

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017 - 2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
ISTANBUL GELISIM UNIVERSITY	TR ISTANBU32	IRMAK AK erasmusofisi@gelisim.edu.tr +902124227000	http://gelisim.edu.tr
Titu Maiorescu University	RO BUCURES16	Iulia ALECU Head of the International Relations iulia.alecu@univ.utro.ro +4021 330 25 37 Calea Vacaresti 187, Bucharest, Romania	www.utm.ro

More contact and other information can be given in a separate info sheet accompanying this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU32	RO BUCURES16	314	Economics	1st	2x5 months=20 months	
RO BUCURES16	TR ISTANBU32	314	Economics	1st	2x5 months=20 months	

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU32	RO BUCURES16	314	Economics	2 x 1 week	2 x 1 week
RO BUCURES16	TR ISTANBU32	314	Economics	2 x 1 week	2 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
TR ISTANBU32		English		B1	B2
RO BUCURES16		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
TR ISTANBU32	20 th June	30 th November
RO BUCURES16	15 th of June	1 st of December

2. The receiving institution will send its decision within **4 weeks from the application deadline.**
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

ECTS credits:

1 academic year = 60 credits

1 semester = 30 credits

TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

RO BUCURES16

România	1-4	5	6	7	8	9	10
Scala ECTS	FX. F	E	D	C	C	B Very Good	A Excellent

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TRISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
RO BUCURES16	drco@mae.ro	http://www.mae.ro/en

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
RO BUCURES16	1-3 Sergent Matei Dumitru street Bucharest, Romania Phone 004021 315.39 29	http://www.casmb.ro/card_european.php

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
RO BUCURES16	iulia.alocu@univ.utm.ro	www.utm.ro

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
TR ISTANBU32	Prof.Dr.Nuri KURUOĞLU Vice Rector	21.4.2017	
RO BUCURES16	Smaranda ANGHENI Rector Titu Maiorescu University	21.04.2017	