



Erasmus+ Programme

- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/2019-2019/20...(21)

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
UNIVERSITY OF GDANSK <i>faculty/institute</i>	PL GDANSK01	<p>Erasmus Faculty Coordinator: Tatiana Kananowicz, PhD e-mail: tatiana.kananowicz@ug.edu.pl https://fil.ug.edu.pl/wydzial/instytuty_i_katedry/instytut_russystyki_i_studiow_wschodnich/erasmus/incoming_students PL ul. Wita Stwosza 51 80-308 Gdansk Phone: +48 58 523 30 38</p> <p>Administrative contact: Monika Butkiewicz, Katarzyna Flis e-mail: Erasmus.agreements@ug.edu.pl; http://en.ug.edu.pl/ PL 80-309 Gdansk, ul. Bazynskiego 8, PL, phone: +48 58 523 24 42; +48 58 523 24 67</p>
ISTANBUL GELİŞİM UNIVERSITY	TR ISTANBU32	<p>Lecturer.Emrah ÖZCAN Head of Russian Department mailto:eo漳an@gelisim.edu.tr http://www.gelisim.edu.tr/Anasayfa-2-ingilizce-.html http://dio.gelisim.edu.tr/ http://dio.gelisim.edu.tr/Anasayfa-2-ingilizce-.html +902124227000 Irmak AK Erasmus Office Manager erasmusofisi@gelisim.edu.tr +902124227000 http://ydyo.gelisim.edu.tr/Anasayfa-2-english-.html</p>

B. Mobility numbers per academic year

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [1 st , 2 nd or 3 rd]	Total Number of students/Total number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
PL GDANSK01	TR ISTANBU32		Russian Philology, Russian Studies	1, 2	3/5	0/0
TR ISTANBU32	PL GDANSK01		Russian Philology, Russian Studies	1 st , 2 nd or 3 rd	4/5	0/0

FROM	TO	Subject area code [ISCED]	Subject area name	Total Number of staff mobility/Total number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
PL GDANSK01	TR ISTANBU32		Russian Philology, Russian Studies	2/5	0/0
TR ISTANBU32	PL GDANSK01		Russian Philology, Russian Studies	2/5	2/5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
PL GDANSK01					
TR ISTANBU32					

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term [month]	Summer term [month]
PL GDANSK01	May 31 st	November 30 th
TR ISTANBU32	June 15 st	December 15 st

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	PL GDANSK01	TR ISTANBU32
WWW for Incoming Students	http://en.ug.edu.pl/incoming_students/erasmus	http://dio.gelisim.edu.tr/Anasayfa-2-ingilizce-.html
WWW Course Catalogue	http://en.ug.edu.pl/incoming_students/erasmus/courses_english	http://ydyo.gelisim.edu.tr/Altmenu-6-2-booklist20162017-.html
Housing ¹	http://en.ug.edu.pl/incoming_students/erasmus/useful_information	http://dio.gelisim.edu.tr/Anamenu-1-2-aboutus-.html
Contact details	m.butkiewicz@univ.gda.pl	
WWW Visa Information ²	http://en.ug.edu.pl/incoming_students/erasmus/useful_information	http://dio.gelisim.edu.tr/Altmenu-6-2-visaandresidencepermit-.html
	http://www.msz.gov.pl/en/travel_to_poland/visa/visa	
WWW Insurance Information ³	http://en.ug.edu.pl/incoming_students/erasmus/useful_information	http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html
Grading System ⁴	http://www.ug.edu.pl/en/en/studying_at_the_university_of_gdansk--erasmus--useful_information/	http://dio.gelisim.edu.tr/Anamenu-6-2-ects-.html
WWW Students and Staff with Disabilities	http://bariery.ug.edu.pl/en	http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+--.html

¹ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.




² The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

³ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁴ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Contact details	rafal.kaminski@ug.edu.pl	iolcay@gelisim.edu.tr erasmusofisi@gelisim.edu.tr
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G. SIGNATURES OF THE INSTITUTIONS

Institution	Name, function	Date	Signature ⁵
PL GDANSK01	Piotr Stepnowski, Professor Vice-Rector for Research and Foreign Cooperation	2017 12. 1 5	<p>VICE-RECTOR for Research and Foreign Cooperation</p> <p>Professor Piotr Stepnowski</p> 
TR ISTANBU32	Prof.Dr.Nuri KURUOĞLU Vice Rector	07.12.2017	 

Scanned signatures are accepted



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ISTANBUL GELİŞİM UNIVERSITY	TR ISTANBU32	Lecturer.Emrah ÖZCAN Head of Russian Department mailto:eożcan@gelisim.edu.tr http://www.gelisim.edu.tr/Anasayfa-2-ingilizce-.html http://dio.gelisim.edu.tr/ http://dio.gelisim.edu.tr/Anasayfa-2-ingilizce-.html +902124227000 Irmak AK Erasmus Office Manager erasmusofisi@gelisim.edu.tr +902124227000 http://ydyo.gelisim.edu.tr/Anasayfa-2-english-.html

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	http://www.msz.gov.pl/en/travel_to_poland/visa/visa	
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