



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2016 - 2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
ISTANBUL GELİŞİM UNIVERSITY	TR ISTANBU32	IRMAK AK erasmusofisi@gelisim.edu.tr +902124227000	http://gelisim.edu.tr
University of Opole	PL OPOLE01	Institutional Erasmus+ Coordinator: Aleksandra SCHWIERZ, MA Office for Scientific Research and International Relations University of Opole, Collegium Minus, 11a Kopernika Sq., 45-040 Opole, POLAND erasmus@uni.opole.pl Departmental Coordinator: Małgorzata Szaryńska, PhD, Institute of Psychology, Departmental Coordinator mszarz@uni.opole.pl	For exchange students: www.erasmusplus.uni.opole.pl Course Catalogue: http://erasmusplus.uni.opole.pl/show.php?id=87&lang=en&m=10

More contact and other information can be given in a separate info sheet accompanying this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU32	PL OPOLE01	311(14.4)	Psychology	1st	4x5 months=20 months	
PL OPOLE01	TR ISTANBU32	311(14.4)	Psychology	1st	4x5 months=20 months	

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU32	PL OPOLE01	311(14.4)	Psychology	2 x 1 week	2 x 1 week
PL OPOLE01	TR ISTANBU32	311(14.4)	Psychology	2 x 1 week	2 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
TR ISTANBU32		English		B1	B2
PL OPOLE01		Polish	English	B1 in English recommended	B2 in English recommended

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

D. Additional requirements

PL OPOLE01:

Students fill in the Application Form (to be found on www.erasmusplus.uni.opole.pl), Learning Agreement and Application for Accommodation (for those willing to stay in OU dormitories), three coloured photographs for the Student's ID. All documents should be sent before the deadline (for spring term – 15 December; for fall term – 15 June) to the Office for Scientific Research and International Relations duly signed and stamped by the Home Institution.

For staff mobility, the Teaching Programme or the Training Programme (to be found on www.erasmusplus.uni.opole.pl) should be discussed and prearranged with the particular Departmental Coordinator.

The students are guided by Departmental Coordinators for didactic issues as well as by the Office for Scientific Research and International Relations for practical issues like registration, residence permit, student ID, transportation options, accommodation, etc.

R has the infrastructure to welcome students with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
TR ISTANBU32	20 th June	30 th November
PL OPOLE 01	June 15 th	December 15 th

PL OPOLE01

Academic Calendar:

- Fall term: from 1st October till mid-February (including final exams)

- Spring term: from mid-February till 30th June (including final exams)

2. The receiving institution will send its decision within **4 weeks from the application deadline**.
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL OPOLE01

excellent	- 5	- A
very good	- 4,5	- B
good	- 4	- C
acceptable	- 3,5	- D
satisfactory	- 3	- E
fail	- 2	- F

ECTS credits:

1 academic year = 60 credits

1 semester = 30 credits

TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64

FX	DD - DC	45-59
F	FD - FF	00-44

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.erasmusplus.uni.opole.pl

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.erasmusplus.uni.opole.pl


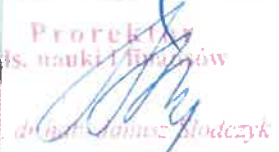
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
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TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
PL OPOLE01	Office for Scientific Research and International Relations Tel.: +48 77 5415975 erasmus@uni.opole.pl	www.kampus.uni.opole.pl

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
TR ISTANBU32	Prof.Dr.Nuri KURUOGLU Vice Rector	22.5.2017	
PL OPOLE01	Prof. dr hab. Janusz SŁODCZYK Vice-Rector for Science and Finance	2017 -05- 19	 Prorektor ds. nauki i finansów prof. dr hab. Janusz Słodczyk