential for their commute within the city. IGU is located at a convenient Metrobus terminal in numerous regions of the city.

We want to emphasize that you are in an amazing city where your time at university will enhance your social life. Discovering and exploring this city while collaborating with our IGU clubs through social events will not only enrich your extracurricular pursuits but will also enhance your university experience.

To avoid being restricted to houses and dorms during busy study and exam weeks, you can find numerous cafes where you can study in comfort. You can improve your education and enrich yourself by participating in the countless seminars, trainings, presentations, and voluntary internships that this city offers.

We, the IGU family, provide you with a plethora of training and seminars that will enhance your educational experience in Istanbul.

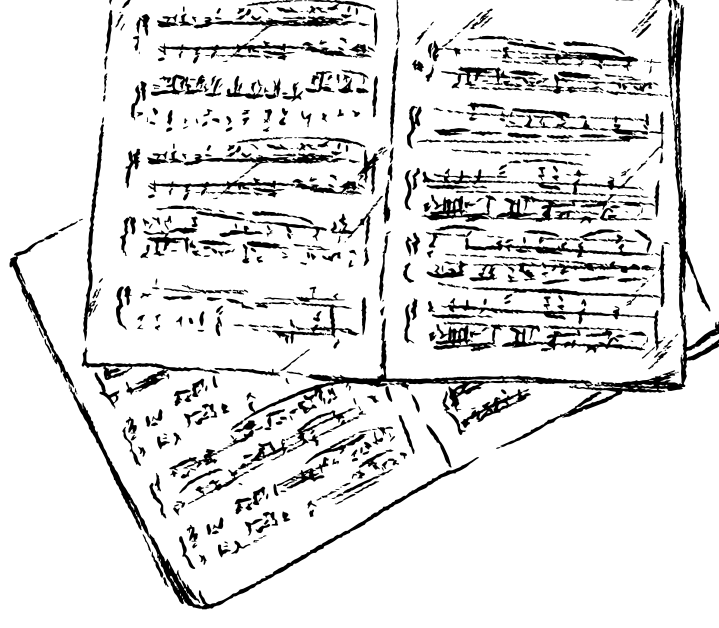


CONTACT





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KÜLTÜR VE TURİZM BAKANLIĞI

Culture and Art Activities in Istanbul

You can review the websites of the Governorship of Istanbul and Istanbul Metropolitan Municipality.

<https://kultursanat.istanbul/>



You can also review the city guide sites on the internet.

<http://www.istanbul.net.tr/>

If you want to visit Istanbul's important museums, you can find detailed information on the website of Kultur Istanbul.

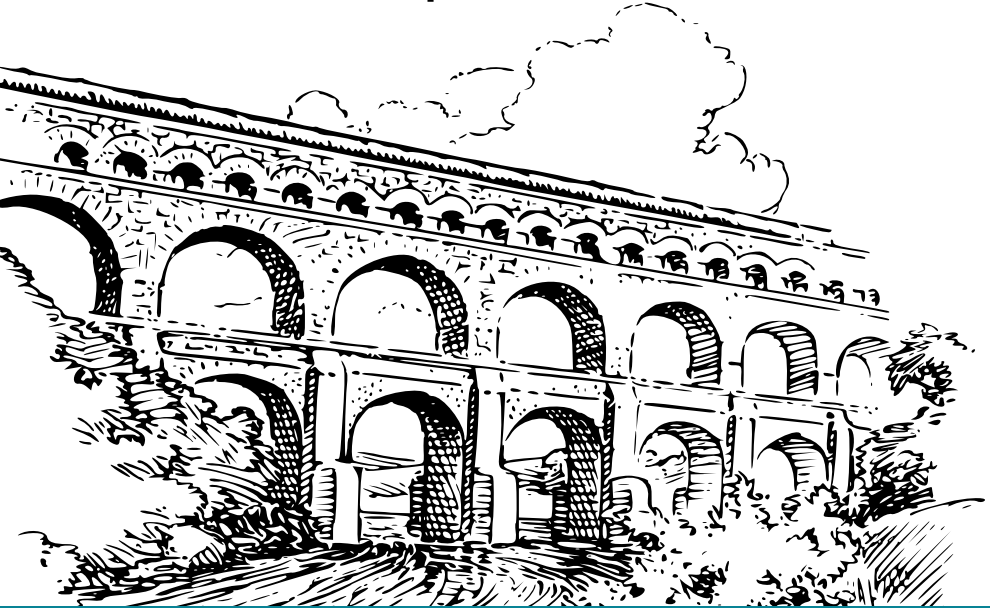
<https://kultur.istanbul/mekanlar/muzeler/>

Which discounts can students benefit from?

The Turkish Ministry of Culture and Tourism, in cooperation with the Association of Turkish Travel Agencies (TÜRSAB), has launched the "Museum Card" project to bring Turkish people together with museums. The museum card offers unlimited access to more than 300 museums and archaeological sites where world-famous artifacts are exhibited under the Ministry of Culture and Tourism for one year.

For detailed information on the subject, please see the link below:

<http://www.muzekart.com/tr/muzekart>



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Being a Student at Istanbul Gelişim University Vocational School of Health Services



- IGU Vocational School of Health Services is located in Block C.
- The IGU Vocational School of Health Services website address is **shmyo.gelisim.edu.tr**. Announcements, regulations and directives, academic forms and documents, academic and administrative staff information, academic calendars, departments, and communication can be found here.
- Student Information System is more commonly pronounced with the abbreviation "**OBIS**". All course registration procedures and follow-up, grades, absenteeism status, and announcements can be followed here.
- Students coming from out of town are required to arrange a dormitory or house for accommodation. There are plenty of housing options available near IGU campuses. Whether our students' accommodation is within walking distance or far away from the school, commuting to Istanbul Gelişim University is very convenient. Metrobuses, buses, and minibus lines can easily reach our university.
- There are shuttles available to and from each campus of IGU that can take you to public transportation stations. **Shuttle service** hours are varied and frequent for both regular and secondary education.
- Students can wait for their lectures in common hallways where they can have a pleasant time before or between classes, such as the canteen, garden, classroom, gazebo, or libraries.

Additionally:

- Our students can also participate in many trainings offered by the Continuing Education Center throughout the year. **<https://sem.gelisim.edu.tr/>**
- Our students can also access all the resources in our libraries either physically by applying to the libraries or online. **<https://kddb.gelisim.edu.tr/>**
- Health, Culture, and Sports plan many activities and organizations for our students. Our students can participate in all these activities by following our SKS unit and can take active roles as members of a club they deem appropriate for themselves. **<https://sksdb.gelisim.edu.tr/>**

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ACADEMIC SEMESTERS

1. SEMESTER

When the syllabus is announced, information regarding the classroom schedule and courses becomes available on **OBIS**. Our students can easily access this information by signing in to their OBIS accounts.

By attending the orientation meetings held by the program head in the first month, our students can have all the information they need about IGU-VSHS, classrooms, laboratories, general rules, and other necessary directives to facilitate their studies.

It will be useful for students to actively participate in all of the first courses, to meet the lecturers and the class groups of the courses, and to get an idea about the rules, procedures, curriculum, weekly course topics, exam methodologies, etc., which may vary for each course.

2. SEMESTER

As of the 2nd semester, our students will have acquired all the necessary information regarding examinations and university procedures. As of this semester, we think that all our students will be more experienced and will feel more comfortable and settled in.

Our students must follow all the necessary guidelines for carrying out a **'Summer Internship'** by the end of the second semester. Students will be required to complete the formwork and obtain internship approval based on the specified days and dates. All the necessary instructions and forms will be made available to students via announcements on the IGU-VSHS website.

SUMMER EDUCATION

In the summer semester, students will have the opportunity to take courses that they have never taken in the lower semesters, have taken but failed, or wish to take to increase their grade point average (GPA).

The courses to be opened in summer education are announced on the VSHS website and OBIS.

Example: <https://shmyo.gelisim.edu.tr/duyuru/yaz-okulu-hk-14154>

3. SEMESTER

During the course registration period specified in the academic calendar, students are advised to prioritize courses from lower semesters (if any). The courses that can be taken in one semester must have a maximum of **45 ECTS**.

Another crucial part of this semester is **'Professional Practice'**. Students are required to follow the internship guidelines published in the announcements on the VSHS website and consult their program advisory heads before starting their fall internship.

Students who wish to complete their program for 4 years can attend our school's **free DGS Mathematics courses** this semester. Those who succeed in the DGS exam and choose to continue their education at IGU are offered extra opportunities as well.

4. SEMESTER

In the second year of the spring semester, students are prepared for graduation. This is the last academic semester for students; however, those who wish to participate in **grade improvement or single course exams** are required to apply between the dates mentioned in the academic calendar and by following the necessary guidelines. Students are required to follow all the relevant announcements on the IGU-VSHS web page and OBIS.

Graduating students can attend the **diploma ceremony** at IGU, which is organized every year. Students are allowed to bring along their families and friends to share these memories at the graduation ceremony.



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IGU PRIVILEGES



- ✓ Uninterrupted scholarship opportunity during the normal education period (except for disciplinary penalties)
- ✓ Gain a sense of leadership and responsibility through mentoring and counseling activities with the Career Development Center
- ✓ Foreign language course fee support for students who score at least 70 points in YDS or YÖKDİL
- ✓ Airfare support for students going abroad for language education with the approval of the Board of Trustees and if certain conditions are met
- ✓ Full support for the projects of students affiliated with the "I Have an Idea" program
- ✓ Provision of office furniture by the Board of Trustees for graduates who set up their own businesses after graduation
- ✓ Degree scholarship to the students ranked in the top 10, top 100, top 500, and top 1000 under the conditions and rates to be determined by Istanbul Gelisim University (This scholarship does not include students who are placed with language points.)
- ✓ In addition to being able to take our free DGS course while studying at Istanbul Gelisim University, those who are successful in DGS and are placed in Istanbul Gelisim University by ÖSYM for continuing education will be given scholarships under the conditions and rates determined by the board of trustees
- ✓ Being part of 67 student clubs ranging from blockchain to extreme sports, gastronomy to children's literature
- ✓ Being part of successful Football, basketball, and volleyball teams, being able to participate in championships in cultural, social, and sports fields, and being able to join concerts, parties, seminars, trips, etc.
- ✓ Fully equipped fitness and sports areas from soccer to badminton, handball to gymnastics
- ✓ Culture and art areas such as Wintergarden, Pocket movie theater, conference hall

İGÜ, gerçekleştirdiği patent başvurularıyla Türkiye'de 1'inci oldu.

TEKİL BİRİM	PATENT BAŞVURU SAYISI	GENEL
TÜMÜLE ÇİTİ PATENT SAYISI	2462	1
İSTANBUL GELİŞİM ÜNİVERSİTESİ	2	1
İSTANBUL TEKNİK ÜNİVERSİTESİ	3	2
İSTANBUL ÜNİVERSİTESİ	4	3
İSTANBUL GELİŞİM ÜNİVERSİTESİ	5	4
NEVİŞE ÜNİVERSİTESİ	6	5
İSTANBUL ÜNİVERSİTESİ	7	6
İTÜ	8	7

Patent Şampiyonu Üniversiteler (2023)

Üniversite	Patent Başvuru Sayısı
İSTANBUL GELİŞİM ÜNİVERSİTESİ	2462
İSTANBUL TEKNİK ÜNİVERSİTESİ	1800
İSTANBUL ÜNİVERSİTESİ	1500
İSTANBUL GELİŞİM ÜNİVERSİTESİ	1200
NEVİŞE ÜNİVERSİTESİ	1000
İSTANBUL ÜNİVERSİTESİ	900
İTÜ	800
İSTANBUL ÜNİVERSİTESİ	700
İTÜ	600
İSTANBUL ÜNİVERSİTESİ	500

Sürdürülebilirlik çalışmalarıyla öne çıkan İGÜ'den, GreenMetric 2023 başarısı!



İGÜ, Webometrics Dünya Üniversite Sıralamaları'nda yükselişine devam ediyor!



SCImago 2024 sonuçları açıklandı: İGÜ, araştırma alanında ilk 5'te!



İGÜ, Avrupa'nın en iyi üniversiteleri arasında!



