



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (e-mail, phone)	Website (e.g. of the course catalogue)
ISTANBUL GELISIM UNIVERSITY	TR ISTANBU32	Institutional Coordinator D. Taylan Uysal erasmus@gelisim.edu.tr +902124337020/249	http://gelisim.edu.tr/Anasayfa-2-ingilizce-.html
Eötvös József Főiskola	HU BAJA 01	<u>Institutional coordinator:</u> Pajrok Andor Institutional Erasmus Coordinator pajrok.andor@eif.hu Tel: +36 79 523 900 111	http://www.eif.hu and www.international.eif.hu www.international.eif.hu Course catalogue: http://international.eif.hu/programmes-in-english
Department of Economics	HU BAJA01	<u>Departmental coordinator:</u> Pajrok Andor Departmental Erasmus Coordinator pajrok.andor@eif.hu Tel: +36 79 523 900 111	Course catalogue: http://international.eif.hu/programmes-in-english and erasmus.eif.hu

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Sub- ject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies <small>(total number of months of the study periods)</small>	Student Mobility for Traineeships
TR ISTANBU32	HU BAJA01	041	Business & Administration	1 st	10 (2 students x 5 months)	/
HU BAJA01	TR ISTANBU32	041	Business & Administration	1 st	10 (2 students x 5 months)	/

Staff Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <small>(total number of days of teaching periods)</small>	Staff Mobility for Training
TR ISTANBU32	HU BAJA01	041	Business & Administration	10 days (2 persons x 5 days)	/
HU BAJA01	TR ISTANBU32	041	Business & Administration	10 days (2 persons x 5 days)	/

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ²	
				Student Mobility	Staff Mobility for

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

		for Studies		Teaching	
TR ISTANBU 32		Turkish	English	B1	B2
HU BAJA01		Hungarian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HU BAJA 01: Although the EIJ has infrastructure to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, the city infrastructures may not be adequate. For further information please contact the Institutional Erasmus Coordinator: pajrok.andor@eif.hu

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU 32	1 st July	30 th November
HU BAJA 01	15 May	15 December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

HU BAJA 01:

<http://international.eif.hu/practical-information/erasmus.eif.hu>

TR ISTANBU32:

<http://dio.gelisim.edu.tr/Anamenu-6-2-ects-.html>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
TR ISTANBU32	Institutional Coordinator D. Taylan Uysal erasmus@gelisim.edu.tr +902124337020/249	http://dio.gelisim.edu.tr/Altmenu-9-2-visaandresidencepermit-.html
HU BAJA 01	pairok.andor@eif.hu 0036 (06)79 523 900 111	http://International.eif.hu/practical-information/requirements

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
TR ISTANBU 32	Institutional Coordinator D. Taylan Uysal erasmus@gelisim.edu.tr +902124337020/249	http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html
HU BAJA 01	pairok.andor@eif.hu 0036 (06)79 523 900 111	http://International.eif.hu/practical-information/requirements

4. Housing




The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU 32	Institutional Coordinator D. Taylan Uysal erasmus@gelisim.edu.tr	http://dio.gelisim.edu.tr/Altmenu-1-2-accomodation-.html

	+902124337020/249	
HU BAJA 01	<u>pairok.andor@ejf.hu</u> 0036 (06)79 523 900 111	<u>http://international.ejf.hu/facilities/accomodation</u>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution {Erasmus code}	Name, function	Date	Signature ³
TR ISTANBU 32	Vice-Rector Prof. Dr. Fevzi Rifat Ortac	11 th of September, 2014	
HU BAJA 01	Dr. Melicz Zoltán, Rector	10th of September, 2014	 

³ Scanned signatures are accepted