Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
Univerza na Primorskem Università del Litorale (University of Primorska) Titov trg 4 SI - 6000 Koper	SI KOPER03	**Ms Petra Zidar** Institutional Eramsus+ coordinator Tel: +386 5 611 76 35 erasmus@upr.si	http://www.upr.si/en/intern, ernational
University of Primorska Faculty of Mathematics, Natural Sciences and Information Technologies (UP FAMNIT)	SI KOPER03	**Aleš Oven** UP FAMNIT Head of international office Tel: +386 5 611 75 96 international@famnit.upr.si	http://www.famnit.upr.si /en/cooperation courses: http://www.famnit.upr.si /en/cooperation/program mes-english/courses

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[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Istanbul Gelişim University	TR ISTANBU32	Irmak Olcay erasmusofisi@gelisim.edu.tr +902124227000	http://www.gelisim.edu.tr/

B. Mobility numbers[2] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration *]	Student Mobility for Traineeships *
SI KOPER03	TR ISTANBU32	031 051	Social and Behavioural Sciences Biological and Related Sciences	1st, 2nd	2 x 5 months	N/A
TR ISTANBU32	SI KOPER03	031 051	Social and Behavioural Sciences Biological and Related Sciences	1st, 2nd	2 x 5 months	N/A

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *

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[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

SI KOPER03	TR ISTANBU32	031	Social and Behavioural Sciences	1*5 days	1*5 days
		051	Biological and Related Sciences		
TR ISTANBU32	SI KOPER03	031	Social and Behavioural Sciences	1*5 days	1*5 days
		051	Biological and Related Sciences		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level[3] | |
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI KOPER03		Slovene	English	English: B2	English: B2
TR ISTANBU32		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

SI KOPER03: University of Primorska welcomes students and staff with disabilities.

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI KOPER03	15 June	15 November
TR ISTANBU32	1 JUNE	15 SEPTEMBER

2. The receiving institution will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The Agreement may be modified or amended only by written agreement between the Parties.

The Agreement may be terminated:

- Upon written consent of both parties;
- Upon initiative of one of the Parties by giving the other Party a written notice at least one academic year in advance. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

SI KOPER03 – UP:

In the Slovenian Grading System, marks are graded from 0 to 10, with 6 being the minimum score required to pass:

Slovene grading scheme	ECTS grading scheme	Description of the grades
10 (Excellent)	A (Excellent)	Outstanding performance with only minor errors
9 (Very Good)	B (Very Good)	Above the average standard but with some errors.
8 (Very Good)	C (Good)	Generally sound work with a number of notable errors.
7 (Good)	D (Satisfactory)	Fair but with significant shortcomings.
6 (Poor)	E (Sufficient)	Performance meets the minimum criteria.
5 – 1 (Unsatisfactory)	F, FX (Fail)	Considerable further work is required.

UP FAMNIT is joining the EGRACONS for grade conversion.

TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD – DC	45-59
F	FD – FF	00-44

ECTS credits:
1 academic year = 60 credits
1 semester = 30 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI KOPER03	international@famnit.upr.si	http://www.famnit.upr.si//en/about-faculty/useful-nformation
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI KOPER03	erasmus@upr.si	http://www.upr.si/en/international/international-mobility
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI KOPER03	erasmus@upr.si	http://www.upr.si/en/international/international-mobility
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[4]
SI KOPER03	Prof. Dragan Marušič, PhD, Rector by authorisation No. 1143-157/2015 dated 30.11.2015 **Assoc. prof. Klavdija Kutnar, PhD** Dean of UP FAMNIT	25.10.2016	
TR ISTANBU32	Prof.Dr.Nuri KURUOĞLU Vice Rector	29.10.2016	

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[4] Scanned signatures are accepted