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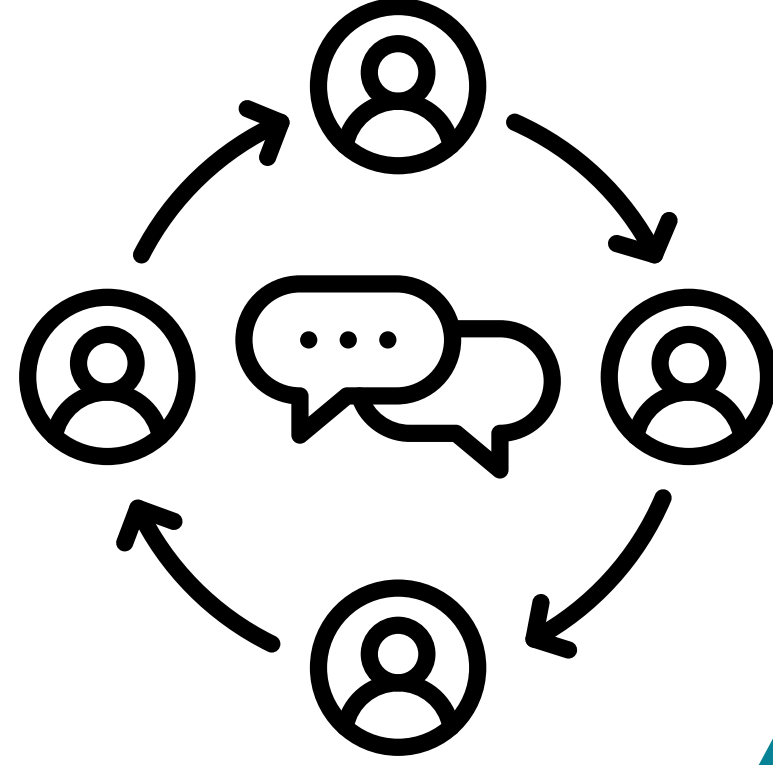
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COMMUNICATION PORTAL



- **VSHS Mail Address**
shmyo@gelisim.edu.tr
- **VSHS Internship Procedures Mail Address**
shmyostaj@gelisim.edu.tr
- **VSHS Horizontal Transfer Operations Mail Address**
shmyoyataygecis@gelisim.edu.tr
- **Department of Student Affairs Mail Address**
oidb@gelisim.edu.tr
- **Instagram Address Link**
<https://www.instagram.com/igushmyo>
- **Twitter Address Link**
<https://twitter.com/igushmyo>
- **VSHS website**
<https://shmyo.gelisim.edu.tr/tr/akademik-anasayfa>



The SHMYO e-newsletter is published regularly at the beginning of each month. You can access the bulletin at the beginning of each month from the news section of the SHMYO website. <https://shmyo.gelisim.edu.tr/tr/akademik-haberler>



https://panel.gelisim.edu.tr/assets/2024/dokumanlar/shmyo-june-2024-e--bulletin-1-compressed_69edda956a2f46ae86cdd6206704098d.pdf

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ACADEMIC CALENDAR

2024-2025

You can review the academic calendar of IGU Vocational School of Health Services by accessing the Academic Calendar on IGU's official web page and following the tabs below:

gelisim.edu.tr → Student → IGU students → Academic Calendar

Academic Calendar

Select an Academic Year

Select an Academic Year

Select an Academic Event

Select an Academic Event

Participate in Groups and Panels



As a Vocational School of Health Services family member, you can join our various groups and panels to share your unique thoughts, innovative ideas, and talents with the entire IGU family and pave the way for many future lucrative opportunities.

- **VSHS Monthly E-Newsletter**
- **VSHS Social Media**
- **VSHS Web (idea-project) Management**
- **VSHS Quality**

For a closer look at these panels and our teams,
[click here](#)

CONTACT





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PROGRAMS IN VSHS

ORAL AND DENTAL HEALTH (TR*)	OPERATION ROOM SERVICES (TR*)	ANESTHESIA (TR*)
BIOMEDICAL DEVICE TECHNOLOGY (TR)	CHILD DEVELOPMENT (TR*)	DENTAL PROSTHETICS TECHNOLOGY (TR*)
DIALYSIS (TR*)	ELECTRO NEUROPHYSIOLOGY (TR*)	PHYSIOTHERAPY (TR*) PHYSIOTHERAPY (ING)
FOOD QUALITY CONTROL AND ANALYSIS (TR)	FIRST AID AND EMERGENCY CARE PROGRAM (TR)	LABORATORY TECHNOLOGY (TR)
AUDIOMETRY (TR*)	OPTICIANRY (TR*)	ORTHOPEDIC PROSTHESIS AND ORTHOSIS (TR)
AUTOPSY ASSISTANCE TRAINING PROGRAM (TR)	PATHOLOGY LABORATORY TECHNIQUES (TR*)	PODOLOGY (TR)
RADIOTHERAPY (TR*)	HAIR CARE AND BEAUTY SERVICES (TR)	MANAGEMENT OF HEALTH INSTITUTIONS (TR)
MEDICAL DOCUMENTATION AND SECRETARIAL (TR*)	MEDICAL IMAGING TECHNIQUES PROGRAM (TR*)	MEDICAL LABORATORY TECHNIQUES (TR*)

* The departments marked also have evening education program.

CONTACT



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Vocational School of Health Services



OUR PROGRAM CHAIRS



Oral and Dental Health Program

Lecturer Şabo KESLER
skesler@gelisim.edu.tr Office: C Block 4. Floor 413

Operation and Room Services Program

Lecturer Sibel HAKLI
sakli@gelisim.edu.tr Office: C Block 1. Floor 102

Anesthesia Program

Lecturer Nermin KOÇ
nekoc@gelisim.edu.tr Office: C Block 3. Floor 304

Biomedical Device Technology Program

Lecturer Mehmet GÖL
mgol@gelisim.edu.tr Office: C Block 4. Floor 409

Child Development Program

Lecturer Merve MERCAN
mmercan@gelisim.edu.tr Office: C Block 2. Floor 201

Dental Prosthetics Technology Program

Asst. Prof. Şenel ÇAVUŞOĞLU
scavusoglu@gelisim.edu.tr Office: C Block 2. Floor 202

Dialysis Program

Lecturer İkbâl Demiralp
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Electro-neurophysiology Program

Lecturer Sevinç BABA
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Physiotherapy Program

Lecturer Tuğçe BİLGİÇ
tuyilmaz@gelisim.edu.tr Office: C Block 2. Floor 202

Food Quality Control and Analysis

Asst. Prof. Negin AZARABADI
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First Aid and Emergency Care Program

Lecturer Sibel CANİTEZ
scanitez@gelisim.edu.tr Office: C Block 4. Floor 403

Laboratory Technology Program

Lecturer Ecem BAYKAL
ebaykal@gelisim.edu.tr Office: C Block 4. Floor 402

Audiometry Program

Lecturer Hilal Nur FİCİL
hnficil@gelisim.edu.tr Office: C Block 1. Floor 102

Opticianry Program

Asst. Prof. Nihan ÜNLÜ
nunlu@gelisim.edu.tr Office: C Block 1. Floor 103

Orthopedic Prosthesis and Orthosis Program

Lecturer Tuba ŞENOL
tsenol@gelisim.edu.tr Office: C Block 1. Floor 101

Autopsy Assistance Training Program

Lecturer Büşra SARP KAYA
bsarp@gelisim.edu.tr Office: C Block 4. Floor 403

Pathology Laboratory Techniques Program

Asst. Prof. Arzu KAYA KOÇDOĞAN
akocdogan@gelisim.edu.tr Office: C Block 2. Floor 203

Podology Program

Lecturer Muhammed YURTSEVEN
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Radiotherapy Program

Lecturer Rahmiye Nur AKTAN
rnaktangelisim.edu.tr Office: C Block 4. Floor 413

Hair Care and Beauty Services

Lecturer Aylin KOÇ
akoc@gelisim.edu.tr Office: C Block 3. Floor 305

Management of Health Institutions Program

Lecturer Ebru CENGİZ
ecengiz@gelisim.edu.tr Office: C Block 3. Floor 305

Medical Documentation and Secretarial Program

Lecturer Nazlı YÜCEOL
nyuceol@gelisim.edu.tr Office: C Block 3. Floor 303

Medical Imaging Techniques Program

Lecturer Başak GÖKSEL
bgoksel@gelisim.edu.tr Office: C Block 3. Floor 304

Medical Laboratory Techniques Program

Asst. Prof. Arzu ÖZGEN
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Advisory Services

The 'Program Heads' of all programs at the Vocational School of Health Services are responsible for guiding students. The adviser assists students with all aspects of their adaptation to IGU, including learning and maintaining its functionality.

New students receive orientation training during the first month of each academic year, which is coordinated by the relevant program head and the SHMYO directorate. The adviser is always available to help students with a variety of activities, including registration, adding and dropping courses, horizontal and vertical transfers, scholarships, DMP opportunities, and internship procedures.

CONTACT



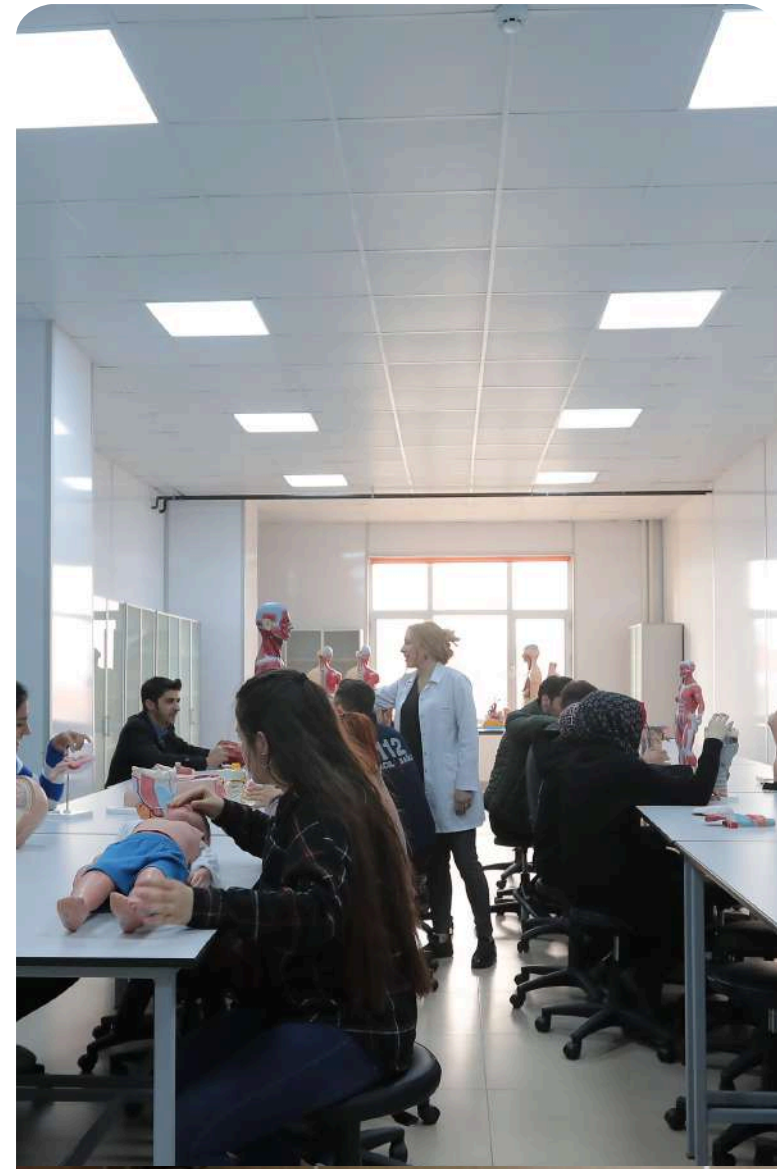


Vocational School of Health Services



VSHS LABORATORIES

Lab No :	Laboratory Name	Faculty / Vocational S.	Building Code & Floor
LAB 006	ORAL AND DENTAL HEALTH	VSHS	C Block (Floor -2)
LAB 20	ANESTHESIA - OPERATING ROOM SERVICES - PERFUSION	VSHS	C Block (Floor -1)
LAB 15	ANATOMY	FHS + VSHS	C Block (Floor -1)
LAB 13	NUTRITION AND DIETETICS	FHS	C Block (Floor -1)
LAB 302	BIOMEDICAL DEVICE TECHNOLOGY	VSHS	B Block (Floor 3)
LAB 311	CHILD DEVELOPMENT DRAWING WORKSHOP	FHS + VSHS	B Block (Floor 3)
LAB 005	DENTAL PROSTHETICS TECHNOLOGY	VSHS	C Block (Floor -2)
LAB 17	DIALYSIS	VSHS	C Block (Floor -1)
LAB 307	CHILD DEVELOPMENT DRAMA ROOM	FHS + VSHS	B Block (Floor 3)
LAB 14	PHYSICAL THERAPY AND REHABILITATION - ELECTROTHERAPY LABORATORY	FHS + VSHS	C Block (Floor -1)
LAB 303	ELECTRONEUROPHYSIOLOGY	VSHS	C Block (Floor 4)
LAB 001	ADULT OCCUPATIONAL THERAPY	FHS	B Block (Floor -1)
LAB 12	PHYSICAL THERAPY AND REHABILITATION - EXERCISE LABORATORY	FHS + VSHS	C Block (Floor -1)
LAB 004	PHYSICAL THERAPY AND REHABILITATION - PHYSIOTHERAPY LABORATORY	FHS	B Block (Floor -1)
LAB 004	FIRST AND EMERGENCY AID - 1	VSHS	C Block (Floor -2)
LAB 008	FIRST AND EMERGENCY AID - 2	VSHS	C Block (Floor -2)
LAB 16	FIRST AND EMERGENCY AID - 3	VSHS	C Block (Floor -1)
LAB 010	AUDIOMETRY	FHS + VSHS	B Block (Floor -1)
LAB 301	OPTICIANRY	VSHS	B Block (Floor -3)
LAB 009	ORTHOPEDIC PROSTHETICS AND ORTHOTICS	VSHS	C Block (Floor -2)
LAB104	PODOLOGY	VSHS	C Block (Floor 4)
LAB 002	PATHOLOGY	VSHS	B Block (Floor -1)
LAB 010	HAIR CARE AND BEAUTY SERVICES	VSHS	C Block (Floor -2)
LAB 18	MEDICAL LABORATORY TECHNIQUES	VSHS	C Block (Floor -2)



