



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universidade dos Açores UNIVERSITY OF THE AZORES	P ACORES01	External Relations Office (ERO) Edifício da Reitoria, Piso -1 Rua da Mãe de Deus 9500-321 Ponta Delgada Outgoing and Bilateral agreement Phone: +351 296 650 406 Incoming Phone: +351 296650 169 Fax: +351 296 650 005 ERO E-mail: reitoria_gre@uac.pt Erasmus Institutional Coordinator Profª Doutora Susana Mira Leal E-mail: susana_cm.leal@uac.pt	http://international.uac.pt/ Grade http://novoportai.uac.pt/pt-pt/ensino-licenciaturas Masters http://novoportai.uac.pt/pt-pt/ensino-mestrados
ISTANBUL GELISIM UNIVERSITY	TR ISTANBU32	International Relations Office Cihangir Mah. Sehit Piyade Onbasi	http://www.gelisim.edu.tr/Anasayfa-2-ingilizce-.html

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.



		Murat Sengoz Sok. No: 8 AVCILAR/ ISTANBUL	
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P ACOES01	TR ISTANBU32	0314	Sociology and cultural studies	1 ST	2 students x 6 months	
TR ISTAMBU32	P ACOES01	0314	Sociology and cultural studies	1ST	2 students x 6 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
P ACOES01	TR ISTANBU32	ALL		2 staff x 5 days	2 staff x 5 days
TR ISTAMBU32	P ACOES01	ALL		2 staff x 5 days	2 staff x 5 days

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P ACORES01		Portuguese	English	Portuguese B1 or English B1(tutorial)	B2 English
TR ISTANBU32		TURKISH	ENGLISH	B1	B2 ENGLISH

* It is mandatory to send the result of the test of language of instruction on the OLS platform to erasmus students and to attach in the application form online.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

P ACORES01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the External Relations Office: reitoria.gre@uac.pt.

Language of Instruction

All courses are taught in Portuguese, however, teachers are prepared to teach in English and Regime tutorial.

We offer courses in Portuguese free and we encourage all students and enroll in the course. The course assigns certificate with 6 ECTS.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P ACORES01	Nomination: until 31 May Online Application: 1 May to 30 June	Nomination: until 31 October Online Application: 1 October to 30 November
TR ISTANBU32		

[to be adapted in case of a trimester system]*

Academic Calendar (Calendário Académico): <http://novoportal.uac.pt/pt-pt/servicos-gestao-academica>

2. The receiving institution will send its decision within 2 weeks.
3. **P ACORES01:** The Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. However due to some administrative and technical difficulties in registering the exams, it could take up to 6 -8 weeks for us to send the Transcript of Records.
4. Termination of the agreement

This agreement has a term of six years (2014-2021).

In the event of unilateral termination, a notice of at least one academic year should be given.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



F. Information

1. Grading systems of the institutions

P ACORES01

ECTS grade	% of successful students normally achieving the grade in the course	Final situation	Mark (quantitative)	ECTS equivalente	Final situation
A	10%	Pass	10-20	E/D/C/B/A	Pass
B	25%	Pass	8-9	FX	Fail
C	30%	Pass	0-7	FX	
D	25%	Pass			
E	10%	Pass			
FX	-	Fail			
F	-	Fail			

2. Visa

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACORES01	External Relations Office (ERO) reitoria.gre@uac.pt Phone: +351 296 650 169/406	http://www.sef.pt/portal/V10/EN/asp/ apoioCliente/index.aspx?spand=2#0
TR ISTANBU32	Erasmus Office iolcay@gelisim.edu.tr dpetrosian@gelisim.edu.tr ckuman@gelisim.edu.tr	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:






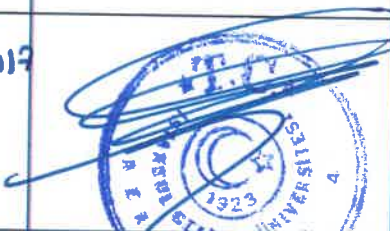
Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACOES01	ERO reitoria.gre@uac.pt Phone: +351 296 650 169/406	http://novoportal.uac.pt/sites/default/files/contrato_zurich_proc_no_28-2016.pdf
TR ISTANBU32	iolcay@gelisim.edu.tr	

4. Housing

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P ACOES01	ERO: reitoria.gre@uac.pt Phone: +351 296 650 169/406 Accommodation Email: sase.expediente@uac.pt Ponta Delgada (São Miguel Island) Phone: (+351) 296 385 010 or 296 636 372 Angra Heroísmo (Terceira Island) Phone: (+351) 295 206 850	http://novoportal.uac.pt/pt-pt/alojamento
TR ISTAnBU32		http://www.gelisim.edu.tr/Anasayfa-2-ingilizce-.html



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
P ACORES01	Erasmus Institutional Coordinator Profª Doutora Susana Mira Leal	24/11/2017	 
TR ISTANBU32	Erasmus Institutional Coordinator. Prof.Dr.Nuri KURUOĞLU Vice Rector	24.11.2017	 

⁶ Scanned signatures are accepted