



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|--------------|--|---|
| Istanbul Gelişim Üniversitesi (Istanbul Gelişim University) | TR ISTANBU32 | Institutional Coordinator: D. Taylan Uysal Email: dtuysal@gelisim.edu.tr Phone: +902124337020 Ext:249 | http://www.dlo.gelisim.edu.tr |
| "1 Decembrie 1918" University of Alba Iulia 5 Gabriel Bethlen Street, 510009, Alba Iulia, Alba County, Romania | RO ALBAIU01 | Erasmus Institutional Coordinator Senior Lecturer Mrs. Teodora Iordachescu, Ph.Ed. Phone/Fax: 0040-258806042 E-mail: bpc@uab.ro, erasmus_uab@yahoo.com Mrs. Aura Florescu, Erasmus Mobility Assistant Phone/Fax: 0040-258806042 E-mail: bpc@uab.ro, erasmus_uab@yahoo.com | http://www.uab.ro/departamente/relatii_international_e/index_.php |

B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] * | Number of student mobility periods | |
|---|---|-----------------------------------|-----------------------------|--|--|--|
| | | | | | Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships * |
| TR ISTANBU32 | RO ALBAIU01 | 041 | Business and Administration | 1 st | 3x5 | - |
| | | 611 | Computing | 1 st | 3x5 | |
| RO ALBAIU01 | TR ISTANBU32 | 041 | Business and Administration | 1 st | 3x5 | - |
| | | 611 | Computing | 1 st | 3x5 | |

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|-----------------------------|--|----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration*] | Staff Mobility for Training * |
| TR ISTANBU32 | RO ALBAIU01 | 041 | Business and Administration | 1x5 | 2 staff |
| | | 611 | Computing | 1x5 | |
| RO ALBAIU01 | TR ISTANBU32 | 041 | Business and Administration | 1x5 | 2 staff |
| | | 611 | Computing | 1x5 | |

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Option al: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ² | |
|---|----------------------------|---------------------------|--|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR ISTANBU32 | 041 611 | Turkish | English for 8 programs and courses for exchange students | B1 | B2 |
| RO ALBAIU01 | 041 611 | Romanian | English | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff.

RO ALBAIU01

Staff mobility: STA, STT

The staff mobility applications to be sent to the IRO e-mail address: daniel.melinte@uab.ro or erasmusplus_uab@yahoo.com

Draft of (Preliminary) Individual Teaching Programme for STA/ Individual Work Programme for STT indicating academic area/ professional area and proposed term of visit to be included so as to serve as a ground for the relevant faculty/administrative unit in decision-making process.

Student mobility: SMS

No specific nomination deadlines, however, please make sure the students meet the requirements of sending us their applications within the application deadlines indicated in the chart below (E. Calendar)

Nomination procedure: nominations to be sent to bpc@uab.ro or erasmus_uab@yahoo.com Each nomination should contain the following data: student's first

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

and last name, field of study, year of study, study level, duration of stay, e-mail address of the nominated Student.

After receiving the nomination, the information on application would be sent directly to the students.

Application documents: Application form, Learning Agreement and Transcript of Records, (The forms are available on the International Relations Office website [http://www.uab.ro/departamente/relatii_internationale/Index .php](http://www.uab.ro/departamente/relatii_internationale/Index.php)).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR ISTANBU32 | 1 July | 30 November |
| RO ALBAIU01 | Nomination and application deadline: 30 June | Nomination and application deadline: 15 December |

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within **5** weeks.
- A Transcript of Records will be issued by the receiving Institution no later than **5** weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

The inter-institutional agreement is terminated at the end of the contractual period or by mutual understanding of the partners. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TRISTANBU32

<http://dio.gelisim.edu.tr/Anamenu-5-2-ects-.html>

RO ALBAIU01: the grading scale for each discipline runs from 10 to 1, all grades being integers. The lowest pass grade is 5, and the highest pass grade is 10.

| RO ALBAIU01 | ECTS | |
|-------------|-------|-----------|
| Grade | Grade | Predicate |
| 10 | A | Excellent |

| | | |
|-----|---|--------------|
| 9 | B | Very Good |
| 7-8 | C | Good |
| 6 | D | Satisfactory |
| 5 | E | Sufficient |
| 1-4 | F | Fail |

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide³. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|---|---|
| TR ISTANBU32 | D. TAYLAN UYSAL – erasmus@gelisim.edu.tr +902124227000 ext. 249 | http://dio.gelisim.edu.tr/Altmenu-9-2-visaandresidencepermit-.html |
| RO ALBAIU01 | Mrs. Aura Florescu +40258/806042 bpc@uab.ro , erasmus_uab@yahoo.com | http://www.uab.ro/upload/erasmus_guide.pdf |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|---|---|
| TR ISTANBU32 | D. TAYLAN UYSAL – erasmus@gelisim.edu.tr +902124227000 ext. 249 | http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html |
| RO ALBAIU01 | Mrs. Aura Florescu +40258/806042 bpc@uab.ro , erasmus_uab@yahoo.com | http://www.uab.ro/upload/erasmus_guide.pdf |

³http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| TR ISTANBU32 | D. TAYLAN UYSAL – erasmus@gelisim.edu.tr +902124227000 ext. 249 | http://dio.gelisim.edu.tr/Altmenu-1-2-accomodation-.html |
| RO ALBAIU01 | Mrs. Aura Florescu +40258/806042 bpc@uab.ro , erasmus_uab@yahoo.com | http://www.uab.ro/upload/erasmus_guide.pdf |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁴ |
|-------------------------------|--|------------|------------------------|
| TR ISTANBU32 | Prof.Dr.H. Murat ÖZLER Vice Rector | 23.01.2014 | |
| RO ALBAIU01 | Prof. Daniel Valer BREAZ, Ph.D. Rector | 20.01.2014 | |
| | Assoc.Prof. Maria Popa, Ph.D. Dean of the Faculty of Science | 20.01.2014 | |

⁴Scanned signatures are accepted