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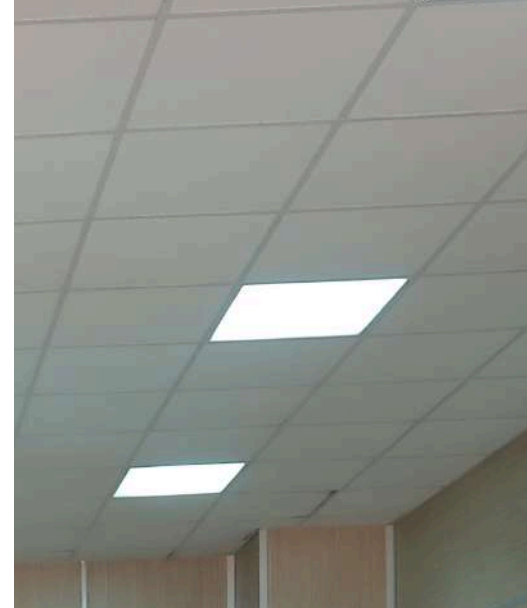
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VSHS LABORATORIES



CONTACT





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T.C. İSTANBUL GELİŞİM ÜNİVERSİTESİ

CAMPUSES



BLOCK A

BLOCK B

BLOCK C



BLOCK K
GELİŞİM TOWER



BLOCK D

BLOCK E

BLOCK G

CONTACT

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STUDENTS' AFFAIRS ADMISSION & ACCEPTANCE

Admission-Registration-Acceptance

You can enroll in our programs through central placement, additional quotas, and transfer, as outlined below.

Student Admission with OSYM

Students are placed in undergraduate and associate degree programs based on ÖSYM's Higher Education Transition Examination (YGS) and Undergraduate Placement Examination (LYS), while graduates of associate degree programs are placed in undergraduate programs at Istanbul Gelisim University based on Vertical Transfer Examination (DGS) results.

Additional Quotas

After OSYM's central placement, candidates who have not been placed in any higher education institution by ÖSYM must include Gelisim University in their preferences on the dates announced by ÖSYM for vacant quotas in higher education institutions (excluding quota-free AÖF programs). ÖSYM-placed students are eligible to register at our school.

Horizontal Transfer

Horizontal transfers to Istanbul Gelisim Vocational School follow the provisions of the "Legislation on the Principles of Horizontal Transfer between Higher Education Institutions at the Associate Degree Level." Horizontal transfer and admission procedures from other Vocational Schools of Health to our institution are determined by "The Vocational Institution of Health Board." Horizontal transfers to Istanbul Gelisim University are carried out under the "Regulation on the Principles of Undergraduate Transfer between Higher Education Institutions." Horizontal transfer and entrance procedures from other universities to our school are decided by "The Istanbul Gelisim University Board." Since our Horizontal Transfer procedures are carried out through the Rectorate, the Horizontal Transfer Application requirements are publicized at gelisim.edu.tr.

Student Admission by Special Talent Exam

To be eligible for programs that need an aptitude exam, students must both pass the Istanbul Gelisim University aptitude exam and complete the application requirements for special aptitude exams listed in the Higher Education Institutions Examination Guide created by ÖSYM.

Student Admission by Vertical Transfer Exam

Students who take the Vertical Transfer Exam are placed by OSYM if they score enough points. If an Istanbul Gelisim University associate degree student obtains a paid quota with DGS, he or she can continue his or her studies while making use of the unique opportunities offered to him or her.

CONTACT



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Vocational School of Health Services



VERTICAL TRANSFER DEPARTMENTS

Oral And Dental Health	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Nursing Health Management Social Work
Operating Room Services	
Anesthesia	
Biomedical Device Technology	<ul style="list-style-type: none"> Biomedical Engineering Electrical and Electronics Engineering Electronics Engineering Electronics and Communication Engineering Mechanical Engineering
Child Development	<ul style="list-style-type: none"> Child Development Preschool Education Special Education Teaching Health Management Social Work
Dental Prosthetics Technology	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Health Management
Dialysis	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Nursing Health Management Social Work
Electro-neurophysiology	<ul style="list-style-type: none"> Nursing Health Management Physiotherapy and Rehabilitation
Physiotherapy	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Occupational Therapy Nursing Health Management Physiotherapy and Rehabilitation
Food Quality Control And Analysis	<ul style="list-style-type: none"> Nutrition And Dietetics Food Engineering Food Technology Chemistry
First And Emergency Aid	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Nursing Health Management Social Work
Laboratory Technology	<ul style="list-style-type: none"> Crop Production and Technologies Biology Bioengineering Biotechnology Genetics and Bioengineering Chemistry Molecular Biology and Genetics

Audiometry	<ul style="list-style-type: none"> Speech and Language Therapy Physics Physics Engineering Audiology Health Management
Opticianry	<ul style="list-style-type: none"> Emergency Aid and Disaster Methodology Physics Physics Engineering Health Management Optical and Acoustic Engineering
Orthopedic Prosthetics And Orthotics	<ul style="list-style-type: none"> Emergency Aid and Disaster Methodology Biomedical Engineering Occupational Therapy Physiotherapy and Rehabilitation Health Management Orthotics and Prosthetics
Autopsy Assistant Training	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Nursing Health Management Social Work
Pathology Laboratory Techniques	<ul style="list-style-type: none"> Emergency Aid and Disaster Methodology Biology Bioengineering Biotechnology Genetics and Bioengineering Molecular Biology And Genetics Health Management Nursing
Podology	<ul style="list-style-type: none"> Health Management Nursing Physiotherapy and Rehabilitation
Radiotherapy	<ul style="list-style-type: none"> Health Management Nursing Emergency Aid and Disaster Management
Hair Care And Beauty Services	<ul style="list-style-type: none"> Chemistry
Management Of Health Institutions	<ul style="list-style-type: none"> Health Management Social Work International Business Management Business Emergency Aid and Disaster Management
Medical Documentation And Secretarial	<ul style="list-style-type: none"> Business Health Management International Business Management
Medical Imaging Techniques	<ul style="list-style-type: none"> Emergency Aid and Disaster Management Health Management Nursing
Medical Laboratory Techniques	<ul style="list-style-type: none"> Biology Bioengineering Biotechnology Genetics and Bioengineering Molecular Biology And Genetics Nursing Emergency Aid and Disaster Management Health Management

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Vocational School of Health Services



Double Major for Associate Degree Programs

The Double Major program's objective is to provide free bachelor's degree studies in a second major to students who have excelled in their major undergraduate programs. Free enrollment in the second major diploma program is available to students with a cumulative grade point average in their major program of 2.90 out of 4.00 and a success rate of 20% in their undergraduate degree. The earliest possible time for students to apply to the second major diploma program is during the third semester of the major diploma program; for four-year programs, this is the beginning of the fifth semester; and for five-year programs, it is the beginning of the seventh semester.

Before beginning the second major program, the student must have finished all of the courses required for the major program up until that point in time. Two undergraduate diplomas are given to students who successfully finish the double major program and are eligible for two undergraduate degrees. Students who complete the second major program are awarded the diploma of the program in question only if they graduate from the major program they are continuing.

Optional English-Preparatory Program

Students who are placed in the first year of the university with ÖSYM and enrolled in associate degree, undergraduate, and graduate programs, provided that they are included in the regulations, can apply to the optional foreign language preparatory class. The quota of students to be admitted to the optional foreign language preparatory class is determined with the approval of the Rectorate upon the recommendation of the School of Foreign Languages.

If the applications exceed the quota, a ranking is made within the quota limits based on the first placement score of ÖSYM. Students enrolled in the optional foreign language preparatory class can leave the preparatory class with a petition until the end of the add-drop period. Those who exceed this period cannot leave the preparatory class. For detailed information, please visit <https://oidb.gelisim.edu.tr/>

Development Information System (DIS/GBS)

You can review all program curricula at our university at <https://gbs.gelisim.edu.tr>. With the relevant link, information is provided on many issues related to the Bologna Process, such as the aims and objectives of the program, lesson plan, total course-program output relationship, and program qualification type. Students can access the curriculum of the program they are studying by following the tabs below.



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Distance Education Courses

Distance education programs are comprised of mandatory YÖK's courses (Atatürk's Principles, Turkish Revolution History, Foreign Language, and Turkish Language) and also Vocational Theory and Complementary Courses, Practical Courses, and compulsory Summer Internships.

1. Sınıf*	Kod	Adı
	ATA 101	Atatürk İlkeleri ve İnkılap Tarihi I
	ATA102	Atatürk İlkeleri ve İnkılap Tarihi II
	TRD101	Türk Dili I
	TRD102	Türk Dili II
	BIL101	Bilgi Teknolojileri
	YDL101	Yabancı Dil I (İng.)
	YDL102	Yabancı Dil II (İng.)

Table 1. 1st Year Distance Education Courses

The videos of the courses specified in **Table 1** are followed via "OBIS" (student information system) and the ALMS system, with the "password" provided to students during their registration.

It is not necessary to view distance education courses on the days and times specified in the course schedule. But they need to be finished in the relevant week. For these courses, there is no face-to-face education at the school. Exams are held at the school during the weeks designated for the midterm and final exams in the academic calendar.

Distance education courses do not appear in the course schedule; they are listed in the list of courses taken.

In **Table 2**, the list of elective courses that our students can choose in the 2nd grade is given. Some of these are university-common courses and are followed remotely via LMS, while others are given face-to-face.

KOD	DER S ADI
BAG251	BAĞIMLILIKLARIN ÖNLENMESİ
BASY201	GENEL HUKUK
END217	GENEL MUHASEBE
SBP220	GİRİŞİMCİLİK
SIP213	BEDEN DİLİ VE ETKİLİ KONUŞMA
SMP204	İLK YARDIM
SMP205	İLETİŞİM
SMP206	SOSYAL SORUMLULUK VE ETİK
SMP208	DAVRANIŞ BİLİMLERİ
SMP209	İŞLETME YÖNETİMİ
SMP210	İŞ SAĞLIĞI VE GÜVENLİĞİ
SMP212	PSİKOLOJİYE GİRİŞ
SMP214	İŞ VE SOSYAL GÜVENLİK HUKUKU
SMP222	KRİZ YÖNETİMİ VE ÖFKE KONTROLÜ
SMP235	HASTA PSİKOLOJİSİ VE İLETİŞİM
SMP236	21. YÜZYIL YETKİNLİKLERİ
SMP237	İŞARET DİLİ
SMP238	KARİYER PLANLAMA
SOS111	SOSYOLOJİ
SY334	KALİTE YÖNETİMİNİN TEMEL İLKELERİ

Table 2. Non-Field Elective Courses (2nd year)



Vocational School of Health Services



ERASMUS MOBILITY

Istanbul Gelisim University attaches great importance to the Erasmus+ program. Erasmus exchange is carried out within existing bilateral agreements (within open quotas). Learning mobility activity involves a student (Turkish citizen and non-Turkish citizen) enrolled in a higher education institution to carry out one or at most two semesters of his/her education in a higher education institution with ECHE abroad, which is partnered with a bilateral agreement. The duration of the activity covers a period between a minimum of 2 and a maximum of 12 months that can be completed within the same academic year.

Istanbul Gelisim University has 382 Erasmus+ agreements with 142 universities from 27 European countries.

General Application Requirements

Application requirements constantly change over an annual period. Conditions that must generally be met:

- The grade point average (GPA) must be at least 2.20/4.00 at the associate's / undergraduate level and at least 3.00/4.00 at the master's or doctorate level.
- Formal Education (1st and 2nd Education) Associate, Undergraduate and Graduate Programs at Istanbul Gelisim University
- Students who are enrolled in a double major program and/or are at least in their first year can apply for study and/or internship mobility. Students enrolled in the Double Major Program can only apply from a single major.
- The student participating in the program must complete 60 ECTS for a full academic year and one ECTS for a two-semester academic year.
- 30 ECTS credits for a semester and 20 ECTS credits for a semester in a three-semester academic year is expected to be sent to follow the program.



