



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021

Between programme and partner countries

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
ISTANBUL GELİŞİM UNIVERSITY	TR ISTANBU32	Cennet KUMAN Diana PETROSIAN erasmusofisi@gelisim.edu.tr +902124227000	http://gelisim.edu.tr
WYŻSZA SZKOŁA SPOŁECZNO - PRZYRODNICZA IM. WINCENTEGO POŁA W LUBLINIE (Vincent Pol University in Lublin)	PL LUBLIN08	Anna Szczepaniak, MSc - Erasmus University Coordinator ul. Choiny 2, 20-816 Lublin, Poland, International Relations Office tel./fax: +48 81 740 72 40 e-mail: inter.rel@wssp.edu.pl	vpu.edu.pl

More contact and other information can be given in a separate info sheet accompanying this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).

FROM	TO	Subject area code (ISCED)	Subject area name	Study cycle level	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU32	PL LUBLIN08	1013 1014 0915 1015	INTERNATIONAL TOURISM PHYSIOTHERAPY SPORT SCIENCE TOURISM AND HOSPITALITY MANAGEMENT	1st	2x5 months=10 months	
PL LUBLIN08	TR ISTANBU32	1013 1014 0915 1015	TOURISM AND HOSPITALITY MANAGEMENT INTERNATIONAL TOURISM PHYSIOTHERAPY SPORT SCIENCE	1st	2x5 months=10 months	

FROM	TO	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU32	PL LUBLIN08	1013 1014 0915 1015	TOURISM AND HOSPITALITY MANAGEMENT INTERNATIONAL TOURISM PHYSIOTHERAPY SPORT SCIENCE ADMINISTRATION STAFF OF UNIVERSITY	2 x 1 week	2 x 1 week
PL LUBLIN08	TR ISTANBU32	1013 1014 0915 1015	TOURISM AND HOSPITALITY MANAGEMENT INTERNATIONAL TOURISM PHYSIOTHERAPY SPORT SCIENCE ADMINISTRATION STAFF OF UNIVERSITY	2 x 1 week	2 x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area (optional)	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies / Traineeships	Staff Mobility for Teaching
TR ISTANBU32	PL LUBLIN08	English	Turkish	B1 (English)	B2 (English)
PL LUBLIN08	TR ISTANBU32	English	Polish	B1 (English)	B2 (English)

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn semester	Spring semester
TR ISTANBU32	20 th June	15 th December
PL LUBLIN08	30 th June	30 th December

2. The receiving institution will send its decision within **4 weeks from the application deadline.**
3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

ECTS credits:

1 academic year = 60 credits

1 semester = 30 credits

TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

PL LUBLIN08:

Polish grading scale	ECTS Grade	Definition (only of failing grades)
5	A	EXCELLENT - outstanding performance with only minor errors
4,5	B	VERY GOOD – above the average standard but with some errors
4	C	GOOD – generally sound work with a number of notable errors
3,5	D	SATISFACTORY – fair but with significant shortcomings
3	E	SUFFICIENT – performance meets the minimum criteria
2	FX	FAIL - some more work required before the credit can be awarded
2	F	FAIL - considerable further work is required

ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
PL LUBLIN08	Inter.rel@wssp.edu.pl +48 81 740 72 40	https://vpu.edu.pl/candidate/visa/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:




Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
PL LUBLIN08	inter.rel@wssp.edu.pl +48 81 740 72 40	https://vpu.edu.pl/candidate/practical-information/insurance/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dio.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
PL LUBLIN08	inter.rel@wssp.edu.pl +48 81 740 72 40	https://vpu.edu.pl/candidate/usefull/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
TR ISTANBU32	Prof. Dr. Nail ÖZTAŞ Vice Rector	23/10/2018	 
PL LUBLIN08	Doc. Henryk Stefanek President of Vincent Pol University		 PREZYDENT <i>doc. Henryk Stefanek</i> VINCENT POL UNIVERSITY IN LUBLIN WYŻSZA SZKOŁA SPOŁECZNO-PRZYRODNICZA im. Wincentego Pola w Lublinie 20-816 Lublin, ul. Choiny 2, Poland tel. /fax +48 81 740 72 40, +48 81 740 25 04