



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone. Website)
<b>University of Zadar</b>	HR ZADAR01	<b>Erasmus Institutional Coordinator:</b> Maja Kolega, Head of the International Relations Office International Relations Office, University of Zadar Mihovila Pavlinovića 1, 23 000 Zadar (Croatia) Phone: +385 23 200 642 Fax: +385 23 316 882 E-mail: <a href="mailto:mkolega@unizd.hr">mkolega@unizd.hr</a> <b>Department of Tourism and Communication Sciences</b> <b>Departmental Coordinator</b> Vinko Bakija, Ph.D. Phone: +385 23 345 061 E-mail: <a href="mailto:vinko.bakija@unizd.hr">vinko.bakija@unizd.hr</a>  <a href="http://www.unizd.hr/InternationalRelations/InternationalRelationsOffice/tabid/5277/language/en-US/Default.aspx">http://www.unizd.hr/InternationalRelations/InternationalRelationsOffice/tabid/5277/language/en-US/Default.aspx</a>  Course Catalogue: <a href="http://www.unizd.hr/InternationalRelations/Studentmobility/CourseCatalogue/tabid/5381/language/en-US/Default.aspx">http://www.unizd.hr/InternationalRelations/Studentmobility/CourseCatalogue/tabid/5381/language/en-US/Default.aspx</a>  Department Page: <a href="http://www.unizd.hr/Default.aspx?alias=www.unizd.hr/tikz&amp;">http://www.unizd.hr/Default.aspx?alias=www.unizd.hr/tikz&amp;</a>

<b>ISTANBUL GELISIM UNIVERSITY</b>	TR ISTANBUL32	International Relations Office Irmak AK <a href="mailto:erasmusofisi@gelisim.edu.tr">erasmusofisi@gelisim.edu.tr</a> <a href="mailto:iolcay@gelisim.edu.tr">iolcay@gelisim.edu.tr</a> +902124227000 <a href="http://www.gelisim.edu.tr/">www.gelisim.edu.tr/</a> <a href="http://dio.gelisim.edu.tr/Anasayfa-2-ingilizce-.html">http://dio.gelisim.edu.tr/Anasayfa-2-ingilizce-.html</a> <a href="http://myo.gelisim.edu.tr/Bolumdetey-168-2-touristguiding-.html">http://myo.gelisim.edu.tr/Bolumdetey-168-2-touristguiding-.html</a> <a href="http://iisbf.gelisim.edu.tr/Bolumdetey-170-2-touristguiding-.html">http://iisbf.gelisim.edu.tr/Bolumdetey-170-2-touristguiding-.html</a>
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods  Student Mobility for Studies [average duration]
HR ZADAR01	TR ISTANBU32	1015	Travel, tourism and leisure	1st , 2 <sup>nd</sup>	2x 5 months
TR ISTANBU32	HR ZADAR01	1015	Travel, tourism and leisure	1st , 2 <sup>nd</sup>	2x 5 months

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [t average duration *]	Staff Mobility for Training
HR ZADAR01	TR ISTANBU32	1015	Travel, tourism and leisure	1 x 5 days	1x5 days
TR ISTANBU32	HR ZADAR01	1015	Travel, tourism and leisure	1 x 5 days	1x5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZADAR01		Croatian	English	B2: English/Language of instruction	B2 – C1: English/Language of instruction
TR ISTANBU32		Turkish	English	B2: English/Language of instruction	B2 – C1: English/Language of instruction

For more details on the language of instruction recommendations, see the course catalogue of each institution

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

#### **HR ZADAR01:**

Although University of Zadar has infrastructure to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, we strongly advise to provide as much information ahead of time in order to inform the student/staff of the feasibility of the mobility.

#### **International web page:**

<http://www.unizd.hr/English/InternationalRelationsOffice/tabid/3212/language/hr-HR/Default.aspx>

**Exchange students guide:** [http://www.unizd.hr/Portals/0/ms/md/en/Guide\\_16\\_17.pdf](http://www.unizd.hr/Portals/0/ms/md/en/Guide_16_17.pdf)

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZADAR01	<b>Nomination deadline:</b> 15 <sup>th</sup> April <b>Application deadline:</b> 15 <sup>th</sup> May	<b>Nomination deadline:</b> 15 <sup>th</sup> October <b>Application deadline:</b> 15 <sup>th</sup> November
TR ISTANBU32	<b>Nomination deadline:</b> 1 <sup>th</sup> May <b>Application deadline:</b> 25 <sup>th</sup> May	<b>Nomination deadline:</b> 15 <sup>th</sup> October <b>Application deadline:</b> 15 <sup>th</sup> December