CONTACT





Vocational School of Health Services



Erasmus+ Student Internship Mobility Program

Erasmus Student Internship Mobility is the process by which students receive vocational training and/or gain work experience within a partner enterprise or organization in another participating country. All students can benefit from Erasmus+ internship mobility. Students who will be placed within the scope of internship mobility have the right to do an internship for a minimum of 2 months and a maximum of 12 months. Students are advised to carry out their mobility in a way that does not coincide with their semester's courses.

Every academic year may have a different set of application requirements. But generally speaking, the requirements are as follows:

- Between the specified dates, students must apply to the International Exchange and Coordinator's Office by getting signed and sealed acceptance letters from the institutions they wish to carry out their internship at.
- Students qualified to participate in an Erasmus+ internship mobility are granted a length of time to get an acceptance letter if they do not already have one at the time of application.
- Applications are being taken for the upcoming school year.
- Seniors have a year following graduation to do an internship.
- Should the student lack documentation demonstrating that he or she has at least 60 points out of 100 from YDS, YÖKDİL, and foreign tests recognized as equal by ÖSYM, the student will need to take the language exam that is scheduled specifically for Erasmus students.

Istanbul Gelisim University also offers study abroad options for a specific duration through a bilateral collaboration program, in addition to Erasmus+.



CONTACT





Vocational School of Health Services



Erasmus+ Exchange Program

Erasmus is a great opportunity for university students to discover themselves, other countries, and different cultures. It brings many advantages to the educational and business lives of a student.

Gaining International Perspective

Studying in a new country for a while opens up new horizons for students. Experiencing education and working methods in different parts of the world and seeing different perspectives helps students realize their dreams and adds new dimensions to their objectives and goals

Opportunity to Learn Multiple Foreign Languages

Since the language of instruction at the universities students attend is English, students will get plenty of opportunities to improve their English level. In addition, they will also have the opportunity to learn an additional foreign language based on the region of their Erasmus. Many universities, under the Erasmus agreement, offer free language courses to students to help them learn a second foreign language.

Strengthening Resume

Erasmus imparts an excellent advantage of international experience to all participating students. Excellence in the international curriculum and successful experience allow students to stand out among their peers in their professional lives.

Discover New Places & People

Erasmus allows students to discover new places and cultures. They get the chance to meet people from different cultures, understand their values and traditions, and, along the way, enjoy the beauty of the landscapes of different countries.

Unforgettable Friendships & Memories

Erasmus brings together people from all over the world. Students gather loads of unforgettable memories and make lifelong friendships during their Erasmus journey.

Bilateral Cooperation Program

Istanbul Gelisim University has bilateral agreements with eminent universities worldwide in addition to Erasmus+ mobility. Through this program, students can study at universities overseas.

- Students who wish to attend other universities abroad as guests from Istanbul Gelisim University must be full-time enrolled students in the university's associate, undergraduate, or graduate programs in the form of formal education.
- Students must have completed at least 1 semester in their major, excluding the preparatory year.
- Students' GPA must be at least 2.50/4.00 for associate and undergraduate students and at least 3.00/4.00 for graduate students in their last semester before applying to the program.
- Students must have taken at least 60/100 in the Exchange Programs Foreign Language Exam organized by the School of Foreign Languages or possess the Central Foreign Language Exam accepted by YÖK.
- Participating students are required to pay both the tuition fee determined by the destination institution and the tuition fee of our university.

Istanbul Gelisim University has 56 Bilateral Cooperation Agreements with 34 countries.

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Vocational School of Health Services



DEAN OF STUDENTS



IGUMER

İGÜMER stands for "Istanbul Gelisim University Communication Center". It is a communication platform for Istanbul Gelisim University alumni, existing students, and staff. The IGUMER tool was created to facilitate the use of petitions and information rights for individuals not affiliated with the university.



İGÜMER mediates the delivery and response of requests, suggestions, and complaints to the university administration and other relevant units promptly. All applications made to İGÜMER are only viewed and monitored by authorized relevant personnel, so high confidentiality is maintained at every step.

Students Newsletters

Gelistudent, a recently published news bulletin by the Dean of Students, is an excellent guide for existing and prospective students to get all the necessary and useful information about İGU's curricular and extracurricular activities across various faculties.



Coffee Talks!

Coffee Talks, organized by the Dean of Students of Istanbul Gelisim University (17th floor, Gelişim Tower), are held every Wednesday between 12:00 and 13:00, where conversations on different topics and agendas are discussed.



CONTACT





Vocational School of Health Services



Library and Research Center

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Istanbul Gelisim Vocational School, established by the Council of Ministers on July 14, 2008, per Article 2 of Law No. 2547, was transformed into "Istanbul Gelisim University" on February 17, 2011, with Law No. 6114, and has been operating in Avcılar, Istanbul, ever since. In 2008, the Library Directorate was established within the Vocational School, and Ms. Alev Dülger initiated library activities as the first Library Director.

In 2011, the Department of Library and Documentation was established, and Mr. Ahmet Şenol Armağan began his role as the Founding Department Head. At that time, library services were conducted on a single campus, but with the growth of IGU, these services expanded proportionally to 2 campuses in 2012, 3 campuses in 2014, 4 campuses in 2017, and from 2018 onwards to 5 different campuses.



Within the Central Library, 4 branch libraries were established. These branch libraries, in order of their establishment, are the Vocational School Library (MYO), the Art and Engineering Library (SMK), the School of Foreign Languages Library (YDYO), and the Health Sciences Library (SBK).



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WORKING HOURS

ISTANBUL
GELİŞİM ÜNİVERSİTESİ
LIBRARY

LIBRARY	DAYS	EXCEPT EXAM PERIODS	EXAM PERIOD	WEEKEND
Centre Library (MRK) - TOWER J Block	Monday-Friday	08.30 - 17.30	08.30 - 21.00 (Every Weekday)	<i>It is open between 11.00-20.00 on Saturday and Sunday, starting one week in advance during exam periods.</i>
Health Sciences Library (SBK) - Rectorate A Block	Monday-Friday	08.30 - 23.00	Open 24 Hours	<i>Open every Saturday between 11.00-17.00.</i>
SFL Library / E Block	Monday-Friday	08.30 - 17.30	08.30 - 17.30	CLOSED
Institute Library / Institute Building F Block	Monday-Friday	08.30 - 17.30	08.30 - 17.30	CLOSED
Vocational School Library / Vocational School Building G Block	Monday-Friday	08.30 - 17.30	08.30 - 17.30	CLOSED

LIBRARY WORKING HOURS DURING SUMMER PERIOD
08.30 - 17.30 (All Our Libraries)

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Vocational
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Continuous Education Center (CEC)

The Practice and Research Center provides contemporary, modern training and education facilities with an emphasis on lifelong learning and the demands of the working world. It offers cutting-edge and excellent educational services thanks to its knowledgeable and skilled educators, who have both academic and professional backgrounds.

İGÜSEM provides corporate training and advisory services for institutions looking to adapt to the information age and globalization environment, in addition to professional and personal development training that helps people better themselves and specialize in their fields. In its certificate programs, workshops, conferences, and seminars, İGÜSEM promotes lifelong learning activities beyond formal education by using a scientific approach, unbiased and trustworthy information, and a high-level quality approach to provide meaningful and highly beneficial training for people of all ages and professions.

Istanbul Gelisim University's Continuous Education, Practice, and Research Center seeks to redefine "sustainable education" with its state-of-the-art design, cutting-edge teaching personnel, development centers, and social and cultural spaces. Our objective is to continuously monitor national and international trends to address the needs of education in the social, scientific, cultural, economic, and technical domains. Our goal is to assist in the creation of a skilled workforce through our educational programs, which are enriched with insightful and efficient material.

By providing top-notch learning opportunities and solutions for the trained workforce that diverse sectors need, we simultaneously hope to raise the standard of professional knowledge and skills and introduce new vocational abilities. As part of our aim to be an innovative and superior educational facility, we strive to support the lifelong growth processes of people from all educational levels through the diversity of our training areas.

The mission of Istanbul Gelisim University is to recognize and address the dynamic demands of the modern world to support the professional and personal growth of individuals and groups across all ages and industries. It works to produce up-to-date and high-quality educational programs by fusing the skills of its academic staff and knowledgeable instructors. Our objective is to promote the advancement of our nation and society by providing these programs to individuals, governmental institutions, and private sector workers on a national and international scale.

OUR TRAINING:

- Exam Preparation Training
- Law Training
- Health Trainings
- Aviation Academy
- Communication and Design Training
- Psychology Trainings
- Computer Programs
- Language Training
- Tourism and Hospitality Training
- Foreign Languages
- Software Programs
- Sports Activity Training
- Human Resources Training
- Training for Teachers
- Culture and Arts Training
- Culinary Sciences Academy
- Business and Management Training
- Personal and Professional Development Training

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Vocational School of Health Services



Department of Health, Culture, and Sports (SKSDB)

The Department of Health, Culture, and Sports is a service unit that meets students' social, cultural, counseling, and sports needs. It also serves as an application department, where practices and research are conducted to support education and training.

Established per Article 47 of the Higher Education Law, the Department of Health, Culture, and Sports operates based on the plans and programs made by the Council of Higher Education and the University Administration. It is responsible for protecting the physical and mental health of students and staff and meeting their social needs, such as nutrition, rest, and leisure activities. To this end, it is tasked with the construction and operation of facilities such as cafeterias, dining halls, meeting and conference rooms, sports facilities, and health facilities within the limits of the university's general and budgetary resources.

The objective of SKSDB is to provide services that allow students to evaluate their time according to their work, rest, and interests, enabling them to develop new social and cultural interests while studying and fostering the healthy development of their talents and personalities. The department aims to raise individuals who pay attention to their mental and physical health, helping them gain positive habits of work and entertainment. SKSDB focuses on student-centered activities, supporting initiatives that foster entrepreneurial, leadership, and solution-oriented students capable of dreaming and turning those dreams into projects, contributing to their social awareness, and adapting to business and social life.

SKSDB ensures that all those it serves benefit optimally from the facilities and activities provided, including social, cultural, and sports events; counseling; and guidance services. Additionally, it aims to support and facilitate the educational and life activities of students with disabilities through research and applications.

Students Clubs

Our clubs are established entirely by the initiatives of our students and aim to assist in their extracurricular social, cultural, artistic, and personal development. These clubs are established to ensure that students can equally benefit from all the opportunities provided by the university. Through the activities organized within the clubs, our students develop their organizational skills, communication skills, and teamwork abilities. They learn by experiencing every stage of project management and thus expand their communication networks.

Benefits of joining student clubs

- Develop leadership skills while managing an event
- Gain resource and process planning skills to implement ideas
- Enhance problem-solving skills in the face of challenges
- Discover and hone personal talents
- Enhance negotiation skills when persuading others
- Organize national and international events, fostering the ability to work with different cultures
- Gain valuable experience and learning opportunities
- Develop a sense of responsibility and teamwork abilities

CONTACT





Vocational School of Health Services



IGU CLUBS

- Avionics Club
- Anatolian Youth Club
- Atatürkist Thought Club
- Blockchain Club
- Science Club
- Code Of Duty Club
- Children's Literature and Arts Club
- Child Development and Health Awareness Club
- Outdoor Sports and Sailing Club
- Language and Speech Therapy Club
- Language Thought Literature Club
- Maritime Club
- Barrier-Free IGU Club
- Industrial Engineering Club
- Electrical and Electronics Engineers Club
- Economics Club
- Occupational Therapy and Social Rehabilitation Club
- English-speaking Club
- E-Sports Club
- Awareness and Travel Club
- Photography and Video Club
- Gerontological Applications and Research Club
- Food Technologies Club
- GastroArt Club
- Young Programmers Club
- Entrepreneurial Athletes Club
- Young Fenerbahçe Fans Club
- Global Leadership and Entrepreneurship Club
- Aviation and Space Sciences Project Club
- Aircraft Maintenance Club
- Nursing Club
- English Language and Literature Club
- IGU Tennis Club
- IGU Community Volunteers Club
- IGU Faculty of Dentistry Club
- Human and Social Arts Club
- IGU Physical Therapy and Rehabilitation Club
- IGU Yoga Club
- IGU Young Red Crescent Club
- Interior Architecture Club
- Human Resources and Career Club
- Culture and Civilization Club
- Logistics and Trade Club
- Lösev and Benefit Club
- Mechatronics Engineering Club
- Music Club
- Mechanical Club
- National Defense Technologies Club
- Architecture and Design Club
- Table Tennis Club
- Mindset Club
- Quality in Development Community Club
- Travel and Camping Club
- Young Civil Engineers Club
- Aviation Club
- Opticianry Club
- Audiology Club
- Psychology Club
- Pathology Club
- Advertising Club
- Recreation Club
- Cybersecurity Applications Club
- Sustainable Production Club
- Innovation and Technology in Health Club
- Social Services Club
- Health Club
- Health Management Club
- Cinema Club
- Social Equality Club
- Theater Club
- TEMA Club
- Hopeful Club
- UNIBJK Club
- UltrAslan UNI Gelisim Club
- University Trabzonspor Fans Club
- New Media Club
- New Media and Journalism Club



CONTACT



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Vocational School of Health Services



Psychological Counseling Services

The Psychological Counseling Unit at Istanbul Gelisim University aims to support students' individual, social, and academic development throughout their university life through guidance services. This unit is a resource where students and staff can seek consultation and support based on their needs.

