



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2020/21 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department where relevant)	Erasmus code	Contact details (email, phone)	Website (e.g. of the course catalogue)
TRAKIA UNIVERSITY Trakia University Students Campus Rectorat Stara Zagora 6000, Bulgaria	BG STARA-Z01	<i>Institutional Coordinator:</i> Prof. Veselina Gadzheva, DSc-Vice-Rector Trakia University-Rectorat, Stara Zagora 6000, Bulgaria Tel: +359 42 699 204; E-mail: veselina.gadzheva@trakia.bg Contact person: Reneta Mitsova Tel/Fax: +359 42 699 213 E-mail: reneta.mitsova@trakia.bg	Erasmus incoming information http://www.trakia.bg http://www.trakia.bg/eng/index.html
TRAKIA UNIVERSITY Faculty of Medicine	BG STARA-Z01	<i>Departmental Coordinator:</i> Prof. Spaska Staniova, DSc-Vice Dekan, Faculty of Medicine Trakia University, str. „Armejska“ 11 BG- 6000 Stara Zagora, Bulgaria Phone: +35942664 429 Fax: +359 42 64 80 52 E-mail: spaska.staniova@trakia.bg Contact person: Anton Mandiovsenior expert Phone: +35942664 460 Fax: +359 42 64 80 52 E-mail: anton.mandiovsenior@trakia.bg	
ISTANBUL GELISIM UNIVERSITY	TR ISTANBU32	<i>institutional Coordinator:</i> Prof. Dr. Nur KURUOĞLU Vice Rector e-mail: nur.kuruoglu@gelisim.edu.tr Tel: +90212 422 70 00	http://www.gelisim.edu.tr/
Faculty of Health Sciences	TR ISTANBU32	<i>International Relations Office Erasmus Coordinator</i> Irmak AK e-mail: irmak@gelisim.edu.tr Tel: +90212 422 70 00	http://www.gelisim.edu.tr/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships [total number of months of the study periods or average duration]
BG STARA-Z01	TR ISTANBU32	0915	Physiotherapy		2 students X 6-months each	2 students X 6-months each
TR ISTANBUS2	BG STARA-Z01		Physiotherapy		2 students X 6-months each	2 students X 6-months each

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code + [ISCED]	Subject area name +	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training [total number of days of teaching periods or average duration *]
BG STARA-Z01	TR ISTANBU32	0915	Physiotherapy	1persons/ 1 week (8 teaching hours)	1persons/ 1 week each
TR ISTANBU32	BG STARA-Z01		Physiotherapy	1persons/ 1 week (8 teaching hours)	1persons/ 1 week each

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level B1]	Staff Mobility for Teaching [Minimum recommended level B2]
BG STARA-Z01	Medicine	English	Bulgarian	B1	B2
TR ISTANBU32	Faculty of Health Sciences	English	Turkish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

BG STARA-Z01

www.vhl.bg

info@vhl.bg / info@vhl.bg

E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG STARA-Z01	June 15 th	December 15 th
TR ISTANBU32	15 th July	30 th December

* to be adapted in case of a trimester system.

BG STARA-Z01 : Partners should send the applications and filled up learning and/or training agreements to info@vhl.bg

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://www.cerl.eu>

2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the end of the exchange period given that the transcript form and all relevant course work has been graded.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year ahead must be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

BG STARA-Z01

ECTS Grade	Bulgarian Grading scale	Definition
A	6	EXCELLENT - outstanding performance with only minor errors
B	5	VERY GOOD - above the average standard but with some errors
C	4	GOOD - generally sound work with a number of notable errors
D	3	SATISFACTORY - fair but with significant shortcomings
E	2	SUFFICIENT - performance meets the minimum criteria
FX	1	FAIL - some more work required before the credit can be awarded
F	0	FAIL - considerable further work is required

TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG STARA-201	Reneta Mitsova reneta@stara.bg	http://www.stara.bg/enl/node/20
TR ISTANBU32	Irmak AK erasmusofisi@gelisim.edu.tr +902124227000	http://www.gelisim.edu.tr

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG STARA-Z01	Reneta Mitsova [redacted]	
TR ISTANBU32	Irmak AK erasmusofisi@gelisim.edu.tr +902124227000	http://www.gelisim.edu.tr

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG STARA-Z01	Reneta Mitsova [redacted]	http://www.gelisim.edu.tr/eng/node/219
TR ISTANBU32	Irmak AK erasmusofisi@gelisim.edu.tr +902124227000	http://www.gelisim.edu.tr

6. SIGNATURES OF THE INSTITUTIONS (legal representatives):

Institution [Erasmus code]	Name, function	Date	Signature
BG STARA-Z01	Prof. Ivan Vashin, DSc Rector [redacted] University	13.11.2017	[Signature]
TR ISTANBU32	Vice Rector Prof. Dr. Nuri KURUOĞLU nkuruoglu@gelisim.edu.tr	9.11.2017	[Signature]

Scanned signatures are accepted