

# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
<b>Žilinská univerzita v Žiline</b> (In English: University of Žilina)  <b>Faculty of Operation and Economics of Transport and Communications</b>	SK ZILINA01	<b>Erasmus Institutional Coordinator:</b> Assoc. Prof. Jozef Ristvej, PhD., Vice-rector T.: + 421-41-513 5130-3 E-mail: <a href="mailto:jozef.ristvej@uniza.sk">jozef.ristvej@uniza.sk</a>  <b>Erasmus faculty coordinator:</b> Assoc. prof. Ing. Martin BUGAJ, PhD. Vice-dean Univerzitná 1, 010 26 Žilina, SLOVAKIA Phone: +421 (41) 513 3463, <a href="mailto:martin.bugaj@fpedas.uniza.sk">martin.bugaj@fpedas.uniza.sk</a>
		<a href="http://www.uniza.sk">www.uniza.sk</a>  <a href="http://www.fpedas.uniza.sk">www.fpedas.uniza.sk</a>
ISTANBUL GELİSİM UNIVERSITY	TR ISTANBU32	IRMAK AK <a href="mailto:erasmusofisi@gelisim.edu.tr">erasmusofisi@gelisim.edu.tr</a> +902124227000
		<a href="http://gelisim.edu.tr">http://gelisim.edu.tr</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

## B. Mobility numbers<sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies * [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SK ZILINA01	TR ISTANBU32	031	Economics	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	3 (18)	NA
		071	Aviation Studies	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	3 (18)	NA
TR ISTANBU32	SK ZILINA01	031	Economics	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	3 (18)	NA
		071	Aviation Studies	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	3 (18)	NA

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching * [total number of days of teaching periods or average duration*]	Staff Mobility for Training *

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

SK ZILINA01	TR ISTANBU32	314	Economics	1 (5)	1
		071	Aviation Studies	1 (5)	1
TR ISTANBU32	SK ZILINA01	314	Economics	1 (5)	1
		071	Aviation Studies	1 (5)	1

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK ZILINA01		English	Slovak	B1/B2 English	B2 English
TR ISTANBU32		English	Turkish	B1/B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*University of Žilina: Students with disabilities could be accepted after the consultation with International Office. There are non-barrier rooms available in some dorms.*

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
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<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

SK ZILINA01	20 June	30 November
TR ISTANBU32	20 <sup>th</sup> June	30 <sup>th</sup> November

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

A notice of at least one academic year should be given. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.*

*Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>5</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

**University of Žilina**

ECTS grade Mark	Grade and its Description In English/Slovak	Range (extent) of knowledge (%)	Numeric value
A	Excellent / Výborne (excellent results)	93 – 100	1
B	Very good / Veľmi dobre (results above average)	85 – 92	1,5
C	Good / Dobre (results on average)	77 – 84	2
D	Satisfactory / Uspokojivo (acceptable result)	69 – 76	2,5

<sup>5</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

E	Sufficient / Dostatočne (results fulfilling the minimum requirements)	61 – 68	3
FX	Insufficient / Nedostatočne (failed – further work required)	less than 61	4

### ECTS credits:

1 academic year = 60 credits

1 semester = 30 credits

### TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Erasmus contact person: Mrs Lenka Kuzmova, International and PR Office, T.: +421 41 5135133 E-mail: <a href="mailto:lenka.kuzmova@uniza.sk">lenka.kuzmova@uniza.sk</a>  Faculty contact person for student, teaching a staff mobility: Ing. Vladimír Šalaga, PhD. Erasmus Administrator E-mail: <a href="mailto:vladimir.salaga@fpedas.uniza.sk">vladimir.salaga@fpedas.uniza.sk</a>	<a href="https://fpedas.uniza.sk/en/za-hranicne-aktivity-2/llp-erasmus/studijne-pobyty/programme-rules">https://fpedas.uniza.sk/en/za-hranicne-aktivity-2/llp-erasmus/studijne-pobyty/programme-rules</a>

TRISTANBU32	<a href="mailto:erasmusofisi@pelisim.edu.tr">erasmusofisi@pelisim.edu.tr</a> +902124227000	<a href="http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html">http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Faculty contact person for student, teaching a staff mobility: Ing. Vladimír Šalaga, PhD. Erasmus Administrator E-mail: <a href="mailto:vladimir.salaga@fpedas.uniza.sk">vladimir.salaga@fpedas.uniza.sk</a>	<a href="https://fpedas.uniza.sk/en/zahranicne-aktivita-2/llp-erasmus/studijne-pobyty/programme-rules">https://fpedas.uniza.sk/en/zahranicne-aktivita-2/llp-erasmus/studijne-pobyty/programme-rules</a>
TRISTANBU32	<a href="mailto:erasmusofisi@pelisim.edu.tr">erasmusofisi@pelisim.edu.tr</a> +902124227000	<a href="http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html">http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html</a>



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK ZILINA01	Faculty contact person for student, teaching a staff mobility: Ing. Vladimír Šalaga, PhD. Erasmus Administrator E-mail: <a href="mailto:vladimir.salaga@fpedas.uniza.sk">vladimir.salaga@fpedas.uniza.sk</a>	<a href="https://fpedas.uniza.sk/en/zahranicne-aktivita-2/llp-erasmus/studijne-pobyty/programme-rules">https://fpedas.uniza.sk/en/zahranicne-aktivita-2/llp-erasmus/studijne-pobyty/programme-rules</a>
TRISTANBU32	<a href="mailto:erasmusofisi@gelisim.edu.tr">erasmusofisi@gelisim.edu.tr</a> +902124227000	<a href="http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html">http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
SK ZILINA01	prof. Ing. Anna Križanová, PhD. Dean of the Faculty of Operation and Economics of Transport and Communications Žilinská univerzita v Žiline Fakulta prevádzky a ekonomiky dopravy a spojov Delenát Univerzitná 8215/1 010 26 ŽILINA	18.5.2018	
TR İSTANBU32	Prof. Dr. Nuri KURUOĞLU Vice Rector	16.05.2018	

<sup>6</sup> Scanned signatures are accepted