The Psychological Counseling Unit offers free services within the university to help students and staff cope with psychological issues. It performs the following services to assist students with psychological, social, and educational issues:

- It helps new students adjust to university life and resolve potential issues related to adapting to their environment, the university, and its operations.
- Identifies areas of concern for students and collaborates with other units to find solutions.
- Assists students who wish to change their department in understanding their interests, skills, and personality traits and making suitable choices.
- Provides information about future careers and, when necessary, refers students to the Istanbul Gelisim University Career Development Center for career counseling and support.
- Offers individual or group psychological counseling to students with psychological or social issues, helping them better understand themselves, make important decisions, and build more effective relationships with others.
- Organizes informational seminars, conferences, congresses, and similar meetings for students and stakeholders to provide educational guidance.

The Psychological Counseling Unit operates on an appointment basis and is located on the 2nd floor of Building K. To receive counseling services, you can make an appointment through OBIS.

Counselors for International Students

Dr. Aman Sado Elemo
Psychological Counselling
Psychological Counseling Unit
0212 422 70 00
aselemo@gelisim.edu.tr



CONTACT





Vocational School of Health Services



Healthcare Services

Istanbul Gelisim Vocational School campus provides healthcare services with experienced medical staff from 08:30 to 22:00 at its infirmary. In addition to the healthcare services available at our campus, students can also access medical services at all of the university's campuses, including the Rectorate campus.



Cafeterias

At Istanbul Gelisim University, there are cafeterias and canteens on campus designed to meet students' nutrition and relaxation needs while providing opportunities for socialization.



Cultural Activities

At Istanbul Gelisim University, our cultural goal is to encourage students and staff to participate in cultural activities, direct those interested in cultural events to these activities, and facilitate their involvement in activities they are passionate about. We aim to provide and support the necessary resources, instructors, venues, and scheduling for these activities, host events both within and outside the university, and plan announcements for on-campus events.

To support students' social, cultural, artistic, and personal development beyond the classroom, our university has 64 active student clubs. The university operates across 7 campuses, each equipped with conference rooms, study areas, and libraries. The Gelişim Tower campus features a cinema room, central library, and canteens with both indoor and outdoor areas. Additionally, Gelişim Tower houses a 'Music Room' available for student use.

Sports Facilities

The sports complex within Istanbul Gelisim University's campus is designed to help IGU students make the most of their extracurricular time through sports activities and showcase their athletic talents. The complex includes basketball and volleyball courts, a tennis court, and an indoor sports hall, all available for daily use. The goal is to provide an environment that fosters healthy living habits, enriches campus life, and offers high-quality physical education, sports, and fitness programs to equip students with lifelong sports skills.

CONTACT





Vocational School of Health Services

Sports Facilities at Our University

- Fitness Center
- Gymnastics Hall
- Dance Studio
- Table Tennis Area
- Tennis Court
- Athletics Track
- Two Multi-Purpose Large Halls
- Performance Laboratory

Types of Events

- Conferences, Panels, Talks, Seminars, and Symposia
- Technical and Cultural Excursions
- Participation in Sports Competitions
- University Spring Festivities
- University Sports Festivities
- Mini Concerts
- Festivals
- Media Award Ceremonies

Transportation

Istanbul Gelisim University is located on the D-100 highway in Beylikdüzü. With convenient transportation options available on both sides of Istanbul, students can easily reach the campus. In addition to being close to a Metrobus station, the university offers a shuttle service between the Metrobus station and all our campuses.



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FREE SHUTTLE HOURS



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FREE SHUTTLE HOURS

FROM FACULTIES TO METROBUS / Departure Hours MUSTAFA KEMAL PASA STATION

VS (Vocational School)	FFA (Faculty of Fine Arts)	TOWER	RECTORATE
17:30	17:30	17:30	17:30
18:30	18:30	18:30	18:30
18:15	18:15	18:15	18:15
18:30	18:30	18:30	18:30
18:45	18:45	18:45	18:45

FROM METROBUS TO FACULTIES / Departure Hours MUSTAFA KEMAL PASA STATION

VS (Vocational School)	FFA (Faculty of Fine Arts)	TOWER	RECTORATE
08:00	08:00	08:00	08:00
08:15	08:15	08:15	08:15
08:30	08:30	08:30	08:30
08:45	08:45	08:45	08:45
09:00	09:00	09:00	09:00
09:15	09:15	09:15	09:15

IETT Bus Routes

For detailed information about IETT bus routes serving Istanbul Gelisim University, please refer to the university's official transportation page or contact the university's administration.

Campus Block Layout

For a schematic layout of the university's blocks, including detailed maps and building locations, please visit the university's website or contact the university's administrative office for the most accurate and updated information.



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Vocational School of Health Services



Alumni & Member Coordination

The activities conducted through the Alumni Platform aim to increase interaction among existing students and alumni. By focusing on both current and future initiatives, the goal is to enhance the value of the Istanbul Gelisim University family in the corporate world.

Post-Graduation Support Packages

Through the Istanbul Gelisim University Alumni and Student Platform, our graduates can benefit from:

- Job Placement Guidance: Access to resources and guidance for job searching.
- Networking Opportunities: Participation in events to meet industry managers and professionals.
- Alumni Reunions: Opportunities to benefit from the university's cultural and social activities even after graduation.

Additionally, we support our graduates as they transition into the workforce. For graduates who start their businesses, we provide office furniture. We consider ourselves a large family, including students, academic staff, employees, and alumni, and we consistently fulfill the responsibilities of being a family.

Additional Services for Alumni

- Individual Counseling
- Career Tools
- Free Foreign Language Courses
- Partnerships with alumni
- Survey Studies

Career Center

Vision: To provide highly qualified individuals with the knowledge and abilities needed to significantly improve the quality of life in a variety of fields, including engineering, sports, trade and politics, health and economics, and art and engineering.

Mission: To support our students, alumni, and employees in becoming:

- Self-Aware and Growth-Centered: Individuals who are attentive to self-improvement and personal awareness.
- Informed and Research-Oriented: Individuals who closely follow advancements in their field and conduct research on both global and local levels.
- Goal-oriented and Rational: Individuals who set clear goals, take planned steps, and act rationally.
- Active Contributors: Individuals who actively participate in projects that add value to organizational and societal development.



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Vocational School of Health Services



Our Values

Our guiding principles are our compass. At the Career Center, we never compromise on our core principles. These principles show us whether we are on the right path.

- **Building trust:** We ensure that our actions match our words. We prioritize mutual benefit and always think in terms of win-win. We believe in the continuity of learning, strive to improve ourselves, and work consistently to deliver results that meet high-quality standards.
- **Creating Synergy:** We value diversity and see different perspectives as significant opportunities for development. We consider empathy and effective listening as prerequisites for creating synergy. We are committed to establishing effective communication environments where everyone can freely express their views and thoughts.
- **Being Agile:** In today's VUCA (Volatile, Uncertain, Complex, and Ambiguous) world, we recognize the reality of rapid and profound changes in all areas of life. We approach events with a proactive mindset, conducting research, learning, planning, and preparing. We view mistakes as valuable learning opportunities and act with foresight and a solution-oriented approach.

Free Mathematics Course

Graduates or prospective graduates of two-year vocational colleges with an associate degree can transition to a four-year undergraduate program related to their field by passing the Vertical Transfer Exam (DGS) and meeting the requirements. Students who complete their program will receive a bachelor's degree in their respective fields.

Istanbul Gelişim University supports the academic development needs and demands of its students. Students of Istanbul Gelişim Vocational School can participate in a free mathematics course offered when they reach their second year. This course helps them prepare for the DGS and transition to the undergraduate level.

Scholarships/Discounts

- **Preference Scholarship:** Students who choose Istanbul Gelişim University among their top 5 preferences and are placed in their preferred IGU department by ÖSYM will receive a preference scholarship.
- **Campus Preference Discount:** Students who visit the Gelişim Tower J Block Campus during the university's preference and promotion days and receive preference support from our experts will be given a discount upon scanning a QR code.
- **Sibling Scholarship:** If multiple siblings are enrolled at our university, each sibling will receive a discount on their tuition fees.



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Come to Gelişim Scholarship

What is 'Come to Gelişim'?

Launched in 2019 by Istanbul Gelişim University, the 'Come to Gelişim' program offers scholarships to students who aspire to achieve success with their talent, experience, ideas, or projects. The program allows prospective students to design their success criteria and provides special scholarships for areas they are open to developing. Applicants submit a motivational letter detailing their unique qualities and talents. Applications are evaluated by a commission, which awards scholarships based on its discretion.

Success Scholarship

Istanbul Gelişim University rewards successful students with 'Success Scholarships' throughout their educational period. The amount of the scholarship is determined by the Board of Trustees.

R&D Incentive Scholarship

Students who carry out innovative and entrepreneurial projects at Istanbul Gelişim University are eligible for R&D incentive scholarships. The scholarship amount is set by the Board of Trustees.

International Baccalaureate (IB) Support Scholarship

Students with an IB diploma and a diploma score between 35 and 45 receive a scholarship covering only the tuition fees. Other expenses, such as accommodation, meals, transportation, and books, are not covered. The scholarship is non-repayable and remains in effect for the normal duration of education, but will be terminated if the education duration is exceeded or if a disciplinary penalty is received.

Conditions for Scholarship Termination

- **ÖSYM Scholarships:** Terminated if the education duration is exceeded or a disciplinary penalty is received. The termination is effective from the date the penalty is finalized.
- **Degree Scholarships:** Terminated if:
 - The student's GPA falls below 2.00 for two consecutive semesters.
 - The student fails to renew enrollment without a legal excuse.
 - The student receives a disciplinary penalty.
 - The student fails to meet legal attendance requirements.
 - Students who suspend their registration cannot benefit from the scholarship during the suspension period.
 - Scholarships are also terminated if the education duration is exceeded, a disciplinary penalty is received, or a conviction is finalized.

IGU Information Services

Student Communication:

- Students enrolled in the Health Services Vocational School programs can contact the student affairs office via face-to-face meetings, telephone, or email.
- To contact the director, program advisor, or department faculty members, students should use the email addresses found under their photo in the OBIS (Student Information System).
- Students can access their advisors' information by clicking on the advisor's name and the name of the relevant department head in the upper left corner of their photo in the OBIS system.

Information and Announcements:

- Information and announcements from the directorate are available in the announcements section of the OBIS system.



Advancity Learning Management System (ALMS)

Istanbul Gelişim University uses ALMS to manage remote education courses, plan educational activities, and provide various types of content to students. Students can access the ALMS system using their student number and OBİS password. Through ALMS, students can:

- Follow online classes.
- Access slides or documents related to face-to-face classes.

To log in to ALMS, visit: lms.gelisim.edu.tr



Academic Data Management System (Avesis)

Avesis is a software system developed to:

- Measure and evaluate the academic activities and individual performance of university faculty members.
- Establish a sustainable quality assurance system.
- Include an academic performance management model.

For access, visit: avesis.gelisim.edu.tr



Student Information System (OBİS)

The Student Information System (OBİS) at Istanbul Gelişim University allows registered students to access their academic information using their student ID and password.

- **Initial Login:** Students in the Health Services Vocational School programs can use their T.C. identity number's first eight digits as their password for their initial login. Students who cannot log in can reset their password through the İGÜ E-KAPI website.
- **Access URL:** OBİS Login

Features of OBİS

Add/Drop Courses: During the course add/drop period as announced in the academic calendar, students can perform course registration or change their course selections.

Weekly Schedule: View and print the weekly class schedule.

Exam Schedule: View the current exam schedule.

