



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Nuertingen-Geislingen University D NURTING01	Istanbul Gelisim University TR ISTANBU32
<u>Website:</u> http://www.hfwu.de/index.php	<u>Website:</u> http://gelisim.edu.tr/Anasayfa-2-ingilizce-.html
<u>Institutional Coordinator Erasmus+:</u> Lydia Rambold	<u>Institutional Coordinator Erasmus +:</u> D. Taylan Uysal
<u>Contact:</u> Lydia Rambold +49-7022-7194021 Lydia.rambold@hfwu.de Neckarsteige 6-10 D-72622 Nürtingen	<u>Contact:</u> D. Taylan Uysal +902124337020 dtuysal@gelisim.edu.tr

B. Mobility numbers¹ per academic year

This inter-institutional agreement is valid for the period 2014-2021 (see under E 4, for Termination of the Agreement).

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year. Amendments may be proposed and confirmed by email through the institutional coordinator of the 'Erasmus plus' programme.

Students

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] ²	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships ²
TR ISTANBU32	D NURTING01	041	Business and Administration	1 st	2 students/20 months (sum)	
D NURTING01	TR ISTANBU32	041	Business and Administration	1 st	2 students/20 months (sum)	

Teaching Staff

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED] ²	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
TR ISTANBU32	D NURTING01	041	Business and Administration	1 TS for 8 h/w	
D NURTING01	TR ISTANBU32	041	Business and Administration	1 TS for 8 h/w	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

² Only if supervision of the traineeship is done by the partner

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU32	All subject areas	Turkish	English for 8 programs and courses for exchange students	B1	B2
D NURTING01	Business related subjects	German	English	English recommended B1 level or Toefl 61 German recommended B1 as minimum	English recommended B2 German B2-C1

D. Additional requirements

For Nuertingen-Geislingen University

Exchange students are only accepted on the basis of a nomination by the home institution.

After the nomination to the institutional coordinator students will receive the application documents and the academic calendar.

English taught courses can be found on the homepage: <http://www.hfwu.de/en/eng/seminars/english-course-catalogue.html>

The campus in Geislingen has the appropriate infrastructure for students and staff with disabilities. On the campus in Nuertingen it depends on the courses. It will be difficult in the historic buildings. Thus it is important to contact the Nuertingen-Geislingen University well ahead.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU 32	1 st JULY	30 th NOVEMBER
D NURTING01	15 June for nomination 1 July application doc.	15 November nomination 1 December appl. Doc.

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This Agreement shall be effective for the period 2014-2021. If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU32 <http://dio.gelisim.edu.tr/Anamenu-6-2-ects-.html>

For Nuertingen-Geislingen University:

Course Load per Semester:

30 ECTS (European Credit Transfer System), ECTS for courses vary between 2 and 8

Grading:

A student's workload is measured in ECTS credits. A full workload in full-time studies represent 30 credits for one semester and 60 credits for one year. The grading system used in Germany is on a scale from 1 (very good) to 4 (fail). In Germany a student needs at least 4 (out of 4) to have a (bare) pass.

Numeric grade	German	English	Suggested ECTS Equivalent
1,0 – 1,5	sehr gut	very good	A
1,6 – 2,5	gut	good	B
2,6 – 3,5	befriedigend	Satisfactory	C
3,6 – 4,0	ausreichend	pass	D

	Above 4,0	n.a./nicht ausreichend	fail	E/F	
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	Institutional Coordinator: D. Taylan Uysal Email: dtuysal@gelisim.edu.tr Phone: +902124337020	http://dio.gelisim.edu.tr/Altmenu-9-2-visaandresidencepermit-.html
D NURTING01	intoffice@hfwu.de	http://www.hfwu.de/en/eng/meta/home.html http://www.auswaertiges-amt.de/DE/Infoservice/FAQ/VisumFuerD/Uebersicht.html?nn=350374

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	Institutional Coordinator: D. Taylan Uysal Email: dtuysal@gelisim.edu.tr Phone: +902124337020	http://dio.gelisim.edu.tr/Altmenu-5-2-insurance-.html
D NURTING01	intoffice@hfwu.de	http://www.hfwu.de/en/eng/meta/home.html

		mi http://www.hfwu.de/en/eng/before-and-on-arrival/general-information/health-insurance.html
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU32	Institutional Coordinator: D. Taylan Uysal Email: dtuysal@gelisim.edu.tr Phone: +902124337020	http://dlo.gelisim.edu.tr/Altmenu-1-2-accomodation-.html
D NURTING01	intoffice@hfwu.de	http://www.hfwu.de/en/eng/student-life/nuertingen-campus/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ISTANBU32	Prof. Dr. H. Murat Özler	10.06.2014	
D NURTING01	Prof. Dr. Iris Rammé Director of International Affairs	23.6.14	

³ Scanned signatures are accepted