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

Grading system of Budapest Metropolitan University

Local Grades	Grade Points	ECTS Grades
<u>5</u>	<u>5</u>	<u>A</u>
<u>4</u>	<u>4</u>	<u>B</u>
<u>3</u>	<u>3</u>	<u>C</u>
<u>2</u>	<u>2</u>	<u>D, E</u>
<u>1</u>	No credit	<u>F</u>

**HR ZADAR01:**

[http://www.unizd.hr/Portals/0/ms/md/en/EXPLANATION\\_OF\\_GRADING\\_SYSTEM.pdf](http://www.unizd.hr/Portals/0/ms/md/en/EXPLANATION_OF_GRADING_SYSTEM.pdf)

<b>UNIZD grading scale</b>	<b>ECTS grading scale</b>	
<i>Izvrstan (5)</i>	<i>A</i>	<i>EXCELLENT</i>
<i>Vrlo dobar (4)</i>	<i>B</i>	<i>VERY GOOD</i>
<i>Dobar (3)</i>	<i>C</i>	<i>GOOD</i>
<i>Dovoljan (2)</i>	<i>D / E</i>	<i>SATISFACTORY / SUFFICIENT</i>
<i>Nedovoljan (1)</i>	<i>F / FX</i>	<i>FAIL</i>

\* UNIZD Transcript of Records includes an explanation of the institutional grading system with respect to the ECTS grading system.  
The minimum passing grade is 2 (pass, sufficient).

**TR ISTANBU32**

<b>ECTS grades</b>	<b>TR ISTANBU32</b>	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
HR ZADAR01	E-mail: <a href="mailto:iro_unizd@unizd.hr">iro_unizd@unizd.hr</a> Tel. +385(0)23 200 642	<a href="http://www.unizd.hr/English/InternationalRelationsOffice/PracticalInformation/tabid/3881/language/hr-HR/Default.aspx">http://www.unizd.hr/English/InternationalRelationsOffice/PracticalInformation/tabid/3881/language/hr-HR/Default.aspx</a>
TR ISTANBU32	<a href="mailto:erasmusofisi@gelisim.edu.tr">erasmusofisi@gelisim.edu.tr</a> +902124227000	<a href="http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+-.html">http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+-.html</a>

### 3 Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZADAR01	E-mail: <a href="mailto:iro_unizd@unizd.hr">iro_unizd@unizd.hr</a> Tel. +385(0)23 200 642	<a href="http://www.unizd.hr/English/InternationalRelationsOffice/PracticalInformation/tabid/3881/language/hr-HR/Default.aspx">http://www.unizd.hr/English/InternationalRelationsOffice/PracticalInformation/tabid/3881/language/hr-HR/Default.aspx</a>
TR ISTANBU32	<a href="mailto:erasmusofisi@gelisim.edu.tr">erasmusofisi@gelisim.edu.tr</a> +902124227000	<a href="http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+-.html">http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+-.html</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



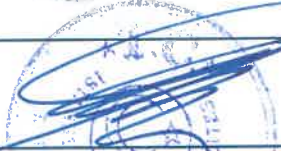
Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZADAR01	E-mail: <a href="mailto:iro_unizd@unizd.hr">iro_unizd@unizd.hr</a> Tel. +385(0)23 200 642	<a href="http://www.unizd.hr/Me%C4%91unarodnasuradnja/Dolaznastudentskamobilnost/Accommodation/tabid/5876/language/hr-HR/Default.aspx">http://www.unizd.hr/Me%C4%91unarodnasuradnja/Dolaznastudentskamobilnost/Accommodation/tabid/5876/language/hr-HR/Default.aspx</a>
TR ISTANBU32	<a href="mailto:erasmusofisi@gelisim.edu.tr">erasmusofisi@gelisim.edu.tr</a> +902124227000	<a href="http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+-.html">http://dio.gelisim.edu.tr/Anamenu-1-2-erasmus+-.html</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
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<sup>3</sup> Scanned signatures are accepted



HR ZADAR01	<b>Associate Professor Slaven Zjalić, PhD</b>  Deputy-rector for Inter- institutional Cooperation and Transfer of Technologies	4/4/2017	 
TR ISTANBU32	Prof.Dr. Nuri KURUOĞLU  Vice Rector	4/4/2017	

KLASA: 605-01/17-02/53  
 URBROJ: 2198-1-79-03/17-01