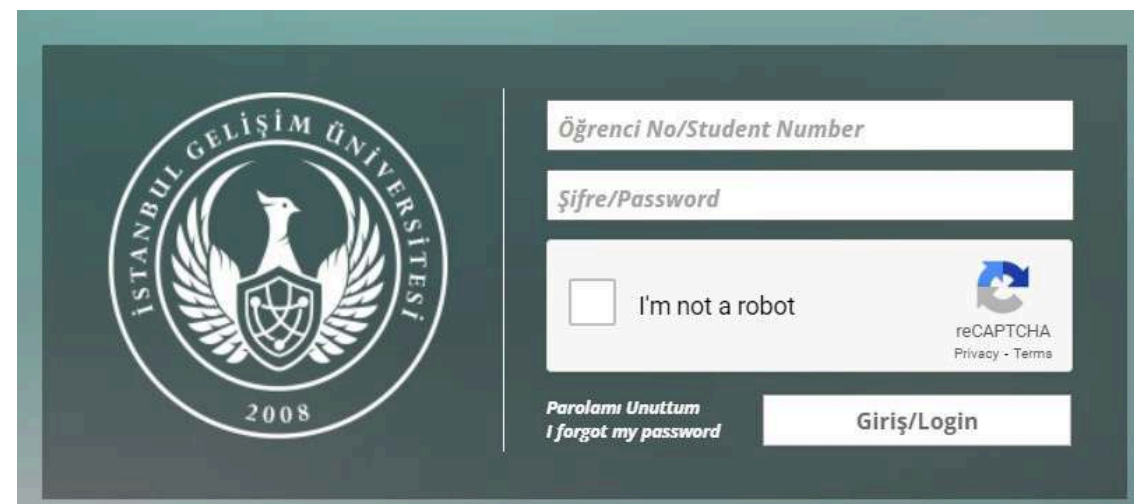
Grades: Check the grades that have been announced.

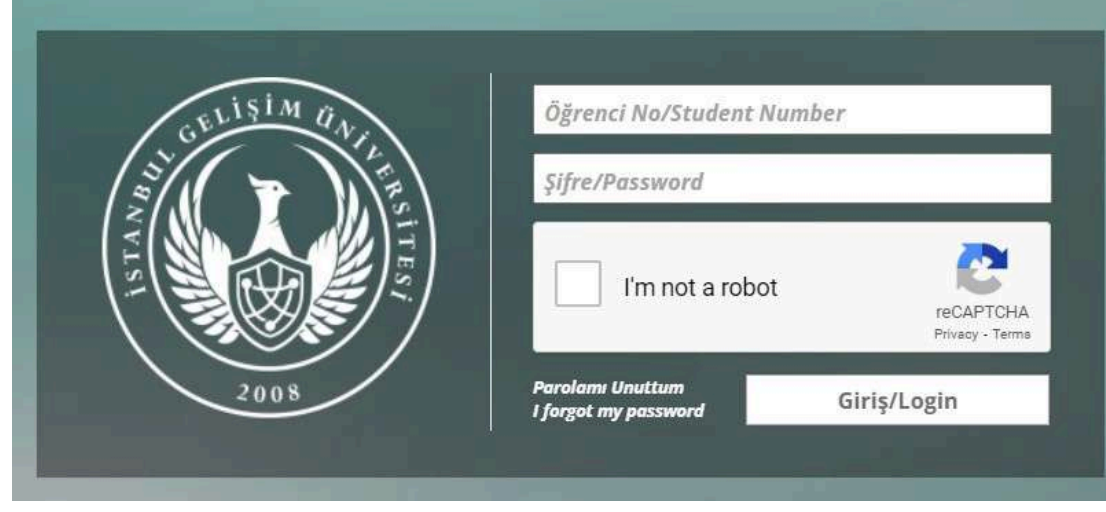
Transcript: View the academic transcript.

Password Change: Change the password for their OBİS account.

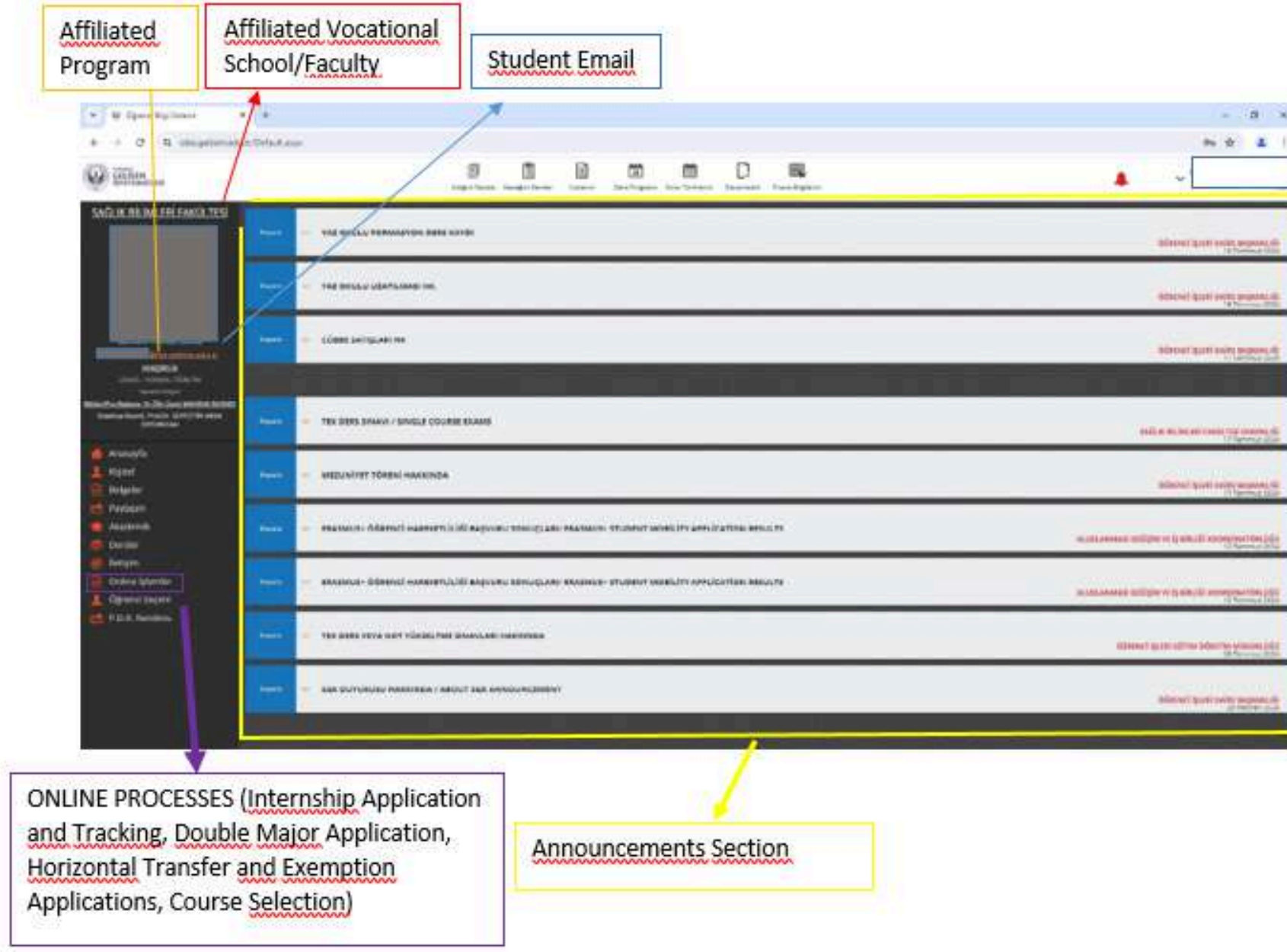
Contact Information: Access information about their academic advisor and the head of their department.

Email Addresses: Find email addresses and internal phone numbers for all university units.

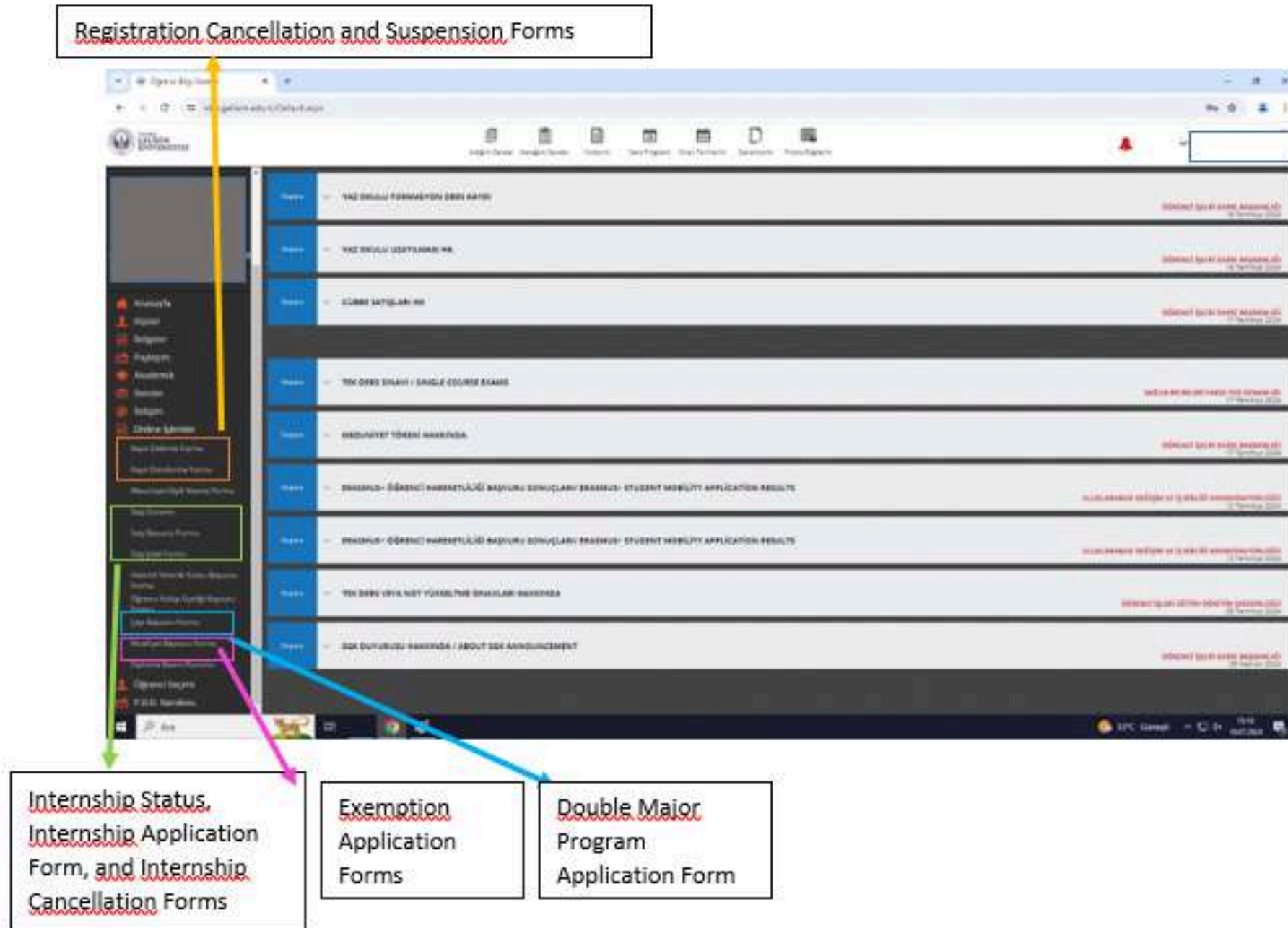




OBIS Entrance Screen



OBIS Online Transactions





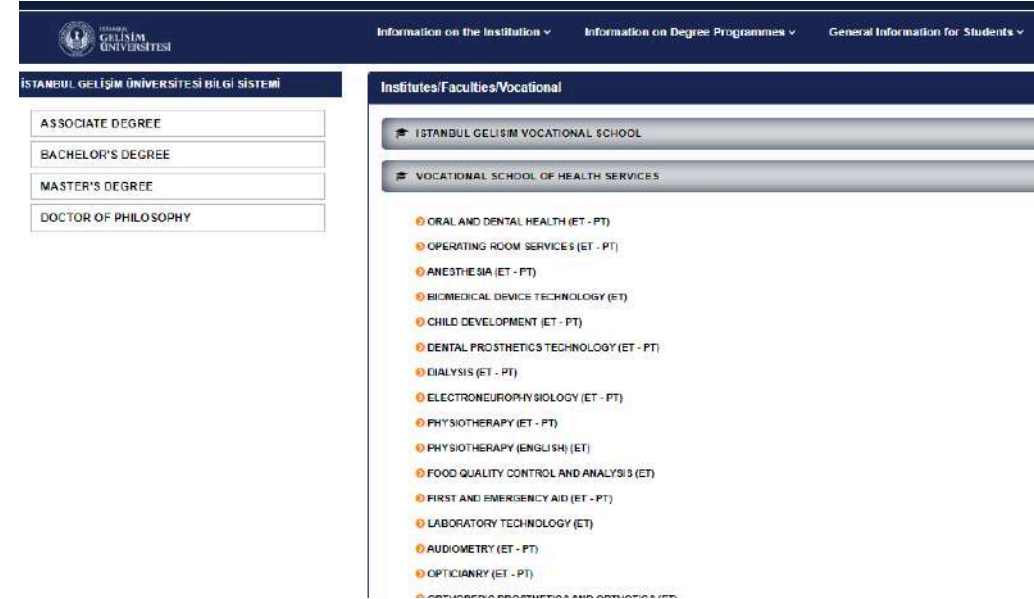
Vocational School of Health Services



Student Mail System (MS)

All students enrolled in the Istanbul Gelişim University SHMYO programs are provided with an email address with the domain ogrenci@ogr.gelisim.edu.tr. Students can log in using their student email address and OBİS password via Gmail. Students who are unable to log in can visit the Information Technology Department's page to create or change their password. After logging into the E-Kap internet system, you can reset the passwords for all services available to you.

