



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution, Erasmus code and address (and department, where relevant)	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>ISTANBUL GELISIM UNIVERSITY</b> <b>TR ISTANBU32</b> Cihangir, J. Kom. Er Hakan Öner Sk. No:1, 34310 Avcılar/Istanbul, Turkey	<b>Alisa Usubova</b> Institutional Erasmus+ Coordinator Tel: +90 212 422 70 00 /372 Email: <a href="mailto:erasmus@gelisim.edu.tr">erasmus@gelisim.edu.tr</a>  <b>Prof. Dr. Baki Koyuncu</b> Erasmus Engineering and Architecture Faculty Coordinator Email: <a href="mailto:bkoyuncu@gelisim.edu.tr">bkoyuncu@gelisim.edu.tr</a> <b>Asst. Prof. Dr. Selin Dınglloğlu</b> Erasmus Economics Administrative and Social Sciences Faculty Coordinator Email: <a href="mailto:sdinglloglu@gelisim.edu.tr">sdinglloglu@gelisim.edu.tr</a>	<a href="https://mmf.gelisim.edu.tr/en">https://mmf.gelisim.edu.tr/en</a>  <a href="https://ltsbf.gelisim.edu.tr/en">https://ltsbf.gelisim.edu.tr/en</a>
<b>UNIVERSITY OF APPLIED SCIENCES WEDEL</b> <b>D WEDEL-H01</b> Feldstraße 143, 22880 Wedel, Germany	Institutional Erasmus+ Coordinator: Nicole Haß Tel: +49 (0) 4103 / 8048-47 Email: <a href="mailto:nha@fh-wedel.de">nha@fh-wedel.de</a>	

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU32	D WEDEL-H01	EN	-	B1	B2
D WEDEL-H01	TR ISTANBU32	EN	-	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

**TR ISTANBU32:** For admission to the Istanbul Gelsim University in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page: <http://dio.gelisim.edu.tr/EN>

**D WEDEL-H01:**

#### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU32	End of July	End of December
D WEDEL-H01	End of May latest	End of November latest

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

ECTS Information	1S = 1 semester	1,7 2,0 2,3	good	1 semester = 30 credits
	2S = 2 semesters	2,7 3,0 3,3	satisfactory	1 term/trimester = 20 credits
Package	1T = 1 term/trimester	3,7 4,0	sufficient	
	2T = 2 terms/trimesters	5,0	fail	

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRISTANBU32	<a href="mailto:erasmus@gelism.edu.tr">erasmus@gelism.edu.tr</a> +902124227000	<a href="http://dlo.gelism.edu.tr/EN">http://dlo.gelism.edu.tr/EN</a>
D WEDEL-H01	<a href="mailto:io@fh-wedel.de">io@fh-wedel.de</a>	<a href="https://www.fh-wedel.de/studieren/international/">https://www.fh-wedel.de/studieren/international/</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRISTANBU32	<a href="mailto:erasmus@gelism.edu.tr">erasmus@gelism.edu.tr</a> +902124227000	<a href="http://dlo.gelism.edu.tr/EN">http://dlo.gelism.edu.tr/EN</a>
D WEDEL-H01	<a href="mailto:io@fh-wedel.de">io@fh-wedel.de</a>	<a href="https://www.fh-wedel.de/studieren/international/">https://www.fh-wedel.de/studieren/international/</a>

## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources: