



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Tischner European University (Wyższa Szkoła Europejska im. Ks. Józefa Tischnera)</b>	<b>PL KRAKOW20</b>	Karolina Omylak, MA – Erasmus Coordinator  International Office, ul. Westerplatte 11, 31-033 Kraków, Poland  Tel. +48 12 683 24 82; fax: +48 12 683 24 32  e-mail: <a href="mailto:international@wse.krakow.pl">international@wse.krakow.pl</a>	<a href="http://www.wse.krakow.pl/en">http://www.wse.krakow.pl/en</a>
<b>Istanbul Gelisim Universitesi</b>	<b>TR ISTANBU32</b>	Institutional Coordinator: D. Taylan Uysal Email: <a href="mailto:dtuysal@gelisim.edu.tr">dtuysal@gelisim.edu.tr</a> Phone: +902124337020 Ext:249	<a href="http://dio.gelisim.edu.tr/Anasayfa-eng-.html">http://dio.gelisim.edu.tr/Anasayfa-eng-.html</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the **end of November** in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL KRAKOW20	TR ISTANBU32	023	Languages and Philological Sciences	1 <sup>st</sup>	4 students x 5 months each = 20 months	
		041	Business and administration	1 <sup>st</sup>	4 students x 5 months each = 20 months	
TR ISTANBU32	PL KRAKOW20	023	Languages and Philological Sciences	1 <sup>st</sup>	4 students x 5 months each = 20 months	
		041	Business and administration	1 <sup>st</sup>	4 students x 5 months each = 20 months	
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *	

<sup>2</sup>

Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

PL KRAKOW20	TR ISTANBU32	023	Languages and Philological Sciences	2 weeks	/
		041	Business Studies	2 weeks	
TR ISTANBU32	PL KRAKOW 20	023	Languages and Philological Sciences	2 weeks	/
		041	Business Studies	2 weeks	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruc- tion 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
			Student Mobility for Studies [Minimum recommen- ded level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KRAKOW20	POLISH, ENGLISH	ENGLISH – see courses at: <a href="http://www.wse.krakow.pl/en/Erasmus/do_pobrania">http://www.wse.krakow.pl/en/Erasmus/do_pobrania</a>  <a href="http://www.wse.krakow.pl/en/studia">http://www.wse.krakow.pl/en/studia</a>	ENGLISH B2	ENGLISH B2
TR ISTANBU32	TURKISH	English for 8 programs and courses for exchange students	ENGLISH B1	ENGLISH B2

<sup>3</sup>

For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

PL KRAKOW20

In a day of nomination a student is provided with a list of courses corresponding to a semester (s)he is enrolled on at TEU. However, in the period of time between student nomination and the beginning of the semester the list may slightly change i.e. some courses may be added but other deleted. In this case, the student is kept informed about the valid list of courses.

[http://www.wse.krakow.pl/en/Erasmus/do\\_pobrania](http://www.wse.krakow.pl/en/Erasmus/do_pobrania)

<http://www.wse.krakow.pl/en/studia>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW20	30 <sup>th</sup> JULY	1 <sup>st</sup> NOVEMBER
TR ISTANBU32	1 JULY	30 NOVEMBER

2. **PL KRAKOW20** will send its decision within **8** weeks.

**TR ISTANBU32**

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

**PL KRAKOW20**- Semester and cumulative grade point average is computed by dividing a student's total of examination grades (with the exception of Fail obtained at a final re-sit) by their number. Lectures and classes may have an examination or pass (grade or non-grade) option. A Pass with a grade is calculated in the GPA. Student must earn 180



ECTS points during their studies for BA degree, and 120 ECTS for MA degree, a minimum of 60 ECTS points per year.

Local Description	Local Grade	ECTS Grade
Excellent	5,0	A
Very good	4,5	B
Good	4,0	C
Fair	3,5	D
Satisfactory	3,0	E
Fail	2,0	F
Pass	Zal	Pass
Fail	Nzal	Fail

TR ISTANBU32 <http://dio.gelisim.edu.tr/Anamenu-5-2-ects-.html>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW20	<p><a href="mailto:international@wse.krakow.pl">international@wse.krakow.pl</a></p> <p>International Office, ul. Westerplatte 11, 31-033 Kraków, Poland</p> <p>Tel. +48 12 683 24 82;</p>	<p><a href="http://www.wse.krakow.pl/en/Erasmus/do_pobrania">http://www.wse.krakow.pl/en/Erasmus/do_pobrania</a></p> <p>Ministry of Foreign Affairs website:</p> <p><a href="http://www.msz.gov.pl/en/travel_to_poland/entering_poland">http://www.msz.gov.pl/en/travel_to_poland/entering_poland</a></p> <p><a href="http://www.msz.gov.pl/en/travel_to_poland/visa">http://www.msz.gov.pl/en/travel_to_poland/visa</a></p>
TR ISTANBU32	<p>D. TAYLAN UYSAL – <a href="mailto:erasmus@gelisim.edu.tr">erasmus@gelisim.edu.tr</a></p> <p>+902124227000 ext. 249</p>	<p><a href="http://dio.gelisim.edu.tr/Altmenu-9-2-visaandresidencepermit-.html">http://dio.gelisim.edu.tr/Altmenu-9-2-visaandresidencepermit-.html</a></p>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW20	<a href="mailto:international@wse.krakow.pl">international@wse.krakow.pl</a>	<a href="http://www.wse.krakow.pl/en/Erasmus/dopobrania">http://www.wse.krakow.pl/en/Erasmus/dopobrania</a>
TR ISTANBU32	D. TAYLAN UYSAL - erasmus@gelisim.edu.tr +902124227000 ext. 249	<a href="http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html">http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html</a>


### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW20	<a href="mailto:international@wse.krakow.pl">international@wse.krakow.pl</a>	<a href="http://www.wse.krakow.pl/en/Erasmus/dopobrania">http://www.wse.krakow.pl/en/Erasmus/dopobrania</a>
TR ISTANBU32	D. TAYLAN UYSAL - erasmus@gelisim.edu.tr +902124227000 ext. 249	<a href="http://dio.gelisim.edu.tr/Altmenu-1-2-accomodation-.html">http://dio.gelisim.edu.tr/Altmenu-1-2-accomodation-.html</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
PL KRAKOW20	Prof. nadzw. Dr hab. Marek Pałasiński, RECTOR		
TR ISTANBU32	Prof. Dr. H.Murat Özler VICE-RECTOR	20.01.2014	

<sup>4</sup> Scanned signatures are accepted

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
PL KRAKOW20	Prof. nadzw. Dr hab. Marek Palasinski, RECTOR		 REKTOR prof. nadzw. Dr hab. Marek Palasinski
TR ISTANBU12	Prof. Dr. H. Mustafa Ozler VICE RECTOR	27.01.2018	

<sup>4</sup> Printed signatures are accepted