Students must conduct all correspondence with the university through their corporate student email address. All notifications from the university are sent to the student's email address. Therefore, students should periodically check their student email addresses. Email addresses for all university departments can be accessed through the OBİS system.



Gelişim Information System (GBS)

You can review all program curricula at Istanbul Gelişim University through the GBS link. The relevant link provides information on various aspects related to the Bologna Process, including the program's goals and objectives, course plan, overall course-program outcome relationship, and program qualification type.

Corporate Archive System (DSpace)

DSpace is a digital repository that stores all academic resources, such as books, articles, theses, papers, reports, and research data, published directly or indirectly by Istanbul Gelişim University under international standards. It facilitates monitoring the university's academic performance, ensures long-term preservation of resources, and provides open access to publications in compliance with copyright laws to enhance the impact of the publications. You can access DSpace here.

Stakeholder Feedback and Suggestion System (İGÜMER)

İGÜMER is an official electronic communication tool created to facilitate the use of petitions and the right to information by all Istanbul Gelişim University graduates, students, staff, and individuals with no affiliation to the university. İGÜMER allows requests, suggestions, and complaints to be communicated to university management and other relevant units quickly and easily, ensuring prompt responses.

-Sık Kullanılan Uygulamalar



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School of
Health Services

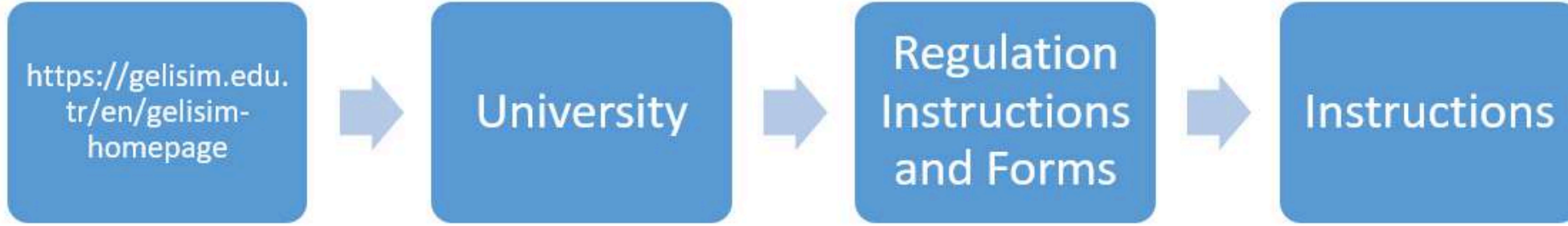


REGULATIONS AND GUIDELINES

We understand that studying at a university is a turning point for all students. It is one of the most significant steps towards adulthood and self-sufficiency; therefore, it is crucial to gain the ability to learn about one's responsibilities from the most accurate sources. For this purpose, we recommend carefully following the regulations and guidelines related to education and training at IGU.

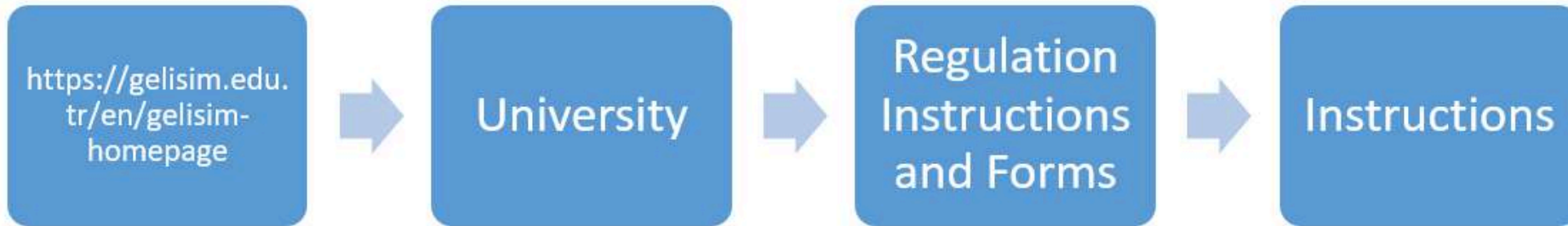
You can access IGU's regulations and guidelines on the official İGÜ website. To access the Istanbul Gelişim University Associate and Undergraduate Education-Training and Examination Regulation, please follow the steps below on the İGÜ official website.

[İstanbul Gelişim Üniversitesi Önlisans Ve Lisans Eğitim-Öğretim Ve Sınav Yönetmeliği](#)



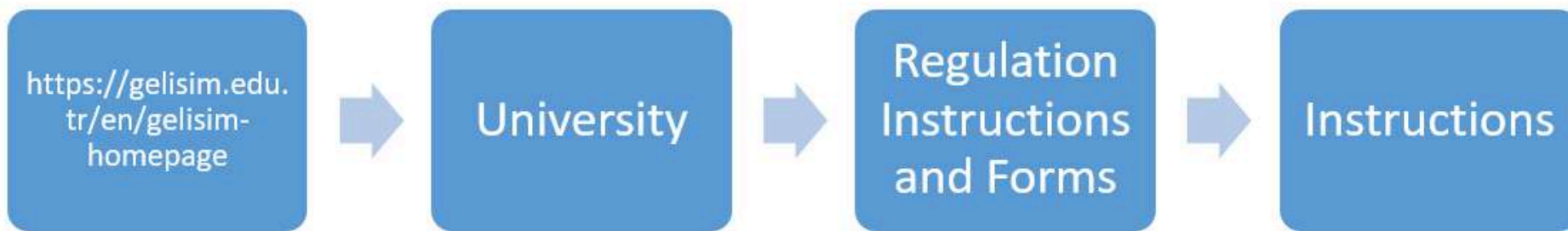
VSHS Internship Regulation

By following the steps below, students can get detailed guidelines regarding Istanbul Gelişim University's internship regulations.



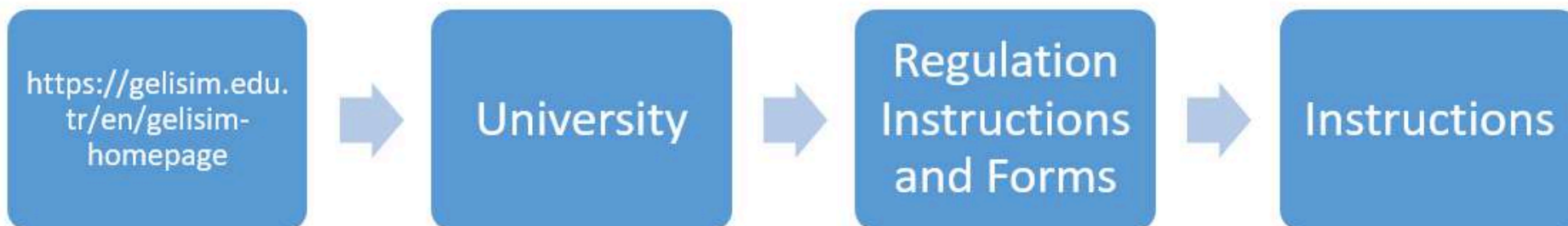
Library Regulation

By following the steps below, students can get detailed guidelines regarding library regulations.



Double Major Regulation

By following the steps below, students can get detailed guidelines regarding the double major regulatory procedures.



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Student Discipline Penalties

Student disciplinary actions are conducted per Article 54 of the Higher Education Law No. 2547 (Official Gazette Date: 18.08.2012, Official Gazette No. 28388). Some situations that may result in disciplinary penalties include:

- Attempting to cheat, cheating, assisting others in cheating, preventing the removal of students who cheat from the exam room, having someone else take an exam in your place, or taking an exam for someone else.
- Engaging in actions that obstruct the freedom of learning and teaching or disrupt the operation and tranquility of higher education institutions.
- Providing a document that grants rights from the higher education institution to someone else, using someone else's document, etc.

Internship Procedures

The School of Health Services at Istanbul Gelişim University offers both professional practice and summer internships that are mandatory. Compulsory internships are carried out during the summer term after the first year and last for 30 working days. Professional practice internships are conducted during the academic term as part of the Professional Practice course.

Through internships, students can develop a deeper understanding of both themselves and their profession, which helps them create well-informed plans. They offer important experiences such as task perception, process preparation, intervention knowledge, professional experience, self-confidence, and careful time management. İGÜ has agreements with many institutions in Istanbul where students can complete their internships.

<https://shmyo.gelisim.edu.tr/tr/akademik-duyuru-anlasmali-kurumlar-bilgisi>

Internship Orientation

The School of Health Services organizes internship orientations every semester. These trainings provide detailed information about the steps students need to follow regarding their internships. For the internship orientation presentation, visit the VSHS official website. The internship flow chart, which outlines the steps to be followed during the internship, can be seen by visiting the following link.

https://panel.gelisim.edu.tr/assets/2022/dokumanlar//stajakissemasimeslekiuygulamalar_ac2d80af6b8c48c39bba3085416ad737.pdf

Partner Hospitals for Internships in Istanbul

1. Public Health Institutions

Our students can complete their internships at all public health institutions affiliated with the Istanbul Provincial Health Directorate and the T.C. Ministry of Justice Forensic Medicine Institution Group Directorates and Branch Directorates.





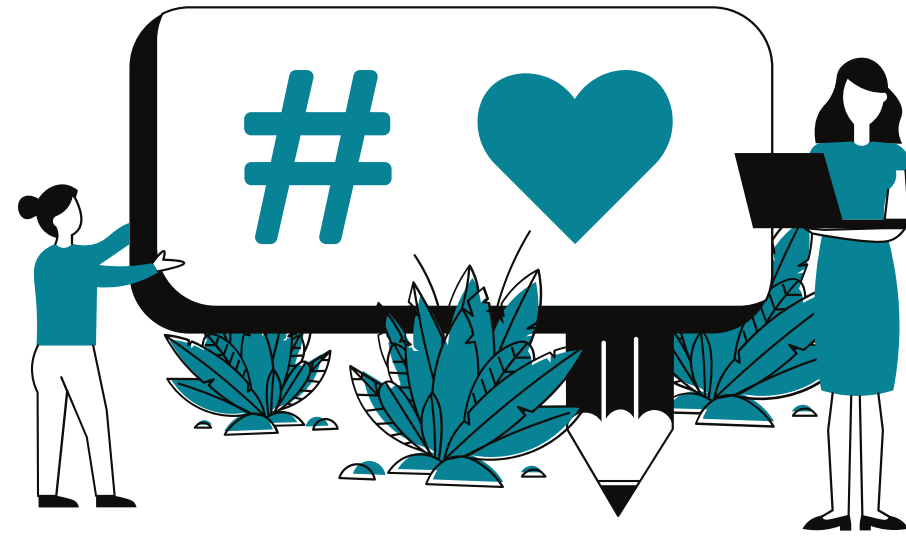
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T.C. İSTANBUL GELİŞİM ÜNİVERSİTESİ

2. Private Health Institutions

- Özel Asya Hospital, Gaziosmanpaşa
- Özel BHT Clinic
- Tema Hospital, Istanbul
- Turkey Hospital
- Özel Türkiye Gazetesi Hospital
- Maltepe University Faculty of Medicine Hospital
- Özel Avrasya Hospital, Gaziosmanpaşa
- Özel Zeytinburnu Medical Center
- Özel Yunus Emre Surgical Medical Center
- Özel Elitium Surgical Medical Center, Esenyurt
- Özel Elit Clinic
- Patomed Pathology and Cytology Laboratory
- Istanbul Pathology Group
- Galatasaray Summer Sports Schools
- Renteck Dialysis Center
- Sultangazi Dialysis Center
- Özel Esenyurt Dialysis Center
- IDM Dialysis Centers
- Avrasya Foot Health Center
- Novapodo Foot Care Center
- Esendent Oral and Dental Health Center
- Özel Vetlab Veterinary Laboratory



Internship Commission Chair

Lecturer Zehra Seyitoğlu

Internship Institution Advisor

Asst. Prof. Ayşe Düşünür

Internship Commission Members

Lecturer Çiğdem Genç Yurdağül

Lecturer Işıl Çekçi

Lecturer Ezgi Genç Yılmaz

Lecturer Berfin Bingöl Genç

Lecturer Fadime Aybüke Kılıç

Asst. Prof. Kamala Khalinbayli

Lecturer Büşra Sarp Kaya

Lecturer Esra Baran

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Vocational School of Health Services



GENERAL INFORMATION

Duration of Study

The study duration at Istanbul Gelişim University School of Health Services is 2 years. During these 2 years, there are a total of 4+1 academic terms. Students can take courses in 2 fall semesters, 2 spring semesters, and 1 summer term. While taking courses in the fall and spring semesters is mandatory, there is no obligation for the summer term.

