

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2022 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF PISA	I PISA01	<b>International Coordinator:</b> Prof. Nicola Meccheri <a href="mailto:nicola.meccheri@unipi.it">nicola.meccheri@unipi.it</a>  <b>International Relations Office:</b> <a href="mailto:international@ec.unipi.it">international@ec.unipi.it</a> +39 050 2216272 Francesca Pinzauti	International Relation Office  Francesca Pinzauti Università di Pisa; Dipartimento di Economia e Management  Via C. Ridolfi, 10 Pisa  Tel.050 22 16 272; <a href="mailto:international@ec.unipi.it">international@ec.unipi.it</a>  Contact for incoming students/nominations to <a href="mailto:international@ec.unipi.it">international@ec.unipi.it</a>  relevant web links: <a href="http://www.ec.unipi.it">www.ec.unipi.it</a> ; <a href="http://www.unipi.it">www.unipi.it</a> ; <a href="https://www.unipi.it/index.php/ects-catalogue">https://www.unipi.it/index.php/ects-catalogue</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Istanbul Gelisim University	TR ISTANBU32	Erasmus coordinator Irmak AK <a href="mailto:iolcay@gelisim.edu.tr">iolcay@gelisim.edu.tr</a> <a href="mailto:dpetrosian@gelisim.edu.tr">dpetrosian@gelisim.edu.tr</a> <a href="mailto:ckuman@gelisim.edu.tr">ckuman@gelisim.edu.tr</a>	Cihangir Mah.Sehit Piyade Onbasi Murat Sengoz Sok: no8 Istanbul/Avclar
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## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU3 2	I PISA 01		FACULTY OF ECONOMICS, ADMINISTRATIVE AND SOCIAL SCIENCES	1 <sup>st</sup> , 2 <sup>nd</sup>	2/6 months	
I PISA 01	TR ISTANBU3 2	03/04	Social sciences/Business Administration and law	1 <sup>st</sup> , 2 <sup>nd</sup>	2/6 months	

FROM [Erasmus code of	TO [Erasmus code of	Subject area code	Subject area	Number of staff mobility periods
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<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

the sending institution]	the receiving Institution]	* [ISCED]	name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ISTANBU32	I PISA 01			1 x 1 week	
I PISA 01	TR ISTANBU32			1 x 1 week	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PISA01	ECONOMICS	ITALIAN	ENGLISH	B1 English	B2
TR ISTANBU	ECONOMICS	TURKISH	ENGLISH	B 1 English	B2

### D. Additional requirements

The partners agree to abide by ECTS Guidelines and use ECTS transparency and recognition tools.

They will promote meaningful credit mobility for students of all levels, giving students reasonable freedom of choice in their learning activities.

In the future, the partners plan to extend and supplement the present mobility agreement by developing Erasmus+ projects (alliances and partnerships) as appropriate.

<sup>3</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

I PISA01	<p><b>University of Pisa has the infrastructure to welcome students and staff with disabilities.</b></p> <p><a href="http://www.unipi.it/index.php/study/item/2312-special-needs">http://www.unipi.it/index.php/study/item/2312-special-needs;</a></p> <p><a href="http://www.unipi.it/index.php/study/item/2489-counseling-and-assistance">http://www.unipi.it/index.php/study/item/2489-counseling-and-assistance</a></p>
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## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I PISA01	Visa students 30/6; EU students 15/7	Visa students 30/11; EU students 15/12
TR ISTANBU32		

2. I PISA01 will send its decision within 8 weeks.

E LEON01 will send its decision within 6 weeks

3. A Transcript of Records will be issued by I PISA01/E LEON01 no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

A Transcript of Records will be issued by E LEON01 no later than ... weeks after the assessment period has ended at our institution period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

#### **Grading system of the Università di Pisa (I PISA01)**

**[www.unipi.it/index.php/study/item/2265-educational-system](http://www.unipi.it/index.php/study/item/2265-educational-system)**

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
I PISA01	<a href="mailto:international@unipi.it">international@unipi.it</a> Laura Gornati (phone +39 0502212912) Dr. Mauro Mazzotta (phone +39 0502212096)	<a href="http://www.unipi.it/Index.php/welcome-and-support/itemlist/category/310-visa">http://www.unipi.it/Index.php/welcome-and-support/itemlist/category/310-visa</a>
TR ISTANBU32	<a href="mailto:lolcay@gelisim.edu.tr">lolcay@gelisim.edu.tr</a> <a href="mailto:dpetrosian@gelisim.edu.tr">dpetrosian@gelisim.edu.tr</a>	<a href="http://www.gelisim.edu.tr/academics-2-2-faculties-.html">http://www.gelisim.edu.tr/academics-2-2-faculties-.html</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points

<sup>4</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	<a href="mailto:international@unipi.it">international@unipi.it</a> Laura Gornati (phone +39 0502212912) Dr. Mauro Mazzotta (phone +39 0502212096)	<a href="http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance">http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance</a>
TR ISTANBU32	<a href="mailto:iolcay@gelisim.edu.tr">iolcay@gelisim.edu.tr</a> <a href="mailto:dpetrosian@gelisim.edu.tr">dpetrosian@gelisim.edu.tr</a>	

#### 4.Housing



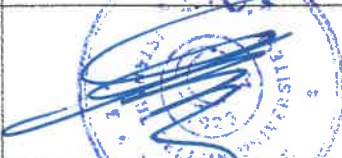
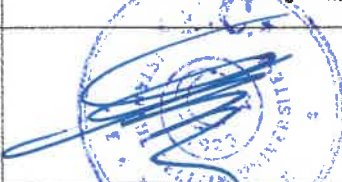
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PISA01	<a href="mailto:international@unipi.it">international@unipi.it</a> Dr. Mauro Mazzotta (phone +39 0502212096)	<a href="http://www.unipi.it/index.php/students/item/2309-accomodation">http://www.unipi.it/index.php/students/item/2309-accomodation</a>
TR ISTANBU32	<a href="mailto:iolcay@gelisim.edu.tr">iolcay@gelisim.edu.tr</a> <a href="mailto:dpetrosian@gelisim.edu.t">dpetrosian@gelisim.edu.t</a> r	



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
I PISA01	Prof. Nicola Meccheri International coordinator Dip.to di Economia e Management	13.12.2017	 
TR ISTANBU32	Prof.Dr.Nuri KURUOGLU Vice Rector	19.12.2017	 

<sup>5</sup>Scanned signatures are accepted