



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Istanbul Gelisim University	TR ISTANBU32	IRMAK AK erasmusofisi@gelisim.edu.tr +902124227000	http://gelisim.edu.tr
Universität Vechta / University of Vechta	D VECHTA02	Sarah Winkler, Erasmus Institutional Coordinator International Office Driverstr. 22, 49377 Vechta, Germany Phone: +49 (0)4441 15 660 Email: sarah.winkler@uni-vechta.de Academic Contact Prof. Dr. Christine Meyer Phone: +49(0)4441 15 375 Email: christine.meyer@uni-vechta.de	http://www.uni-vechta.de/home/ http://www.uni-vechta.de/internationales/

¹ Higher Education Institutions have to agree on the period of validity of this agreement

² Contact details to name the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					<i>(total number of months of the study periods or average duration *)</i>	
TR ISTANBU32	D VECHTA02	0923	Social Work	1 st , 2 nd , 3 rd	2 x 5 months	2
D VECHTA02	TR ISTANBU32	0923	Social Work	1 st , 2 nd , 3 rd	2 x 5 months	2

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Number of Staff
				<i>(total number of days of teaching periods or average duration *)</i>	
TR ISTANBU32	D VECHTA02	0923	Social Work	2 x 5 days	1 x 5 days
D VECHTA02	TR ISTANBU32	0923	Social Work	2 x 5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional):
<http://www.unisupera.org/Education/Design/International-standard-classification-of-education.aspx>

* [Optional: subject area code & name and study cycle are optional, inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU32	Social Work	Turkish	English	B1 No certificate required for admission.	English or Turkish: B2 is recommended
D VECHTA02	Social Work	German	English	B1 No certificate required for admission.	English or German: B2 is recommended

For more details on the language of instruction recommendations, see the course catalogue of each institution (Links provided on the first page).

D. Additional requirements

TR ISTANBU32

D VECHTA02

Exchange students are only accepted on the basis of a nomination by the home institution. Offers for exchange students:

- An international interdisciplinary programme of courses taught in the English language (30 ECTS) in both the summer and winter semesters
- Access to almost all courses taught at the University of Vechta
- An accommodation data base, and personal assistance in finding an apartment or a room
- Courses in German as a foreign language
- A tandem language learning programme
- Participation in the programme 'Europe goes to School' (winter semester)
- Organised excursions in Lower Saxony
- Social activities for international students from the student initiative InterMento (such as joint cooking or baking)
- A monthly *Internationaler Stammtisch*
- Free university sports
- The Smoother Start Programme: introduction weeks (14-20 days), including campus and town orientation days, an intensive German language course, assistance with formalities, and an intercultural awareness course for Germany
- A personal student tutor (for those registered with the programme)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://european-council.europa.eu/en/resources/european-language-levels-cefr>

Vechta University has the appropriate infrastructure for students and staff with disabilities. However, we would appreciate it if Vechta University is informed of the special needs of an exchange student or staff member well in advance.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU32	15th July	15th December
D VECHTA02	15th July	15th December

2. The receiving institution will send its decision within four [4] weeks.
3. A record of provisional marks will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. These will be subsequently confirmed following the Assessment Board.
4. Termination of the agreement
- (A) the institutions may terminate this agreement at any time by agreement in writing between them.
- (B) Either institution may terminate this agreement:
- (i) at any time for any reason by providing not less than one year's notice in writing; or
- (ii) with immediate effect by notice in writing if the other institution commits a material breach of this agreement which (i) is not capable of remedy or (ii) if the breach is capable of remedy, it fails to remedy within 30 days of receipt of a notice requiring the breach to be remedied.
- (C) If notice of termination of this agreement is given by either institution:
- (i) each institution agrees that it will continue to fulfil its responsibilities to exchange students until the end of their exchange periods;
- (ii) each institution will cease to promote or market the exchange programme or to admit any new students to the exchange programme;
- (iii) each institution will cease using the name and/or logo of the other institution.
- (D) Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU32

ECTS credits:

1 academic year = 60 credits

1 semester = 30 credits

TR ISTANBU32

ECTS grades	TR ISTANBU32	
A	AA	90-100
B	BA	85-89
C	BB	75-84
D	CB	65-74
E	CC	60-64
FX	DD - DC	45-59
F	FD - FF	00-44

D VECHTA02

German Scale	ECTS Scale	Definition
1,0; 1,3	A	Excellent
1,7; 2,0	B	Very Good
2,3; 2,7	C	Good
3,0; 3,3; 3,7	D	Satisfactory
4,0	E	Sufficient
5,0	FX/F	Failure

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dlo.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
D VECHTA02	Institutional Coordinator: Sarah Winkler +49 (0)4441 15 660 sarah.winkler@uni-vechta.de , international.office@uni-vechta.de	https://www.uni-vechta.de/international-office/incoming-students/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dlo.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
D VECHTA02	Institutional Coordinator: Sarah Winkler +49 (0)4441 15 660 sarah.winkler@uni-vechta.de , international.office@uni-vechta.de	https://www.uni-vechta.de/international-office/incoming-students/


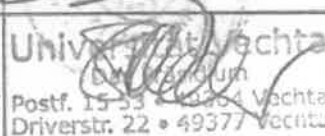
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	erasmusofisi@gelisim.edu.tr +902124227000	http://dlo.gelisim.edu.tr/Altmenu-2-2-staffmobility-.html
D VECHTA02	Institutional Coordinator: Sarah Winkler +49 (0)4441 15 660 sarah.winkler@uni-vechta.de , international.office@uni-vechta.de	https://www.uni-vechta.de/international-office/incoming-students/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
TR ISTANBU32	Prof. Dr. Nuri KURUOGLU	10.04.2018	
D VECHTA02	Prof. Dr. Burghart Schmidt President	16.4.2018	 University of Vechna Postf. 15-53 • 4904 Vechna Driverstr. 22 • 49377 Vechna

⁶ Scanned signatures are accepted