



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Istanbul Gelişim Üniversitesi (Istanbul Gelişim University)	TR ISTANBU32	Institutional Coordinator: D. Taylan Uysal Email: dtuysal@gelisim.edu.tr Phone: +902124337020 Ext:249	http://en.gelisim.edu.tr/student.php
Dunaújvárosi Főiskola College of Dunaújváros	HU DUNAUJ01	Dr. Mónika Rajcsányi-Molnár Institutional Erasmus coordinator College of Dunaújváros H-2400 Dunaújváros Táncsics M. u. 1/a, Hungary e-mail: molnarmo@mail.duf.hu Tel: +36-25 551-216; Fax: +36-25 551-262 Mr. József Vágó Coordinator of International Relations Department College of Dunaújváros H-2400 Dunaújváros	General information: http://www.duf.hu/ English Web page with practical information for exchange students: http://www.duf.hu/practical-information-130215

		Táncsics M. u. 1/a, Hungary Tel: +36-25 551-288; Fax: +36-25 551-262 e-mail: international@mail.duf.hu	
--	--	--	--

B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU32	HU DUNAUJ01	413	Business Studies, Management Science	1 st	2x5	
		418	Business Studies with Technology	1 st	2x5	
		021	Materials Science	1 st	2x5	
		071	Mechanical Engineering	1 st	2x5	
		613	Informatics, Computer Science	1 st	2x5	
			Others Communication and Information Sciences	1 st	2x5	
HU DUNAUJ01	TR ISTANBU32	413	Business Studies, Management Science	1 st	2x5	-
		418	Business Studies with Technology	1 st	2x5	
		722	Materials Science	1 st	2x5	
		071	Mechanical Engineering	1 st	2x5	
		613	Informatics, Computer Science	1 st	2x5	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

		618	Others Communication and Information Sciences	1 st	2x5	
--	--	-----	---	-----------------	-----	--

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of months of the study periods or average duration*]</i>	Staff Mobility for Training *
TR ISTANBU32		413	Business Studies, Management Science	1x5	2x5
		418	Business Studies with Technology	1x5	-
		021	Materials Science	1x5	-
		071	Mechanical Engineering	1x5	-
		613	Informatics, Computer Science	1x5	-
			Others Communication and Information Sciences	1x5	-
	TR ISTANBU32	413	Business Studies, Management Science	1x5	2x5
		418	Business Studies with Technology	1x5	-
		722	Materials Science	1x5	-
		071	Mechanical Engineering	1x5	-
		613	Informatics, Computer Science	1x5	-
		618	Others Communication and Information Sciences	1x5	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU32	212 218 021	Turkish	English for 8 programs and courses for exchange students	B1	B2
HU DUNAUJ01		Hungarian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU32	1 July	30 November
HU DUNAUJ01	May 31st	November 15th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The inter-institutional agreement is terminated at the end of the contractual period or by mutual understanding of the partners. In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TRISTANBU32

<http://dio.gelisim.edu.tr/Anamenu-5-2-ects-.html>

Dunaúvárosi Főiskola

HU DUNAUJ01:

Grade	English Equivalent	Percentages*	Meaning	Hungarian Name
5	A	91 - 100 %	excellent	jeles / ötös
4	B	81 - 90 %	good	jó / négyes
3	C-D	66 - 80 %	average	közepes / hármas
2	D-E	51 - 65 %	satisfactory	elégésges / kettes
1	F	0 - 50 %	unsatisfactory / fail	elégtelen / egyes

* This is an unofficial guidance scale; percentages may vary depending on the lecturer and the type of the exam

ECTS grading scale: Dunaúvárosi Főiskola use the ECTS grading scale

<http://www.duf.hu/practical-information/grading-system>

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide³. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	D. TAYLAN UYSAL – erasmus@gelisim.edu.tr +902124227000 ext. 249	http://dio.gelisim.edu.tr/Altmenu-9-2-visaandresidencepermit-.html
HU DUNAUJ01	József Vágó - international@mail.duf.hu Tel: +36 25 551 288	http://www.duf.hu/practical-information/visa-and-residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	D. TAYLAN UYSAL – erasmus@gelisim.edu.tr +902124227000 ext. 249	http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html
HU DUNAUJ01	József Vágó - international@mail.duf.hu Tel: +36 25 551 288	http://www.duf.hu/practical-information/health-insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

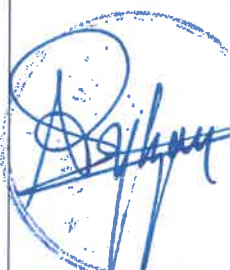

³ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	D. TAYLAN UYSAL – erasmus@gelisim.edu.tr +902124227000 ext. 249	http://dio.gelisim.edu.tr/Altmenu-1-2-accomodation-.html
HU DUNAUJ01	József Vágó - international@mail.duf.hu Tel: +36 25 551 288	http://www.duf.hu/student-life/student-hostels-living

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR ISTANBU32	Prof. Dr. Burhan AYKAÇ Rector	6th Feb 2014	
HU DUNAUJ01	Dr. István András Rector	6th Jan. 2014.	



⁴ Scanned signatures are accepted