Course Registration

Course registrations are made on the dates announced in the academic calendar each year. During the course registration period, students can obtain detailed information about the courses from their respective program chairs. They can also get information about the courses by consulting the relevant faculty members. The principles applied during course registrations are as follows:

- Students must first enroll in the courses they failed in the previous terms and have not taken before. These courses are offered starting from the previous terms. If a course has been removed from the program or is not offered, students will take other courses determined by the relevant board.
- Re-taking an elective course previously taken is not mandatory. Instead, students may take another elective course from the same elective group.
- Starting from the third term, students who have passed all their courses from previous terms and have a GPA of at least 3.00 can take one course from the next year's term with the advisor's approval. Students with a GPA of 3.50 or higher can take two courses.

Add/Drop Courses

Students can make their course selections considering the "Add/Drop Days" mentioned in the academic calendar. During this period, they also have the right to drop a selected course and choose another one. With their advisor's approval, students can withdraw from one or more courses or register for new ones within two weeks from the beginning of each term.

Credit Load

The European Credit Transfer System (ECTS) is a credit system based on the workload required for students to achieve the targeted learning outcomes. Initially established for credit transfer under Lifelong Learning Programs and student mobility, ECTS is now one of the main objectives of the Bologna Process. It facilitates the recognition of study periods abroad and increases the quality and quantity of student mobility.

At Istanbul Gelişim University, courses are assigned based on both ECTS credits and local credits. ECTS credits are calculated based on class hours, midterms, finals, projects, other assignments, laboratory work, seminars, and other learning activities that contribute to the student's workload. ECTS credits are determined by the standards in the ECTS Users' Guide published by the European Commission.

An academic year at Istanbul Gelişim University consists of two semesters. The workload for one academic year is based on a total of 60 ECTS credits (1530 hours), with 30 ECTS credits per semester. One ECTS credit corresponds to a workload of 25.5 hours. A maximum of 45 ECTS credits can be taken per semester. At the School of Health Services, students are required to complete a total of 120 ECTS credits to achieve the learning outcomes and graduate.

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Exam Rules

Students are responsible for adhering to certain rules during exams at our university. The rules to which students are accountable are summarized below. For detailed information, please refer to the "Associate and Undergraduate Education and Examination Regulation" available at <https://gelisim.edu.tr/tr/gelisim-yonetmelikler>.

- Ensure that you do not have any communication devices, such as mobile phones, computers, tablets, etc., with you during the exam. Responsibility for this is entirely yours.
- Your exam paper will not be evaluated if the personal information (name, surname, student ID, department, or program) on the question and answer sheets is incomplete.
- Cheating, attempting to cheat, or engaging in any form of dialogue with fellow students during the exam is strictly prohibited. No tolerance will be shown for such behavior. Actions will be taken per the relevant articles of the Higher Education Institutions Student Disciplinary Regulation. (Disciplinary offenses requiring reprimand: Article 5/D: "Attempting to cheat in exams" and disciplinary offenses requiring suspension for one semester: Article 7/E: "Cheating or assisting in cheating in exams"). Your exam will be canceled.
- Do not request additional time beyond what is given to you.
- Submit the optical answer sheet and all exam materials completely and accurately.
- If the optical answer sheet is not filled out according to the rules, it will not be evaluated.

Cheating

In all exams conducted within IGU, the exams of students who cheat, attempt to cheat, give, or try to give answers will be canceled. Additionally, the involved student(s) will be subject to actions according to the relevant articles of the Higher Education Institutions Student Disciplinary Regulation. (Disciplinary offenses requiring reprimand: Article 5/D: "Attempting to cheat in exams" and disciplinary offenses requiring suspension for one semester: Article 7/E: "Cheating or assisting in cheating in exams"). For more information, visit <https://hukuk.gelisim.edu.tr/en/administrative-homepage>

Grade Table

The final grade for a course is calculated by taking 50% of the grade from the course's midterm assessments and adding 50% of the grade from the final exam, provided the final exam score is at least 40. If a student scores below 40 on the final exam, an FF grade is recorded.

For each course, students receive one of the following letter grades from the instructor as the final course grade: **AA BA BB CB CC DC DD FD FF**. The grades not included in the GPA calculation are as follows:

- **G (Pass)**: Given to students who pass non-credit courses included in the program.
- **K (Fail)**: Given to students who fail non-credit courses included in the program.
- **D (Absentee)**: Given to students who fail due to not meeting attendance or course application requirements. The D grade is treated like an FF grade in the GPA calculation.

Grade Explanation and Appeal for Material Errors

During the grade announcement process, the course instructor submits the exam results and exam envelope to the Student Affairs Office within the dates specified in the academic calendar. The announcement of grades is carried out by the Student Affairs Department on the dates specified in the academic year's calendar.

A student can appeal to the Student Affairs Department for grading errors in the exam results within five working days from the announcement of the grades by submitting a petition. The relevant department/program head will determine whether there is a grading error in the exam paper. If an error is found, the grade correction will be made by the relevant administrative board decision. The exam paper cannot be re-evaluated.



Vocational School of Health Services



Repeating a Course

Students who receive grades of G, DD, or higher are considered to have passed the course. Students who receive grades of FD, FF, D, or K are considered to have failed and must repeat the course.

Students with a GPA of 2.00 or higher and who do not have grades of FF, FD, D, or K are considered successful. To complete an associate degree program, students must pass all the courses in the program and maintain a GPA of at least 2.00.

Graduation Ceremony

Students who have passed all the courses listed in the curriculum with a GPA of at least 2.00 and fulfilled graduation requirements are eligible for graduation. Graduates can collect their diplomas from the Student Affairs Office in person when they are ready. Students who are eligible for high honors and honors certificates will receive these certificates along with their diplomas. Students who have earned their diplomas must obtain a clearance certificate from the relevant department to receive their diplomas.

Graduation Ceremony

The graduation ceremony is held annually after the end of the spring semester on the dates announced in the academic calendar.

Make-up Exam

Students who miss a midterm exam due to valid reasons must submit a petition along with supporting documentation to the Student Affairs Office within one week from the exam date. Students whose excuses are accepted by the relevant administrative board will be given make-up exams on the dates specified in the academic calendar. Make-up exams are not provided for final exams. Medical reports for make-up exams must be obtained from fully-fledged state hospitals. Students who have medical reports and cannot participate in any exams during the period are reported sick. Any exams taken during this period will be canceled.

Withdrawal

Students who wish to leave the university voluntarily must submit a written application to the Student Affairs Office. Their registration will be canceled upon presenting a clearance certificate from the relevant department. Fees for the periods attended will not be refunded. 25% of the fee for the semester in which the withdrawal occurred will be charged. Upon request, students whose registration has been canceled will be provided with a certificate of their academic status and any diplomas and other documents submitted at the time of enrollment.



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Vocational School of Health Services



Registration Freezing

Students may apply to freeze their registration for up to two semesters due to valid reasons within thirty days from the start of the academic year. Valid reasons include illness, natural disasters, imprisonment, economic difficulties, legal convictions, and the removal of military deferment.

In cases of registration freezing due to the reasons mentioned above, students must apply to the Student Affairs Office within twenty days of the occurrence of the event and provide the necessary documentation. If the reasons persist, the relevant administrative board may extend the registration freeze period.

Students with a frozen registration cannot attend classes or take exams. A fee of 20% of the tuition for the frozen semesters must be paid.

Course Exemption

After enrolling, students may request exemption from some courses by presenting a document showing successful completion of equivalent courses from previous higher education. The relevant administrative board will review this request and may exempt the student from the courses deemed sufficient.

Frequently Asked Questions

How do you access the OBIS Automation Program?

You can log in to the OBIS system by using your student number and the password provided by the Student Affairs Office. If this is your first time logging in, please change your password.

How do I renew my registration?

Students must select their courses for the semester using the OBIS automation program on the dates specified in the academic calendar. It is important to check the program curriculum and the number of courses required through gbs.gelisim.edu.tr and verify any remedial courses needed.

How do I add or drop courses?

The academic calendar specifies the periods for adding and dropping courses at the beginning of each academic year. During this period, students may drop some of their selected courses and add new ones.

Who is the academic advisor at our university?

At the School of Health Services, the program head serves as the academic advisor for enrolled students. The advisor guides course selection, the suitability of the courses, and the course add/drop process from the first year. The advisor also oversees the process related to internships.

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How do I obtain, use, and report a lost student ID card?

- **How to Obtain a Student ID Card:** After completing the registration process, student ID cards are issued by the Student Affairs Office. This card is given to students who have enrolled or renewed their registration at the university and is valid for one year.
- **How to Use the Student ID Card:** The card is a photo ID used for entering the university and accessing all student benefits and facilities provided by the university.
- **If the Card is Lost:** If the student ID card is lost, it is necessary to report the loss to the Student Affairs Office.

What is a travel card, and where is it used?

A travel card is a discounted transportation card used on public transport vehicles operated by the Metropolitan Municipality within Istanbul. The pricing for the card is set periodically by the Istanbul Metropolitan Municipality (İBB). Monthly subscriptions for students are much more economical.

What is a student certificate, where is it used, and how do I obtain it?

- **What is a student certificate?** A student certificate is a document proving that a person is a registered student at the university.
- **Where is it used?** It can be used to prove student status to various institutions as required.
- **How to Obtain a Student Certificate:** Students can obtain their student certificates from the Student Affairs Office, the Secretary's Office of the School of Health Services, or via the e-Government (e-devlet) portal.

How and When to Handle Military Service Procedures?

Student information related to military deferment is shared daily with military recruitment offices via the Higher Education Information System. These offices monitor the student's academic status based on data.

How do I update student information?

If there are changes to contact information, students must update their details either by submitting a written request to the Student Affairs Office or by accessing the Student Information System (OBIS).

How are student grades, exams, and academic standing determined?

The success grade for a course is calculated based on:

- 50% of the grade comes from mid-term work (including assignments, projects, and quizzes).
- 50% of the grade from the final exam, provided the student scores at least 40 points in the final exam.

Grades below 40 in final exams are marked as FF. For courses with additional assessments like quizzes, labs, or projects, the mid-term exams must contribute at least 30% and other work must contribute a maximum of 20% to the final grade.



Vocational School of Health Services



How do I apply for the Double Major Program?

The purpose of the double major program is to allow students who perform excellently in their primary major to simultaneously pursue a second major and obtain an additional diploma free of charge. Students who have a general grade point average (GPA) of 2.90 out of 4.00 and are in the top 20% of their primary major program can apply for the second major diploma program for free. If their application is successful, they can enroll in the second major program.

How do I establish a student club?

The area of activity for a newly proposed club must not be similar to that of an existing active club. Club establishment applications must be completed within six weeks of the beginning of each academic year. When applying to establish a student club, a draft of the club's charter, including the planned event dates for the semester, must be submitted. Students can only establish one student club and be involved in the management of that club. The required documents for establishing a club are available on the main page of the Health, Culture, and Sports Department (SKS).

Note: Club documents must be filled out electronically and submitted with a wet signature to SKS. After the application is approved, the relevant forms must also be submitted to SKS.

What is the Vertical Transfer Exam (DGS)?

The Vertical Transfer Exam (DGS) is an exam for students who have graduated from or are about to graduate from associate degree programs and wish to complete their undergraduate education. DGS is one of the central exams conducted by SYM (Student Selection and Placement Center). Students who score sufficiently can choose the departments and universities they want and enter the placement process.

What is a transcript? How do I obtain it?

A transcript is essentially a record of grades. It lists all the courses taken at the educational institution, along with the grades received. The transcript clearly shows the course name, the semester in which the course was taken, the grades received in exams, and the letter grade equivalents. At the end of the document, values such as the overall GPA for the indicated periods are also included. To obtain a transcript, students should request it through the document request section of OBİS (the student information system) and can obtain it from their department's student affairs office.

Can I freeze my registration?

1. A student can request to freeze their registration for up to two semesters with the decision of the relevant board if they apply within thirty days from the beginning of the academic year for valid and justifiable reasons.
2. A student can also freeze their registration during the semester for reasons such as illness, natural disasters, detention, economic issues, imprisonment, or the cancellation of military deferment, provided that these reasons are deemed acceptable by the relevant board.
3. In the case of the reasons mentioned in the second paragraph, the student must apply to the Student Affairs Department within twenty days of the occurrence of the event and prove the situation with the necessary documents. If the reasons continue, the relevant board may extend the registration freeze period.
4. A student who freezes their registration cannot attend classes or take exams. In the case of freezing registration, 20% of the tuition fee for the frozen semesters must be paid.

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